



EAST (INNER) AREA COMMITTEE

**Meeting to be held at Richmond Hill Primary School on
Thursday, 3rd December, 2009 at 6.00 pm (Map attached)**

MEMBERSHIP

Councillors

R Brett	-	Burmantofts and Richmond Hill;
D Hollingsworth	-	Burmantofts and Richmond Hill;
R Pryke	-	Burmantofts and Richmond Hill;
A Hussain	-	Gipton and Harehills;
A Taylor	-	Gipton and Harehills;
R Harington	-	Gipton and Harehills;
G Hyde	-	Killingbeck and Seacroft;
B Selby	-	Killingbeck and Seacroft;
V Morgan	-	Killingbeck and Seacroft;

Co-optees

Graham Moore	-	Harehills Forum
Sarah Covell	-	Burmantofts Forum
Michael Dean	-	Gipton Forum
Jamil Khan	-	Harehills Forum
Rod Manners	-	Killingbeck & Seacroft Forum
Phil Rone	-	Richmond Hill Forum

**Agenda compiled by:
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**Area Manager: Rory Barke
Tel: 214 5865**

A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 24 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
5			<p>APOLOGIES FOR ABSENCE</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> <p>Time - 10 mins</p>	
7			<p>MINUTES</p> <p>To confirm as a correct record the attached minutes of the meeting held on 22 October 2009</p>	1 - 8

Item No	Ward/Equal Opportunities	Item Not Open		Page No
8			<p>YOUTH SERVICE</p> <p>To receive and consider the attached report of the Director of Children's Services</p> <p>Time 10 Mins (Council Function)</p>	9 - 36
9			<p>LEEDS TEACHING HOSPITALS TRUST CONSULTATION</p> <p>To receive and consider the attached report of the Head of Communications, Leeds Teaching Hospitals NHS</p> <p>Time 10 Mins (Council Function)</p>	37 - 58
10			<p>CONSULTATION ON EXPANSION OF PRIMARY PROVISION IN THE INNER EAST</p> <p>To receive and consider the attached report of the Chief Executive, Education Leeds.</p> <p>Time 20 Mins (Council Function)</p>	59 - 72
11			<p>NEW GENERATION TRANSPORT (NGT) SCHEME</p> <p>To receive and consider the attached report of the New Generation Transport Team (City Development)</p> <p>Time – 15 Mins (Council Function)</p>	73 - 84
12			<p>YEAR OF THE VOLUNTEER</p> <p>To receive and consider the attached report of the Director of Environment and Neighbourhoods</p>	85 - 96
13			<p>DEVELOPING LOCAL ARRANGEMENTS FOR CHILDREN'S SERVICES PERFORMANCE MANAGEMENT REPORTING</p> <p>To receive and consider the attached report of the Director of Children's Services</p> <p>Time 10 Mins (Council Function)</p>	97 - 104

Item No	Ward/Equal Opportunities	Item Not Open		Page No
14			<p>SAFEGUARDING AND INTEGRATED WORKING</p> <p>To receive and consider the attached report of the Director of Children's Services</p> <p>Time 10 Mins (Council Function)</p>	105 - 108
15			<p>THE NATIONAL CHALLENGE AND STRUCTURAL CHANGE TO SECONDARY SCHOOL PROVISION IN LEEDS</p> <p>To receive and consider the attached report of the Director of Children's Services</p> <p>Time – 15 Mins (Council Function)</p>	109 - 124
16			<p>AREA DELIVERY PLAN 2008/11 - COMMUNITY CHARTER</p> <p>To receive and consider the attached report of the East North East Area Manager</p> <p>Time 15 Mins (Executive Function)</p>	125 - 150
17			<p>WELLBEING CAPITAL UPDATE AND SCHEME PROPOSAL</p> <p>To receive and consider the attached report of the East North East Area Manager</p> <p>Time 5 Mins (Executive Function)</p> <p>MAP TO TODAY'S VENUE</p> <p>Richmond Hill Primary School</p>	151 - 160

Agenda Item 7

EAST (INNER) AREA COMMITTEE

THURSDAY, 22ND OCTOBER, 2009

PRESENT: Councillor B Selby in the Chair

Councillors A Taylor, R Brett, R Harington,
D Hollingsworth, G Hyde, R Pryke and
V Morgan

CO-OPTED MEMBERS S Covell, M Dean, J Khan, R Manners and
P Rone

34 Late Items

There were no late items as such. The following additional information was submitted for the following items:

- Agenda Item 9 – Radio Fever Proposal – Response from Radio Fever to Ofcom
- Agenda Item 10 – Grounds Maintenance – Future Procurement Strategy – Copies of Ward Maps

35 Declaration of Interests

Councillor Harington declared a personal and prejudicial interest in Agenda item 9, Radio Fever Proposal as he had recently carried out some unpaid work for the station, he withdrew from the meeting during the discussion and voting on this item – Minute No. 40 refers. He also declared a personal interest in Agenda Item 8, Community Centres Report due to his position with Gipsil – Minute No. 39 refers.

36 Apologies for Absence

Apologies for absence were submitted on behalf of Councillor Arif Hussain.

37 Open Forum

The agenda made reference to the provision contained in the Area Committee Procedure rules for an Open Forum Session at each ordinary meeting of an Area Committee, for members of the public to ask questions or to make representations on matters within the terms of reference of the Area Committee.

A Member of the public raised concern regarding bollards at East End Park. It was reported that this would be investigated and would be a matter for discussion at the next meeting of the Richmond Hill Forum.

Draft minutes to be approved at the meeting
to be held on Thursday, 3rd December, 2009

38 Minutes

RESOLVED – That the minutes of the meeting held on 24 September 2009, be confirmed as a correct record.

39 Community Centres Report

The report of the Director of Environment and Neighbourhoods provided the Area Committee with the following:

- A service overview and outline of the role of Area Committees in relation to this delegated function
- Service budget information – revenue and capital
- A briefing note on the new Corporate Property Management service (CPM)
- An update on the implementation of the pricing and lettings policy and database.
- Proposals regarding rental support to voluntary and community organisations
- Area specific information including annual budget forecasts for each of the centres in section 6 of this report

The Chair welcomed Liz Jarmin, Neighbourhood Services Manager and Trudie Canavan, Community Issues Officer to the meeting.

In response to Members comments and questions, the following issues were discussed:

- Extra income could be used by the Area Committee in line with its Area Delivery Plan.
- Controllable and none controllable budget items.
- Management fee payment to CPM - it was reported that the Service Level Agreement with CPM was currently being re-negotiated and there could be savings on this fee in future.
- Caretaking costs.
- Business rates – community centres were subject to normal levels of business rates unless the centre was wholly leased to a charitable organisation.
- The proposed transfer of South Gipton Community Centre to Gipsil and future Youth Service provision from the centre – it was reported that Gipsil planned to develop a new community base and that a wider range of services would be provided from there.

RESOLVED –

- (1) That the content of the report be noted.
- (2) That the Community Centres Working Group be reconvened and a Member of CPM be invited to join.

- (3) That the asset transfer of South Gipton Community Centre to Gipsil, in order to enable them to access resources through the Community Builders Fund to provide a new, purpose built community facility be approved in principle.

40 Radio Fever Proposal

The report of the East North East Area Manager presented Members with information on the development of Radio Fever (formerly Radio Asian Fever) to date and presented information on a new initiative – Community Voices.

To develop their Community Voices initiative, Radio Fever sought to appoint a Community Outreach Worker. Funding had been received from the Tudor Trust to guarantee staff salaries over the next 3 years, although there was a shortfall of £21k for the following year.

It was reported that the North East Inner Area Committee had agreed to provide £8,000 match funding on the condition that the East Inner committee also made the same allocation. Members' attention was also brought to a recent Ofcom ruling following a breach of rules by the station and also the station's response to this complaint.

Members discussed the application in detail and Sekina Rehman of Radio Asian Fever was invited to comment and answer Members' questions.

A proposal was made that £8k match funding be awarded and that Radio Fever be made aware that the Committee would not provide any more support should there be any further breach of Ofcom regulations. Members were invited to vote on the proposal.

RESOLVED – That the application for funding be refused.

(Councillor Brett joined the meeting at 6.45 p.m. during the discussion on this item)

41 Grounds Maintenance - Future Procurement Strategy

The report of the Chief Environmental Services Officer informed Members of existing arrangements for grounds maintenance provision and the current position in regards to the procurement proposals for a new grounds maintenance contract. It also provided an overview of the client base and governance arrangements along with the consultation process regarding the proposals for a new contract. The views of the Area Committee were sought on the development of the contract specification and client consultation process.

The Chair welcomed Roger Foyle, Area Development Manager and Tony Saynor, East North East Homes to the meeting.

It was reported that consultation had commenced regarding the provision of a new and hopefully improved contract that would commence in March 2011. Members attention was brought to the outline specification and scope of works covered by the contract and issues such as frequency and length of grass cutting, enhanced services, shrubs, hedges and monitoring arrangements were highlighted. Reference was also made to the Inquiry carried out by the Scrutiny Board (Environment and Neighbourhoods) and their recommendations of what should be covered by the next contract. Members were issued with detailed ward maps that showed areas of work and responsibility across Inner East Leeds.

In response to Members comments and questions, the following issues were discussed:

- Concern over areas where it was proposed to reduce the number of cuts – it was reported that this didn't necessarily mean extra cuts couldn't be carried out if needed.
- Members' welcomed the proposals to increase the maintenance of shrub beds.
- Concern regarding the collection of grass cuttings.
- Ownership issues on hedgerows and bushes and responsibility for maintaining these.

RESOLVED –

- (1) That the report be noted.
- (2) That any additional comments be sent to Roger Foyle, Area Development Manager no later than 25 November 2009.
- (3) That Members be provided with ward maps that detail areas that have had an enhanced grass cutting service provided.

42 Youth Service

The report of the Director of Children's Services provided performance data and commentary so far for 2009/10 for the Youth Service's delivery in the Inner East Wards.

As Neil Bowden, Senior Youth Worker was unable to attend the meeting, it was suggested that this item be deferred to the December meeting of the Area Committee.

Members asked that the report address the following points:

- Youth Worker appointment at the Bangladeshi Centre.
- Further to performance information detailed in the report, comparison information across the City was request.

RESOLVED – That an amended report be brought to the next meeting of the Area Committee.

43 Teenage Pregnancy

The report of the Locality Commissioner : Teenage Pregnancy & Parenthood provided details of the Teenage Pregnancy and Parenthood Partnership's current focus on reducing teenage conceptions in 3 hotspot wards in the East of the City. It also provided a progress report following the report presented to the Committee on 18 June 2009.

The Chair welcomed Paul Bollom, Children's Services to the meeting.

It was reported that all 3 East Inner Wards were in the top 20% of wads nationally for teenage conception. Members were informed of work streams introduced to tackle this. These included:

- Introducing new themes in PHSE
- Improved access to services
- Raising Aspirations
- Development of task and finish groups
- Additional CASH clinics
- Work with boys and young men

Councillor Morgan briefly explained some of her involvement in her role as Children's Champion and visits she had undertaken. This included the following:

- Meetings with the Young Peoples' Sexual Health Advisory Group (Y-SHAG)
- Facilities available at drop in centres – it was reported that city centre facilities were mainly used by students of the universities
- Opening of drop in centres across East Inner Leeds
- Visits to schools
- Raising the profile of this issue
- Involvement of School Governors – it was reported that this would be to the attention of School Governors

Other issues discussed in relation to teenage conceptions included housing, impact on families and concern over the length of time taken to get statistical information and that information was still based on the old ward boundaries.

RESOLVED – That the Committee continues its support for this priority by:

- Continuing to challenge and support partners and partnerships about their support for this agenda.
- Clarifying whether appropriate support is available to maximise the potential from the many roles elected members undertake e.g. as School Governors, as ALMO Board Members

- Supporting aspects of the workforce development programme – demonstrating the importance we are placing on developing the skills and competencies of staff
- Receiving a further report which promotes action to address risks and challenges identified in paragraph 5.0

44 Priority Neighbourhoods - Building on the Intensive Neighbourhood Management Approach

The Director of Environment and Neighbourhoods submitted a report – Priority Neighbourhoods – Building on the Intensive Neighbourhood Management Approach.

Members attention was brought to the following issues:

- Proposed neighbourhoods with priority needs.
- The potential changes to delivery of services.
- The request for approval for funding to continue the Neighbourhood Manager post.

In response to Members comments and questions, the following issues were discussed:

- Spending on Intensive Neighbourhood Management.
- Democratic accountability and concern that local community forums were not meeting as often as before.
- Neighbourhood Index – a new index was due to be published.
- Priority neighbourhoods and the focus on those areas with greater needs.

RESOLVED –

- (1) That the report be noted.
- (2) That the five priority neighbourhoods being proposed for Inner East from 2010/11 as defined in Appendix A be approved.
- (3) That sufficient Wellbeing revenue funding as set out in paragraph 34 to allow the continuation of the existing Neighbourhood Management posts beyond 2009/10 for a further 3 years be approved. This being subject to a revised job description as set out in paragraph 33, annual performance review and availability of funding. The level of wellbeing funding required will be determined by the amount of match funding from Re'new and LCC Environment and Neighbourhoods.

45 Wellbeing Capital Update and Scheme Proposal

The report of the East North East Area Manager updated Members on 2009-10 capital wellbeing expenditure. It also requested the Area Committee to approve a capital project from the Burmantofts and Richmond Hill pot - £2,000

to bring into cultivation a derelict area bordered by the houses on Skelton Lane and Victoria Primary School.

RESOLVED – That £2,000 funding for the site development at the Osmondthorpe Allotments from Burmantofts and Richmond Hill capital wellbeing be approved.

46 Date and Time of Next Meeting

Thursday, 3 December 2009 at 6.00 p.m.

The meeting concluded at 8.15 p.m.

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Report of the Director of Children's Services

Area Committee : Inner East

Date: 9th October 2009

Subject: Youth Service

Electoral Wards Affected:

Harehills & Gipton
Burmantofts & Richmond Hill
Seacroft & Killingbeck

Specific Implications For:

Ethnic Minorities
Women
Disabled People

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

This report contains the performance data and commentary so far for 2009/10 for the Youth Service's delivery in the Inner East wards and plans for the future.

1.0 Purpose Of this Report

1.1 The chair of the Area Committee requested a report from the Youth Service on the work delivered in the first half of the year and future plans for the area.

2.0 Area Youth Service achievements and developments in the first half of 2009/10

2.1 The Youth Service has delivered a range of youth work programmes providing both 'universal' provision for 13-19 year olds and 'targeted' support for those most in need. It has offered a diverse set of programmes including sports, arts, health, individual support, holiday activities, residential experiences, outdoor pursuits, mobile and generic youth club based work.

2.2 There has been a significant shift in realigning when programmes are delivered during the week. In response to national guidance (i.e. Youth Task Force agenda) and user surveys the Service is now delivering many more programmes on Friday evenings and Saturdays. This is already proving to be popular move with young people as it provides positive alternatives to young people who previously may have been causing anti social behaviour in their neighbourhoods or simply prefer to access youth work programmes at weekends.

2.3 A proposal to develop the Denis Healey Centre into an Inner East Youth Hub is progressing. This will enable the centre to open seven days a week and deliver high quality specialist programmes such and a recording studio, motor bike workshop, dance, sports and much more to young people from across the three wards. It will be a centre of

excellence that will be open to IYSS partners, including schools, YOS and key voluntary sector groups.

- 2.4 There has been increased priority given to participation in the Extended Services Cluster meetings, Tasking groups and the Children Leeds East Leadership team. There remains an emphasis on young people gaining more recorded and accredited outcomes and working more directly to the key Children Leeds East priorities, particularly contributing to the reduction in teenage pregnancies, reduction in NEET young people, lowering of persistent school absences, and the development of 'more places to go and things to do'.
- 2.5 The Killingbeck & Seacroft team have delivered a project at the Leeds Art Gallery, and worked in partnership with Positive Futures to deliver sports based programmes. They have run girls and young women's groups, boys groups, as well as Baby Reality and C-card and Sexual Health provision. A key element has been the regular mobile provision in the distinctive ex library vehicle deployed into key hotspots in the ward and is also used at special events such as the Seacroft Gala.
- 2.6 Youth work programmes are provided at three centres in the Killingbeck & Seacroft ward; at Cross Gates, Kentmere and the Denis Healey Centre. The programmes offer senior youth club sessions at each centre (13 years plus), as well as intermediate clubs (11-13 years). The team provides specialist programmes at each centre, and holiday activities over the summer, half terms and Easter. The mobile work is on going, and the schools based delivery is expanding.
- 2.7 In partnership with the local secondary schools and the PCT the area youth work team has delivered Healthy Young Peoples sessions (HYP's), several Duke of Edinburgh expeditions as well as two successful Revizit (crime prevention) programmes.
- 2.8 Three Young people from Harehills who began as Youth Club members and went on to be volunteers have recently been successful in gaining employment as Youth Workers in the Leeds Youth Service.
- 2.9 The Youth Service has given extra priority this year to ensure both young people gain both recorded and accredited outcomes as the result of learning from particular youth work programmes, events, activities or residential. This has included accredited outcomes through the 'Kick' project, OCN Motor Biking at the Lazer Centre for the Harehills Place Youth Club, Healthy Living, Dance, mime and creative arts, First Aid course, 1 and 2 star Kayaking and Climbing certificates for young people from South Gipton.
- 2.10 Partnership working in the Harehills & Gipton ward has developed further with Shantona being commissioned to work with a focus on Bangladeshi girls and collaboration with Archway's Connexions work at South Gipton Community Centre. Women's Health Matters work alongside Youth workers every week at the South Gipton CC to deliver girls dance and healthy living programmes. Future Partnership arrangements are still being negotiated with 'Gipton Together', Harehills Youth in Partnership and Getaway Girls.
- 2.11 The Burmantofts & Richmond Hill team have more than 40 young people taking accredited learning programmes at present. Last term this included a number of NEET young people who have been signposted to access college courses. The area has run a residential to Herd Farm in north Leeds, with young people from Richmond Hill.
- 2.12 Young people have completed an arts project which is now on display on the side wall of number 45 Glensdale Terrace, Richmond Hill. Partnership work with Lincoln Green Youth Theatre has started at Ebor Gardens Community Centre.

- 2.13 The East Leeds Youth Work Partnership (ELYWP) is a group of youth work providers who regularly meet with the Youth Service Managers in the East. Its main aim is to work strategically, share practice and to deliver joint programmes and events in a collaborative way. The Youth Service takes a lead in these meetings. Over the last six months an 'East Leeds Youth Got Talent Event' and a Soccer Competition at Soccer World have successfully taken place involving hundreds of teenagers. Young people from across the East area and a range of agencies participated. The Beck project (part of re'new) is key in the area now working closely with other partners delivering targeted 1-1 outreach support for those most at risk and group work with the emphasis on early intervention and prevention.
- 2.14 The ELYWP has worked well to bring together a group of young people in the form of LS£ash to receive and make informed decisions on applications from agencies and young people in the East for financial support from the Youth Capital and Opportunity fund. This has resulted in many organisations receiving funds for new equipment, trips, residentials, building adaptations and much more, to help them resource the delivery of new youth lead projects.

**Table 1. Inner East Youth Service Performance targets v actuals
April – Sept 09**

Key

Reach is the number of different young people worked with during the year (25% of population of young people).

Participation is where a young person is assessed by the Youth Worker to have participated in a youth work session rather than just attended).

A **Recorded Outcome** is where a young person has shown progression as a result of youth work.

Accreditation is where a young person completes an activity that results accredited learning.

NB. The Youth Services performance targets are agreed with the Councils Performance team each year. This both takes into account the Councils prospective as well as being informed by the 'national' targets expected for Youth Services as provided by the DCSF.

Wards	Reach		Participation		Recorded Outcomes		Accredited Outcomes	
	6mth target	Actual	6mth target	Actual	6mth target	Actual	6mth target	Actual
Gipton & Harehills	641	1039	385	972	231	193	50	75
Burmontofts & Richmond Hill	419	482	252	425	151	150	33	49
Killingbeck & Seacroft	532	924	319	838	192	178	42	52

Table 1. (above) illustrates that for the half year all the wards have easily exceeded the targets set for the number of young people worked with. In the case of Gipton & Harehills and Killingbeck & Seacroft this is nearly twice the target set, coming close to a total of 2,500 young people. On the learning side young people have gained significant recorded outcomes with all wards being roughly on course to meet half year targets. The numbers of young people achieving accredited certificates eg. D of E, have easily exceeded the half year targets for each ward, with a total of 176 to date.

Overall this demonstrates through the 4 key Performance Indicators that the Youth Service is performing very well, working with high numbers of young people and providing a range of high quality programmes and activities leading to significant learning & accredited outcomes.

3.0 Programmes in operation

- 3.1 ***Please refer the appendix 1*** which provides a summary of all the Youth Work programmes currently being delivered in the Inner East wards of Gipton & Harehills, Burmantofts & Richmond Hill and Killingbeck & Seacroft.

4.0 Future plans for delivery of youth work in the area

- 4.1 Young people from across the Burmantofts & RH ward are to participate in a photography project, collaborating with another group from West Leeds. Three separate groups are taking part with the project being coordinated by the girls at Ebor Gardens. This project will end with a residential at Herd Farm in December, where the “best” photos will be selected by young people for an exhibition in the Civic Hall or Art gallery.
- 4.2 The team is moving youth work programmes from the Lincoln Green Youth Base outside into detached and mobile work. Young people are simply not comfortable going to the Youth Base and its been assessed that a more engaging programme can be provided out on the streets in this area. It is hoped that eventually young people can be encouraged back into the building. The design lends itself more to small group work, but is not suitable for the open youth clubs we are presently running during the evenings. Negotiations are ongoing with Domaine Youth Project (part of Bridge Street Church) to run a Saturday afternoon session at the Youth Base.
- 4.3 The provision at 45 Glensdale Terrance (Richmond Hill) is to be replaced with a mobile youth facility. The planned developments by other agencies in the building unfortunately did not take place and it will be more beneficial now to deliver programmes from the mobile, to cover more of the area.
- 4.4 In Killingbeck & Seacroft a new phase is about to commence by the delivery of youth work sessions on Saturday afternoons and evenings. This is in addition to the revised Friday schedule which now features four sessions across the ward. This is a huge step forward as only last year there were no evening programmes at all on either Friday or Saturdays in the ward. Youth work programmes are now available to young people six days a week.
- 4.5 The redevelopment and re-launching of the Denis Healey Centre as a key Youth Hub is now progressing. With the arrival of a new Senior Youth Worker at the centre, plans are moving forward with new programmes being established and weekend opening.
- 4.6 Partnership working with the David Young Community Academy and Parklands Girls high School is expanding and we are in both schools on a regular basis. Small group and individual support sessions will be delivered at Alston Lane Community Centre from October onwards. A dance class will start at the Denis Healey Centre from October and further arts based programmes will be delivered over the next few months.
- 4.7 The development of work in and around Hovingham Park Portacabin in partnership with Hovingham School is a priority for the rest of the year. This is a key area in Harehills where young people congregate and combined with outreach and group work in the cabin, the Youth Service aims to deliver meaningful work with young people to prevent and divert them away from crime and provide positive activities to participate in.

- 4.8 The Youth Service is in dialogue with partners to have regular access to the Old Tradex site in Harehills which is being refurbished and will include astro turf facilities. Negotiations are taking place with the community and Mosque leaders to deliver sports relate youth work programmes from the centre.
- 4.9 With the imminent arrival of the new Pod at Harehills Park, this will be used in a very similar way to the Fearnville Pod, which will be for the delivery of sports programmes, C Card and small group work. It has taken 2 years to secure the Pod and has included lengthy negotiations with Parks and consultation with the various stakeholders such as Tenants and Resident groups and the local community.

5.0 Highlights from summer activities and programmes

- 5.1 The Burmantofts & Richmond Hill summer activity programme ran for 5 weeks. The senior clubs also remained open at Richmond Hill, Nowell Mount and Lincoln Green Youth Base.
- 5.2 The Youth Service's team ran four trips every week out to various activities, one for each centre. These activities included;
- Adventure Trails in North Yorkshire (team building/river walking)
 - Doncaster Dome (swimming/ice skating)
 - Go Karting in Wakefield
 - Knee Boarding in Sheffield (water ski, but n your knees)
- 5.3 In addition one off trips to the following;
- Whitby Deep Sea Fishing
 - Harrogate Horse riding
 - 2 area wide trips to Drayton Manor Theme Park
 - 2 nights residential to Herd Farm
- 5.4 The total number of young people who participated was 150 over the summer.
- 5.5 The service also ran a 11 – 13 year project at both Richmond Hill and LGYB every day' and provided two weeks of gym sessions for a group from Ebor Gardens.
- 5.6 In Killingbeck & Seacroft one of highlights was a session at Yeadon Tarn where a group of young people were given a brief time to build a raft and sail it to a fixed point and then return. There were two teams of four. The ropes holding the oil drums together unwound and the young people found themselves, to their surprise, in the water. The young people said this was fun, challenging, rewarding and provided them with a real learning experience. The youth work team intends to continue to offer similar challenges and activity based sessions as part of our programming in the ward on a regular basis. This will include, climbing, canoeing, sailing and caving, with the emphasis on personal development, team building and health.
- 5.7 In response to local need, we supported a weekly sports session on Seacroft Village Green each Monday evening over the summer, and this was very successful in engaging young people. Young people participated in the Find Your Talent programme and the Youth Arts Festival.
- 5.8 In total 252 young people took part in the Killingbeck & Seacroft summer programmes.
- 5.9 In the Gipton & Harehills ward 44 summer activities were available for young people. Many of these were shared activities to encourage young people to integrate with others. These included a Football Tournament, Skateboarding and BMX- ing at the

'Works', Crystal Maze event at Halton Moor, BBQ event at the Bangladeshi Centre, Sports Day at Fearnville Sports Centre and 2 Mini Breeze events.

- 5.10 Holiday activities were also arranged for individual Youth Clubs so the Bangladeshi Centre, Harehills Place, Harehills Girls Group, Henry Barran and South Gipton all went on a variety of trips over the summer. These were equally shared out with all centres getting roughly the same opportunities. The funding for these trips came from the Well Being Budget and Positive Activities for Young People grant.
- 5.11 The activities included Motor Biking, Bowling, Swimming, Skating, Climbing, BMX, Mountain Biking, Kayaking, Canoeing, Paintballing, Caving, Football, Raft Building and novelty activities. Venues included Herd Farm, Lazer Centre, Barnsley Metrodome, Yeadon Tarn, Doncaster Dome, Hollywood Bowl; and places visited were Harrogate and the Dales. There were 5 trips to theme parks; Flamingo Land and Alton Towers
- 5.12 The number of young people attending the summer programmes was 211.

6.0 Implications for Council Policy and Governance

None

7.0 Legal and Resource Implications

None

8.0 Recommendations

The Area Committee is requested to note the contents of this report.

The documents used in preparation for this report were;
Youth Task Force Action Plan
Youth Service Outreach MIS report
Appendix 1. Programme summary details (Oct)

Burmantofts and Richmond Hill

Youth Work Manager – Mick Wooldridge – Tel: 07891 277210

UPDATED SEPTEMBER 2009

QA REF	UNIT OF WORK / PROJECT	TAKING PLACE AT:	AGE GROUP	SESSIONS HELD		PERSON RESPONSIBLE
				DAYS	TIMES	
BRH1	<u>C.CARD SESSION</u> Service providing advice, information, practical help around safe sex, teenage pregnancy	45 Glensdale Terrace Richmond Hill Leeds LS9 9JN	13+	Friday	4.30 – 6.00pm	Richard Corry 07891 277426
BRH2	<u>INTERMEDIATE YOUTH GROUP</u> Project to work with young people in the Lincoln Green who do not attend any building based provision	Lincoln Green Youth Base Cromwell Mount Leeds LS8 7ST	11 – 19	Tuesday	4.00 – 6.00pm	Kath Hudson Wendy Smith 0113 2494785
BRH3	<u>SENIORS</u> Young people meet, socialise and participate in challenging activities whilst having fun in a safe environment.	Lincoln Green Youth Base Cromwell Mount Leeds LS8 7ST	13+	Tuesday	7.00 – 9.00pm	Kath Hudson Wendy Smith 0113 2494785
BRH4	<u>SENIOR CLUB AND YOUTH COMMITTEE</u> Programme run every week, with senior club for 3 weeks followed by youth comm session every 4 th week	Ebor Gardens Community Centre Haselwood Drive Leeds LS9 7PS	13+	Wednesday	7.00 – 9.00pm	Kath Hudson Wendy Smith Mick Wooldridge 0113 2494785
BRH5	<u>YOUTH THEATRE GROUP</u> Group offering young people the chance to take part in dance and drama work	Ebor Gardens Community Centre Haselwood Drive Leeds LS9 7PS	13+	Thursday	5.00 – 7.00pm	Wendy Smith 0113 2494785
BRH6	<u>INTERMEDIATE YOUTH GROUP</u> Project to work with young people in the Lincoln Green who do not attend any building based provision	Lincoln Green Youth Base Cromwell Mount Leeds LS8 7ST	11 - 19	Thursday	4.30 – 6.30pm	Kath Hudson Paul Jarvis 0113 2494785
BRH7	<u>SENIOR YOUTH GROUP</u> Project to work with young people in the Lincoln Green who do not attend any building based provision	Lincoln Green Youth Base Cromwell Mount Leeds LS8 7ST	13+	Thursday	7.00 – 9.00pm	Kath Hudson Paul Jarvis 0113 2494785
BRH8	<u>NEET DROP IN</u> Employment and Training workshop, support sessions for young people not in employment or training	Ebor Gardens Community Centre Haselwood Drive Leeds LS9 7PS	16+	Thursday	1.00 – 3.00pm	Wendy Smith 0113 2494785
BRH9	<u>MOBILE RICHMOND HILL AREA</u> A providing an outreach service for young people not attending the building based provision	Richmond Hill Community Centre Long Close Lane Leeds LS9 2HJ	11 – 13	Tuesday	4.00 – 6.00pm	Mark Cummins Denise Holmes 0113 2487496

QA REF	UNIT OF WORK / PROJECT	TAKING PLACE AT:	AGE GROUP	SESSIONS HELD DAYS & TIMES		PERSON RESPONSIBLE
BRH10	<u>SENIORS – TUESDAY</u> Young people meet, socialise and participate in challenging activities whilst having fun in a safe environment.	Nowell Mount Centre Cromwell Mount Leeds LS9 7ST	13+	Tuesday	7.00 – 9.00pm	Richard Corry Mark Cummins 07891 277426
BRH11	<u>SENIORS – THURSDAY</u> Young people meet, socialise and participate in challenging activities whilst having fun in a safe environment.	Nowell Mount Centre Cromwell Mount Leeds LS9 7ST	13+	Thursday	7.00 – 9.00pm	Richard Corry Ricky Stuart 0113 2487496
BRH12	<u>INTERMEDIATES</u> Open youth provision providing new opportunities through a range of various activities including sports, discussions and trips out.	Richmond Hill Community Centre Long Close Lane Leeds LS9 2HJ	11 – 13	Monday	4.00 – 6.00pm	Richard Corry 0113 2487496
BRH13	<u>SENIORS</u> Young people meet, socialise and participate in challenging activities whilst having fun in a safe environment.	Richmond Hill Community Centre Long Close Lane Leeds LS9 2HJ	13+	Monday	7.00 – 9.00pm	Richard Corry Mark Cummins 0113 2487496
BRH14	<u>NEET DROP IN</u> Employment and Training workshop, support sessions for young people not in employment or training	45 Glensdale Terrace Richmond Hill Leeds LS9 9JN	16+	Tuesday	12.00 – 2.00pm	Richard Corry Denise Holmes 0113 2487496
BRH15	<u>YOUNG PARENTS GROUP</u> Supporting young parents in the Richmond Hill area of the ward	45 Glensdale Terrace Richmond Hill Leeds LS9 9JN	16+	Wednesday	12 – 2pm	Richard Corry Denise Holmes 07891 277426
BRH16	<u>SENIORS</u> Young people meet, socialise and participate in challenging activities whilst having fun in a safe environment.	Richmond Hill Community Centre Long Close Lane Leeds LS9 2HJ	13+	Wednesday	7.00 – 9.00pm	Richard Corry Ricky Stuart 0113 2487496
BRH17	<u>C.CARD SESSION</u> Service providing advice, information, practical help around safe sex, teenage pregnancy	45 Glensdale Terrace Richmond Hill Leeds LS9 9JN	13+	Wednesday	3 – 4pm	Richard Corry Denise Holmes 07891 277426

QA REF	UNIT OF WORK / PROJECT	TAKING PLACE AT:	AGE GROUP	SESSIONS HELD DAYS & TIMES		PERSON RESPONSIBLE
BRH18	<u>INTERMEDIATES</u> Open youth provision providing new opportunities through a range of various activities including sports, discussions and trips out.	Ebor Gardens Community Centre Haselwood Drive Leeds LS9 7PS	11 – 13	Monday	4.00 – 6.00pm	Ricky Stuart Carol Small 0113 2406673
BRH19	<u>SENIORS</u> Young people meet, socialise and participate in challenging activities whilst having fun in a safe environment.	Ebor Gardens Community Centre Haselwood Drive Leeds LS9 7PS	13+	Monday	7.00 – 9.00pm	Ricky Stuart Carol Small Kath Hudson 0113 2406673
BRH20	<u>C. CARD</u> Service providing advice, information, practical help around safe sex, teenage pregnancy	Ebor Gardens Community Centre Haselwood Drive Leeds LS9 7PS	13+	Wednesday	2.30 – 3.30pm	Wendy Smith 01132494785
BRH21	<u>GIRLS GROUP</u> Working with a group of young women on issues which affect them	Ebor Gardens Community Centre Haselwood Drive Leeds LS9 7PS	13+	Wednesday	4.00 – 6.00pm	Wendy Smith Denise Holmes 0113 2406673
BRH23	<u>CHOICES</u> Young people can develop their culinary skills in a safe and friendly environment. The sessions focus on health & hygiene and cultural differences.	Ebor Gardens Community Centre Haselwood Drive Leeds LS9 7PS	13+	Thursday	4.00 – 6.00pm	Denise Holmes + Volunteer 0113 2406673
BRH24	<u>MOUNT ST MARY'S ACCREDITATION GROUP</u> Supporting school staff with small group work based over a term time programme	Mount St Mary's High School Richmond Hill LS9 8LA	13+	Monday	1.00 – 3.00pm	Richard Corry Wendy Smith 07891 277426
BRH25	<u>C. CARD</u> Service providing advice, information, practical help around safe sex, teenage pregnancy	Ebor Gardens Community Centre Haselwood Drive Leeds LS9 7PS	13+	Thursday	2.30 – 3.30pm	Wendy Smith 0113 2494785
BRH26	<u>BRH SPORTS PROJECT</u> An outreach sports session that enables young people to develop an understanding of the variety of sports in a safe environment.	Football World	13+	Wednesday	4.30 – 6.00pm	Mark Cummins Richard Corry 07891 277426

QA REF	UNIT OF WORK / PROJECT	TAKING PLACE AT:	AGE GROUP	SESSIONS HELD DAYS & TIMES		PERSON RESPONSIBLE
BRH28	<u>MOUNT ST MARY'S</u> DROP IN SERVICE	Mount St Mary's High School Richmond Hill LS9 8LA	13+	Wednesday	1.00 – 3.00pm	Ricky Stuart Wendy Smith 0113 2487496
BRH30	<u>MOBILE BURMANTOFTS AND RICHMOND HILL AREA</u> A providing an outreach service for young people not attending the building based provision	Various Sites	13+	Friday	6.00 – 9.00pm	Mark Cummins Ricky Stuart 07891 277426
BRH 41	<u>OUT OF SCHOOL ACTIVITIES</u> Out of school activities – School holiday project which offers a range of educational activities, trips out and fun sessions	Burmantofts and Richmond Hill areas	11 – 19	School Holidays	Various	Mick Wooldridge 0113 2494785

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GIPTON AND HAREHILLS

Youth Work Manager – Sandy Varley – Tel: 07891 270995

UPDATED SEPTEMBER 2009

QA REF	UNIT OF WORK / PROJECT	TAKING PLACE AT: Full Address	AGE GROUP	SESSIONS HELD		STAFF
				DAYS	TIMES	
GH1 685	<u>HENRY BARRAN INTERMEDIATE</u> Indoor activities, sports, discussions around issue that affect young people	Henry Barran Centre 12 Amberton Grove Leeds LS8 3JR	11-13	Tuesday	4.00 – 6.00pm	Stephen Waller Elaine Sheldrake Zahoor Ahmed 0113 2243130
GH2	<u>SENIOR YOUTH CLUB</u> Generic youth club	Harehills Place Harehills Road Leeds LS8 5HS	13 - 16	Friday	5.00 – 7.00pm	Mohammed Wahab Albert Chelinski 07891 276077
GH3 734	<u>BANGLADESHI BOYS INTERMEDIATE</u> Indoor activities, sports, discussions around issue that affect young people	Bangladeshi Centre Roundhay Road Leeds LS8 5BH	11-13	Thursday	4.00 – 6.00pm	Abdul Hannan Albert Chelinski 07891 276077
GH4 1167	<u>BANGLADESHI BOYS SENIORS</u> Issue based work with Asian males	Bangladeshi Centre Roundhay Road Leeds LS8 5BH	13+	Tuesday	5.00 – 7.00pm	Abdul Hannan Abdul Kuddus Victor White 07891 276077
GH5 754	<u>BANKSIDE PROJECT</u> Issue based work with Asian males looking at issues affecting the area and also activities accessing Bankside facilities.	Bangladeshi Centre Roundhay Road Leeds LS8 5BH	14+	Monday Thursday	5.00 – 7.00pm 6.00 – 8.00pm	Abdul Hannan Abdul Kuddus Rod Christopher Farzana Jabar Albert Chelinski 07891 276077
GH6 776	<u>BANGLADESHI DROP IN</u> Young people's drop-in for information and support	Bangladeshi Centre Roundhay Road Leeds LS8 5BH	16+	Tuesday Thursday	1.00 – 4.00pm 1.00 – 4.00pm	Abdul Hannan Albert Chelinski 07891 276077
GH7	<u>BANGLADESHI INTERMEDIATE</u> Indoor activities, sports, discussions around issue that affect young people	Bangladeshi Centre Roundhay Road Leeds LS8 5BH	11 -13	Friday	4.00 – 6.00pm	Abdul Kuddus Victor White Mohammed Wahab 07891 276077
GH8 627	<u>SOUTH GIPTON DANCE GROUP</u> Sessions for young people which involve dance and movement promoting health and well being	South Gipton Community Centre Coldcotes Grove Leeds LS9 6QJ	11+	Tuesday	4.00 – 6.00pm	Carol Wilson 0113 2480848

QA REF	UNIT OF WORK / PROJECT	TAKING PLACE AT: Full Address	AGE GROUP	SESSIONS HELD DAYS & TIMES		STAFF
GH9 670	<u>NEET - SOUTH GIPTON JOB CLUB</u> Sessions for young people giving information and advice on issues relating to employment, training and courses.	South Gipton Community Centre Coldcotes Grove Leeds LS9 6QJ	16+	Wednesday	1.00–3.00pm	Carol Wilson 0113 2480848
GH10 952	<u>SOUTH GIPTON DJ GROUP</u> DJ group for young people, which also includes information and advice on issues relating to employment, training and courses.	South Gipton Community Centre Coldcotes Grove Leeds LS9 6QJ	13+	Thursday	4.30 – 6.30pm	Carol Wilson 0113 2480848
GH11 667	<u>JUNIOR SPORTS GROUP</u> To help improve young people with skills and encourage team work	South Gipton Community Centre Coldcotes Grove Leeds LS9 6QJ	11+	Wednesday	4.00 – 6.00pm	Carol Wilson Rod Christopher 0113 2480848
GH12 677	<u>SOUTH GIPTON SENIOR YOUTH CLUB</u> Activities, discussions and fun for young people aged 12+	South Gipton Community Centre Coldcotes Grove Leeds LS9 6QJ	12+	Tuesday Wednesday	6.30 – 8.30pm 6.30 – 8.30pm	Carol Wilson Stephen Waller Jocelyn Gaskin 0113 2480848
GH13 770	<u>NEET - SOUTH GIPTON OUTREACH</u> Working with young people on street giving information and advise on issues relating to young people.	South Gipton Community Centre Coldcotes Grove Leeds LS9 6QJ	13+	Thursday	1.45–3.45pm	Carol Wilson 0113 2480848
GH14 1118	<u>HAREHILLS PLACE INTERMEDIATES</u> Currently undertaking a 12 week OCN motor biking course	Laser Centre Lenhurst Avenue Leeds LS12 2RE Tel: 0113 2755033	11+	Tuesday	4.00 – 6.00pm	Abdul Hannan Albert Chelinski Victor White Mohammed Wahab 07891 276077

QA REF	UNIT OF WORK / PROJECT	TAKING PLACE AT: Full Address	AGE GROUP	SESSIONS HELD DAYS & TIMES		STAFF
GH15 738	<u>ELFORD PLACE INTERMEDIATE YOUTH CLUB</u> 12 week KICK project Indoor activities, sports, discussions around issue that affect young people	St Aidan's Church Elford Place Leeds 8	11-13	Wednesday	6.30 - 8.30pm	Abdul Hannan Catherine Fishley Albert Chelinski Victor White 07891 276077
GH16	<u>HAREHILLS PLACE SENIORS</u> Activities, trips, visits, discussions for young people aged 13+	Harehills Place Harehills Road Leeds LS8 5HS	13+	Monday	6.00 – 8.00pm	Nasim Khan Debbie Goodman Victor White Abdul Hannan 07891 276077
GH17 1171	<u>PRIMROSE HIGH LUNCHTIME SESSION – DROP IN / OUTREACH</u> Signposting and individual support	Primrose High School Stoney Rock Lane Leeds LS8	11 – 18	Friday	1.00 – 2.00pm	Abdul Hannan Albert Chelinski 07891 276077
GH18 778	<u>HAREHILLS PLACE SENIOR YOUTH CLUB</u> Activities, trips, visits, discussions for young people aged 13+	LAZER Centre Lenhurst Avenue Leeds LS12 2RE Tel: 0113 2755033	13+	Tuesday	6.30 – 8.30pm	Abdul Hannan Albert Chelinski Victor White Mohammed Wahab 07891 276077
GH19 1194	<u>GIPTON SCHOOL OF EXCELLENCE</u> School of Excellence for football skills, practice and training. (temporary closed due to long term staff sickness)	Fearnville Pod Fearnville Leisure Centre Oakwood Leeds 8	14-19	Monday	4.00 – 6.00pm	Victor White 07891 277120
GH20 965	<u>D OF E</u> Anne to phone or call in with all info	Fearnville Leisure Centre Oakwood Lane Leeds LS8	14+	Wednesday	5.00 – 7.00pm	Anne Gonnella 07891 277120 Phil Rone 07891 271046
GH21	<u>SHANTONA WOMEN'S GROUP</u> Outreach information and support	Roundhay High School Roundhay Leeds LS8 1ND	11 -16	Tuesday	12.00-1.00pm	Zeenath Chaudry 07891 276077

QA REF	UNIT OF WORK / PROJECT	TAKING PLACE AT: Full Address	AGE GROUP	SESSIONS HELD		STAFF
				DAYS	TIMES	
GH22	<u>FEARNVILLE POD DROP IN – C CARD</u> Youth information and support relating to issues that affect young people of all age groups. (temporary closed due to long term staff sickness)	Fearnville Pod C/O Fearnville Leisure Centre Gipton Leeds	Open	Monday Thursday	2.15-3.45pm 4.00 – 6.00pm	Stephen Waller Elaine Sheldrake 0113 2243130
GH23 740	<u>PRIMROSE HIGH LUNCHTIME SESSION</u> Football training and soccer skills which promote health and fitness for young people.	Primrose High School Stoney Rock Lane Leeds LS9	11-16	Monday	1.00 -2.00pm	Albert Chelinski 07891 276077
GH24 861	<u>PRIMROSE HIGH LUNCHTIME SESSION</u> Lunchtime drop in for young people. Open for discussion, advice and support.	Primrose High School Stoney Rock Lane Leeds LS9	11-16	Thursday	1.00 – 2.00pm	Abdul Hannan Albert Chelinski 07891 276077
GH25 958	<u>PRIMROSE HIGH DETACHED</u> Lunchtime drop in for young people. Open for discussion, advice and support.	Primrose High School Stoney Rock Lane Leeds LS9	13+	Tuesday	1.00 – 2.00pm	Albert Chelinski Victor White 07891 276077
GH26 741	<u>HENRY BARRAN SENIORS CLUB</u> Activities, trips, visits, discussions for young people (temporary closed due to long term staff sickness)	Henry Barran Centre 12 Amberton Grove Leeds LS8 3JR	13+	Monday Thursday	6.30 – 8.30pm 6.30 – 8.30pm	Anne Gonnella Zahoor Ahmed Stephen Waller Elaine Sheldrake 07891 277120
GH27	<u>ASIAN GIRLS HOLIDAY PROJECT</u> A timetable of events and projects throughout the holiday periods for young Asian girls	Various Venues throughout the holiday periods	14+	School Holiday Time Only Dates and Times Vary		Nassim Khan 0113 2350948
GH28	<u>HOLIDAY PROJECT</u> A timetable of events and projects throughout the holiday periods	A range of venues throughout the holiday periods	11-18	School Holiday Time Only Dates and Times Vary		Anne Gonnella Abdul Hannan Carol Wilson 0113 2480848
GH29	<u>DROP-IN SESSION</u> Information and support	City of Leeds High School Beford Field Woodhouse Cliff Leeds LS6 2LG	11 – 16	Wednesday	12.45-1.45pm	Zeenath Chaudry 07891 276077

QA REF	UNIT OF WORK / PROJECT	TAKING PLACE AT: Full Address	AGE GROUP	SESSIONS HELD DAYS & TIMES		STAFF
GH30	<u>CYPAC – DROP –IN</u> To support young people in full time education offering guidance and advice build relationships and strengthen old links. (closed 4th July due to demolition of building)	Compton Library	15 - 19	Wednesday	1.30 – 3.30pm	Victor White Albert Chelinski 07891 270995
				Thursday	1.30 – 3.30pm	
				Friday	1.30 – 3.30pm	
GH31 932	<u>PRIMROSE HIGH</u> Outreach information and support	Primrose High School Stoney Rock Lane Leeds LS9	11 – 16	Wednesday	1.00 – 2.00pm	Abdul Hannan Albert Chelinski 07891 276077
GH32						
GH33 934	<u>OAKWOOD OWLS</u> Football activities for young people	Fearnville Pod C/O Fearnville Sports Centre Gipton Leeds	13+	Wednesday	6.30 – 8.30pm	Abdul Kuddus Rod Christopher 07891277120
GH33	<u>OAKWOOD OWLS</u> Football activities for young people	Fearnville Pod C/O Fearnville Sports Centre Gipton Leeds	13+	Friday	6.00 – 8.00pm	Zahoor Ahmed Abdul Kuddus Rod Christopher 07891277120
GH34 683	<u>NEET GROUP DROP-IN</u> Appointments only	South Gipton Community Centre Coldcotes Grove Leeds LS9 6QJ	16+	Monday	12.00 – 3.00pm	Carol Wilson Victor White 0113 2480848
GH35						
GH36						

QA REF	UNIT OF WORK / PROJECT	TAKING PLACE AT: Full Address	AGE GROUP	SESSIONS HELD DAYS & TIMES		STAFF
GH37 666	<u>ARTS & CRAFTS GROUP</u> A session where young people can develop their skills around arts and crafts and express themselves through a variety of creative medium.	South Gipton Community Centre Coldcotes Grove Leeds LS9 6QJ	11+	Monday	4.00 – 6.00pm	Carol Wilson Nasim Khan 0113 2480848
GH38 679	<u>SENIOR YOUTH GROUP</u> Indoor activities and issue based group work	South Gipton Community Centre Coldcotes Grove Leeds LS9 6QJ	12+	Thursday	6.30 – 8.30pm	Carol Wilson Victor White 0113 2480848
GH39 1209	<u>FEARNVILLE POD DROP IN</u> C-Card	Fearnville Pod C/O Fearnville Sports Centre Gipton Leeds	11+	Monday	7.30 -9.30pm	Anne Gonnella 07891 276077
GH39 1209	<u>FEARNVILLE POD DROP IN</u> C-Card	Fearnville Pod C/O Fearnville Sports Centre Gipton Leeds	11+	Tuesday	7.30 -9.30pm	Anne Gonnella Zahoor Ahmed 07891 277120
GH40						
GH41 27	<u>ASIAN GIRLS GROUP</u> A variety of activities on offer including arts based performances, singing and dancing	Bangladeshi Centre Roundhay Road Leeds LS8 5BH	11+	Wednesday	4.00 – 6.00pm	Nassim Khan Debbie Goodman Farzana Jabar 0113 2350948
GH42 337	<u>SENIOR GIRLS GROUP</u> A variety of activities on offer including arts based performances, singing and dancing	Bangladeshi Centre Roundhay Road Leeds LS8 5BH	13+	Wednesday	6.00 – 8.00pm	Nassim Khan Debbie Goodman 0113 2350948
GH43 400	<u>ROUNDHAY GIRLS GROUP</u> Issue based work with individuals and small groups, in particular with Asian girls.	Roundhay High School Leeds Roundhay Leeds LS8 1ND	11+	Tuesday	11.00-12.10pm	Nassim Khan 0113 2350948 Education Leeds Staff
GH44						

QA REF	UNIT OF WORK / PROJECT	TAKING PLACE AT: Full Address	AGE GROUP	SESSIONS HELD		STAFF
				DAYS	TIMES	
GH45 1106	<u>DROP IN SESSION</u> Individual support work with PA's	Shantona Centre Bangladeshi Centre Roundhay Road Leeds LS8 5BH	12 – 19	Wednesday	1.00-3.00pm	Zeenath Chaudry 07891 276077
GH46 1087 CD	<u>YOUTH CLUB</u> Indoor activities and issue based group work	Shantona Centre Bangladeshi Centre Roundhay Road Leeds LS8 5BH	12 – 19	Tuesday	4.00 – 6.00pm	Zeenath Chaudry 07891 276077
GH47						
GH48 NB	<u>HAREHILLS HOLIDAY PROJECT</u> School holiday project which offers a range of educational activities, trips out and fun sessions	Harehills Area	11+			Abdul Hannan 07891 276077
GH49 1107 CD	<u>GIRLS GROUP</u> Indoor activities and issue based group work	Shantona Centre Bangladeshi Centre Roundhay Road Leeds LS8 5BH	12 – 18	Wednesday	4.00 – 6.00pm	Zeenath Chaudry 07891 276077
GH50 CD	<u>INDIVIDUAL SUPPORT</u>	Roundhay High School Leeds Roundhay Leeds LS8 1ND	13-16	Tuesday Wednesday	12.00-1.00pm	Nassim Khan 0113 2350948 Education Leeds Satff
GH51						

Killingbeck and Seacroft

Youth Work Managers – Philip Spellacy – Tel: 07891 274344

UPDATED SEPTEMBER 2009

QA REF	UNIT OF WORK / PROJECT	TAKING PLACE AT:	AGE GROUP	SESSIONS HELD DAYS & TIMES		STAFF
KS1	<u>FEARNVILLE FOOTBALL DEVELOPMENT PROGRAMME - SENIORS</u> Partnership programme with Fearnville Leisure Centre, positive Futures and Gipton & Harehills ward staff youth work team.	Fearnville Leisure Centre Oakwood Lane Leeds LS8 3LF	13+	Friday	5.00 - 7.00pm	Ian Wigglesworth 07891270992 Sue Hutchinson 07891 270994 Rachel Marston
KS2	<u>HYPS</u> In collaboration with school nurses and teenage pregnancy organisation. Health drop-in for young people c-card, pregnancy and Chlamydia testing	David Young Community Academy Bishops Way Seacroft LS14 6NU	11+	Monday	3.00 – 4.30pm	Sue Hutchinson 07891 270994
KS3	<u>POSITIVE FUTURES</u> Work with excluded young people who are undertaking and ASDAN Sport and Recreation and DofE Recreation.	Kentmere Community Centre Kentmere Avenue Leeds LS14 1BW	13+	Friday	12.30 – 3.00pm	Lauren Whyte 07891 277365 Ian Wigglesworth 07891 270992 Dan Busfield (Positive Futures)
KS4 1173	<u>LLD</u> Partnership work with People in Action employing music studio, arts work and basic and life skill, this is an accredited programme using the full D of E programme, Leeds award and possible OCN and Arts Award developments	Kentmere Community Centre Kentmere Avenue Leeds LS14 1BW	11+	Monday	6.00 to 8.30pm	Martin Corey (People in Action) Julie Brady Lauren Whyte 07891 2773656
KS5 967	<u>INDIVIDUAL ONE TO ONE WORK</u> Information, support and guidance for NEET young people, those at risk of becoming NEET or those in crisis	Kentmere Community Centre Kentmere Avenue Leeds LS14 1BW	13+	Various	Various	Lauren Whyte 07891 277365
KS6	<u>SPORTS ON THE GREEN</u> To engage young people who may congregate on the 'village green' into sports using a variety of different activities and tasters.	Seacroft Village Green	11+	Monday	6.00 – 8.00pm	Mark Henry Niki Barker 0113 2243125

QA REF	UNIT OF WORK / PROJECT	TAKING PLACE AT:	AGE GROUP	SESSIONS HELD DAYS & TIMES		STAFF
KS7	<u>ART GALLERY PROJECT</u> Work with young people aged 13+ from all of Centres in the Seacroft ward. Engaging them in fine art practice offsite in partnership with Leeds Arts Gallery. monthly programme of guest artists working with the group	Leeds Art Gallery Leeds City Centre	13+	Tuesdays Once a month	3.30 – 6.30pm	Lauren Whyte 07891277365. Philip Spellacy 07891274344
KS8 1110	<u>INTERMEDIATE YOUTH GROUP</u> Multi activity youth group focusing on physical activities, arts & crafts, cooking, music etc.	Crossgates Community Centre Maryfield Avenue Leeds LS15 7TU	11 -13	Tuesday	6.30 – 8.30pm	Wayne Rodley Heidi Riley (Vol) Kelly Fields(Vol) 0113 2326180
KS9 463	<u>STYLE</u> (Sharing Together Your Life Experiences) Focussed girls group session	Crossgates Community Centre Maryfield Avenue Leeds LS15 7TU	13+	Wednesday	4.30 – 6.30pm	Kelly Fields (Vol) Sue Hutchinson 0113 2326180
KS10 468	<u>SENIOR YOUTH GROUP</u> Multi activity provision including trips, visits, sports, games, cookery, arts to include health and D of E skills accreditation	Crossgates Community Centre Maryfield Avenue Leeds LS15 7TU	13+	Monday	7.00 – 9.00pm	Sue Hutchinson 07891 270994 Delvin Saunders Ian Wigglesworth 07891 270992
KS10 468	<u>SENIOR YOUTH GROUP</u> Multi activity provision including trips, visits, sports, games, cookery, arts to include health and D of E skills accreditation	Crossgates Community Centre Maryfield Avenue Leeds LS15 7TU	13+	Wednesday	7.00 – 9.00pm	Wayne Rodley Sue Hutchinson 0113 2326180 Ian Wigglesworth 07891 270992
KS11	<u>KENTMERE SENIORS</u> Issue based youth work to include sports, arts, cookery and accreditation	Kentmere Community Centre Kentmere Avenue Leeds LS14 1BW	13+	Tuesday	6.30 – 8.30pm	Lauren Whyte Julie Brady 07891 277365
KS12 841	<u>SENIOR YOUTH GROUP</u> Open club session for young people aged 13 to 19 providing leisure and recreation opportunities promoting Every Child Matters especially Enjoy & Achieve.	Denis Healey Community Centre Foundry Mill Street Leeds LS14 6RD	13+	Tuesday	6.30 – 8.30pm	Minton Goodison Rachel Marston Anne Gallagher Rob Esterine 07891270767

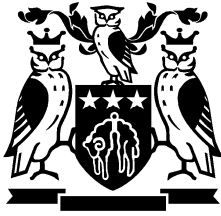
QA REF	UNIT OF WORK / PROJECT	TAKING PLACE AT:	AGE GROUP	SESSIONS HELD DAYS & TIMES		STAFF
KS12 841	<u>SENIOR YOUTH GROUP</u> Open club session for young people aged 13 to 19 providing leisure and recreation opportunities promoting Every Child Matters especially Enjoy & Achieve.	Denis Healey Community Centre Foundry Mill Street Leeds LS14 6RD	13+	Thursday	6.30 – 8.30pm	Rachel Marston Minton Goodison Rob Esterine 07891270767
KS13	<u>DUKE OF EDINBURGH</u> Young people working towards completing D of E awards with Youth Worker support, including skills, physical activity and expedition training	Denis Healey Community Centre Foundry Mill Street Leeds LS14 6RD	14+	Wednesday	7.00 – 9.00pm	Rachel Marston Terri Sibley 0113 2243684
KS14	<u>ANGER MANAGEMENT COURSE</u>	David Young Community Academy Bishops Way Seacroft LS14 6NU	12+	Wednesday	2:30 – 4:00pm	Lauren Whyte 07891277365
KS15	<u>KENTMERE YOUTH CLUB</u> Leeds Award/D of E skills work with young people aged 11 -13 years. Multi activity, health, sport, arts and crafts	Kentmere Community Centre Kentmere Avenue Leeds LS14 1BW	11 – 13	Tuesday	4.00 – 6.00pm	Lauren Whyte 07891277365 Ian Wigglesworth 07891270992 Sue Hutchinson 07891 277365
KS16						
KS17						
KS18 1181	<u>REVIZIT PROJECT</u> Partnership work with Leeds Youth Offending Service and David Young Community Academy. Programmes include choices and consequences, teambuilding, anger management, sport and stress management, examining offending behaviour, relationships, risk taking behaviour including sexual health and drug education. Accredited through Leeds Award and D of E	Denis Healey Community Centre Foundry Mill Street Leeds LS14 6RD	13+	Wednesday	12.30 – 3.00pm	Lauren Whyte 07891 277365 Ian Wigglesworth 07891 270992

QA REF	UNIT OF WORK / PROJECT	TAKING PLACE AT:	AGE GROUP	SESSIONS HELD DAYS & TIMES		STAFF
KS19	<u>SEACROFT DETACHED</u> To meet young people from across the area providing information with regards to local activities whilst offering support and information.	Seacroft area	11+	Thursday	5.30 – 7.30pm	Lauren Whyte 07891277365
KS20						
KS21	<u>BABY REALITY</u> Accredited course giving young people the skills and awareness of looking after young babies and children	Denis Healey Community Centre Foundry Mill Street Leeds LS14 6RD	13+	Monday	5.00 – 6.30pm	TO START AFTER STAFF CHANGES
KS22	<u>SEACROFT YOUTH FORUM</u> To enable young people in the area to have a voice about services and to have a positive input in their community	Denis Healey Community Centre Foundry Mill Street Leeds LS14 6RD	13 - 17	Main meetings will be held on a Monday on a monthly basis but additional meetings will take place dependant on forums, funding processes etc		Rob Esterine 07891 274890
KS23 219	<u>GIRLS GROUP</u> Focussed work looking at issues affecting girls in the local area	Denis Healey Community Centre Foundry Mill Street Leeds LS14 6RD	11+	Tuesday	4.00 – 6.00pm	Anne Gallagher Rob Esterine 07891 274890
KS24 843	<u>HOLIDAY PROVISION</u> Activities and trips for young people living in the Killingbeck and Seacroft Ward	Killingbeck and Seacroft areas	13 - 17	School Holidays		All Staff 07891 274890
KS25						
KS26 1111	<u>PARKLANDS D of E</u> Working with young people for them to achieve their bronze D of E award	Parklands Girls High School South Parkway Leeds LS14 6TY	16 -18	Monday	3.10 – 4.30pm	Rob Esterine 07891 274890

QA REF	UNIT OF WORK / PROJECT	TAKING PLACE AT:	AGE GROUP	SESSIONS HELD DAYS & TIMES		STAFF
KS27 767						
KS28	<u>BOYS GROUP</u> Working with group of boys on life skills, informal education eg; drug awareness, consequences	Denis Healey Community Centre Foundry Mill Street Leeds LS14 6RD	13 – 16	Friday	7.30 – 9.00pm	Rachel Marston Sue Hutchinson 07891 270994
KS29 833	<u>ON STREET Mobile Provision</u> To meet young people from across the area providing information with regards to local activities whilst offering support and information.	Parklands Girls School South Parkway Seacroft Leeds LS14 6TY	13 – 17	Monday	2.30-3.30pm	Minton Goodison Rachel Marston 0113 2605684
KS29 833	<u>ON STREET Mobile Provision</u> To meet young people from across the area providing information with regards to local activities whilst offering support and information.	Poole Estate / John Smeaton Sports Centre / Crossgates area	13 – 17	Monday	6.00-8.30pm	Minton Goodison Anne Gallagher 07891 270696
KS29	<u>ON STREET Mobile Provision</u> To meet young people from across the area providing information with regards to local activities whilst offering support and information.	Outside David Young Community Academy Bishops Way Seacroft LS14 6NU	13 – 17	Tuesday	2.30-3.30pm	Minton Goodison Rachel Marston 0113 2605684
KS29 833	<u>ON STREET Mobile Provision</u> To meet young people from across the area providing information with regards to local activities whilst offering support and information.	Sutton Estate / Brooklands / Village Green / Monkswoods	13 – 17	Thursday	6.30-8.30pm	Anne Gallagher Ian Wigglesworth 07891270992
KS29 833	<u>ON STREET Mobile Provision</u> To meet young people from across the area providing information with regards to local activities whilst offering support and information.	Fearnville Leisure Centre Oakwood Lane Leeds LS8 3LF	13 – 17	Friday	5.00 – 7.00pm	Sue Hutchinson Ian Wigglesworth 07891 270992

QA REF	UNIT OF WORK / PROJECT	TAKING PLACE AT:	AGE GROUP	SESSIONS HELD DAYS & TIMES		STAFF
KS29 833	<u>ON STREET Mobile Provision</u> To meet young people from across the area providing information with regards to local activities whilst offering support and information.	Monkswood/Boggart Hill/Tesco/Brooklands/Foundry Mill/Alston Lane/Poole estate/Suttons estate	13 – 17	Friday	7.00 – 9.00pm	Ian Wigglesworth Lauren Whyte 07891 277365
KS30	<u>CROSSGATES DETACHED</u> To meet young people from across the area providing information with regards to local activities whilst offering support and information.	Killingbeck & Crossgates area	11+	Tuesday	6.30 – 8.30pm	Postponed due to staff sickness
KS31 1081	<u>PARKLANDS – COMMON ROOM</u> Offering space for young people to talk about issues important to them. Arts/Crafts and a place to chill out with friends.	Parklands Girls' High School South Parkway Leeds LS14 6TY	11 - 18	Monday Tuesday Wednesday Thursday Friday	1.00 – 2.15pm	3 staff per day from whole team 07891 274890
KS32						
KS33 837	<u>FITNESS</u> To encourage activity amongst young people including sports, arts & crafts, cookery, rollerblading, behaviour issues	Denis Healey Community Centre Foundry Mill Street Leeds LS14 6RD	11+	Thursday	4.30 – 6.30pm	Rob Esterine Minton Goodison 07891 274890
KS34						
KS35 1192	<u>INTERMEDIATE YOUTH CLUB</u> Open club session for young people aged 11 to 12 providing leisure and recreation opportunities promoting Every Child Matters especially Enjoy & Achieve.	Denis Healey Community Centre Foundry Mill Street Leeds LS14 6RD	11 – 12	Wednesday	4.30 – 6.30pm	Rachel Marston Terri Sibley Lauren Whyte 07891 277365
KS36						

QA REF	UNIT OF WORK / PROJECT	TAKING PLACE AT:	AGE GROUP	SESSIONS HELD DAYS & TIMES		STAFF
KS37						
KS38						
KS39	<u>Personal Development</u> To develop an awareness of life skills, plus self-development strategies.	Parklands Girls' High School South Parkway Leeds LS14 6TY	14+	Fridays	14:10 - 15:10	Minton Goodison Rachel Marston
KS40						
KS41						
KS42	<u>ONE OFF PROJECTS</u> One day events	Killingbeck and Seacroft area		Various	Various	Rob Esterine 07891 274890 Lauren Whyte 07891 277365
KS43						
KS44						
KS45						
KS46	<u>YOUTHWORK DEVELOPMENT PROJECT AT ALSTON LANE CENTRE</u> Partnership work with Connect Housing	Alston Lane Community Centre 23/25 Alston Lane Leeds LS14 6BS	13+	TBA	TBA	Rob Esterine 07891 270994



Report of the Head of Communications, Leeds Teaching Hospitals NHS

East (Inner) Area Committee

Date: 3rd December 2009

Subject: Leeds Teaching Hospitals Trust Consultation

Electoral Wards Affected:

All Inner East Leeds wards

Ward Members consulted (referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function Delegated Executive Function available for Call In Delegated Executive Function not available for Call in Details set out in the report

Executive Summary

Members are asked to consider how they wish to respond to the consultation being undertaken by Leeds Teaching Hospitals NHS Trust about its application to become a Foundation Trust.

1.0 Purpose Of This Report

The purpose of the report is to seek Council Members' views on the consultation being undertaken by Leeds Teaching Hospitals NHS Trust (LTHT) about its application to become an NHS Foundation Trust.

2.0 Background Information

NHS Foundation Trusts are a new type of organisation, they are not-for-profit, public benefit corporations. They are part of the NHS and must meet national healthcare standards. They continue to provide services to patients on the basis of need and not ability to pay.

LTHT is in the process of developing its application for this important change and the consultation is a way of getting stakeholder views about how the organisation will be run in the future. LTHT is required by section 35(5) of the National Health Service Act 2006 to undertake formal consultation with the staff, patients, the public and stakeholder bodies.

3.0 Main Issues

A full consultation document sets out the full range of issues involved in the Trust's application. A copy is attached at Annexe A.

The main issues are the ones arising as proposals in the consultation document. These proposals will inform the Trust's drafting of its new constitution. Monitor, the independent Foundation Trust Regulator, publishes a model core constitution. The Trust's draft constitution, based on this model core, will set out the legal framework for FT status, including provisions for:

- Membership
- Constituencies
- Board of Governors
- Board of Directors
- Elections

4.0 Implications for Council Policy and Governance

Section 9(4) of the National Health Service Act 2006 requires the aspirant Foundation Trust to appoint one or more Governors from qualifying local authorities (local authority for an area which includes the whole or part of an area specified by the Trust as the area for its public constituency). In this case the City of Leeds is a qualifying authority as it includes 9 public constituencies.

Member Consultation

This paper forms the basis of member consultation. LTHT has asked to attend all Area Committee meetings during the consultation period and has undertaken to provide speakers and presentations to other local groups such as neighborhood forums, parish or town council meetings, etc. The LTHT representatives have attended all forums / consultation events held in the Inner East Leeds in the Autumn.

5.0 Legal and Resource Implications

There are no other legal and resource implications for the Area Committee

6.0 Conclusions

The process LTHT is working through is an extended one, with three stages overseen by Yorkshire & Humber Strategic Health Authority, the Department of Health, and Monitor.

The exact timescale for the change will vary depending on how quickly approval is given at different parts of the process. The table below shows the approximate time frames.

Oct - Dec 2009	12 week formal public consultation on governance proposals
Spring 2010	Trust publishes its response to feedback given during the 12-week consultation
October 2010	Formal application submitted to the Department of Health
Spring 2011	Earliest date when the Trust could be authorised to become a Foundation Trust

8.0 Recommendations

Members are recommended to note the request for feedback on consultation. There are mechanisms for providing feedback through Officers (the Chief Executive has received a request to consider providing an Appointed Governor to the Trust's shadow Council of Governors). The Trust is also seeking feedback directly in writing or through the Trust website.

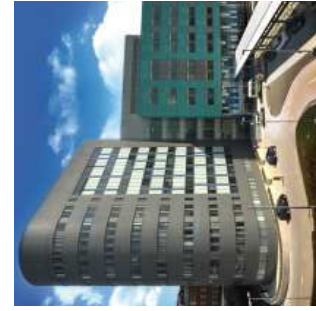
your hospitals your say

The Leeds Teaching Hospitals **NHS**
NHS Trust



foundation trust
consultation document

October 2009



St James's University Hospital



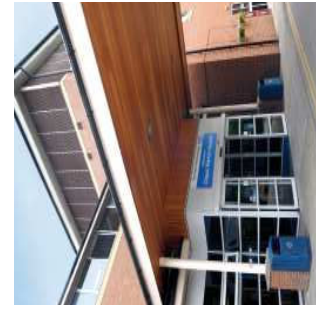
Seacroft Hospital



Leeds General Infirmary (LGI)



Wharfedale Hospital, Otley



Chapel Allerton Hospital



Leeds Dental Institute

Terms used in this leaflet

NHS Trust The name for an NHS organisation that manages one or more hospitals

Chief Executive The senior Executive Director who is responsible for all aspects of the work of the Trust, including leadership, management of resources and performance management of objectives. The Chief Executive has personal responsibility for the quality and safety of services.

NHS Foundation Trust The name for an NHS organisation that manages one or more hospitals as not-for-profit public benefit corporation with Members (like the Co-op)

Board of Directors The members of the Trust Board who lead an NHS organisation and who take collective responsibility for achieving the organisation's aims; the Board is made up of Non-Executive and Executive Directors.

Governors Members of an NHS Foundation Trust who are elected to represent the interests of Foundation Trust Members, patients and the public.

Non-Executive Directors Directors who have expertise, not necessarily within the NHS but who bring a beneficial perspective from their outside experience. They are drawn from the catchment area served by an NHS Trust and sit on the Board of Directors. Their role is to ensure the Trust is performing well by providing an internal challenge.

Members People who choose to join because they have an interest in the Foundation Trust; they elect Governors.

Primary Care Trusts The NHS bodies who use money allocated by The Government to buy health services such as hospital care, mental health services and GP services for their local community. They are also responsible for improving public health in the area.

Chairman The senior Non-Executive post in the organisation, who leads the organisation's Board in setting the strategic direction. The Chairman makes sure the Board takes proper decisions to achieve the Trust's aims.

Monitor The independent regulatory body created by Parliament to hold Foundation Trusts accountable for delivering efficient and effective health care.

Executive Directors The most senior managers in an NHS organisation. They have special responsibility for areas such as finance, medical and nursing staff, but they also have collective responsibility to work together as members of the Board with Non-Executives across all areas of the Trust.

This consultation document can be downloaded from www.leedsth.nhs.uk. It can be made available in Braille, large print and minority ethnic languages on request.

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“The staff’s patience, care and attention means I can go home a more confident mum”

*Bianca Mason (mum) babies Freya and Annabelle
with Jayne Wagstaff (midwife)*



section 1

introduction

Thank you for taking time to consider Leeds Teaching Hospitals plans to become an NHS Foundation Trust. This document explains the reasons why we would like to take this step and asks for your feedback on some important questions that need to be answered during this consultation.

The questions in this document are about key aspects of these changes and we would like your views so that we can make decisions properly informed by your feedback. Staff from our hospitals will be out and about talking to local groups and answering as many questions as possible during a 12-week consultation period beginning on 1 October 2009 and running until 24 December 2009.

NHS Foundation Trusts are a new type of organisation. They are not-for-profit, public benefit corporations. They are part of the NHS and must meet national healthcare standards. They continue to provide services to patients on the basis of need and not ability to pay. However, they are more independent of Government than NHS Trusts so that they can more effectively become part of the local community.

Your views are very important to us as the main benefit from becoming a Foundation Trust is to ensure the Board of Directors is better connected to the community we serve. Please take the opportunity to respond to the consultation using the form provided or by writing or e-mailing us to say what you think.

We want to use the new arrangements that come about as a result of being a Foundation Trust to plan our future in partnership with you. This is an exciting time to be part of our hospitals. We are aiming to use the opportunity presented by Foundation Trust status to make sure that improvements and changes we make are well understood and supported by the people who use our services.

We look forward to hearing from you with feedback on our ideas, on the questions set out in this document and on any other aspect of our proposals. We will consider all the responses sent to us, analyse them and make decisions based on them and the other information available to us. We will publish our conclusions before the end of March 2010.

At the moment we are directly accountable to the Secretary of State for Health. In future, if we become a Foundation Trust, we would be regulated by Monitor, the independent body created by Parliament to oversee Foundation Trusts. We will also be run differently and will be more accountable to local people who can become Members and Governors of the Foundation Trust.

We are in the process of developing our application for this important change and our consultation is a way of getting your views about how the organisation will be run in the future.



Maggie Boyle, Chief Executive

Mike Collier CBE, Chairman

why are we applying to become a foundation trust

In summary, as a Foundation Trust we will have greater freedom to develop services to suit the needs of our local community. We would be operating under different arrangements that encourage and reward improved performance.

We will be more accountable to the local community and less to Whitehall. One way in which this will happen is by the setting up of a Council of Governors to work with the Board of Directors. Governors will be elected by local Members to represent their views and those of other people in Leeds and the region beyond.

As a Membership organisation, we will also actively seek the views of our Members who will mostly be drawn from local people, patients and staff. We believe that this will help us to become more responsive to local needs and wishes.

We will be able to invest any surplus money we make, either by working more efficiently or by disposing of unused assets, into improving services. We can also borrow money within the private sector to invest in new services or facilities.

The Government would like all NHS Trusts to be on their way to becoming Foundation Trusts by the end of 2010. Although they are not required to follow directions from the Secretary of State for Health, Foundation Trusts still follow the same ethos as all NHS Trusts – to provide and develop services for NHS patients according to NHS values, principles and standards and with the same NHS systems of inspection in place to ensure quality.

As a Foundation Trust we will be able to design and plan our services differently. This means we can tailor local services to the needs of local people.

We would be known as Leeds Teaching Hospitals NHS Foundation Trust. Our Members will play a crucial role in electing representatives (called Governors) to work closely with our Board of Directors in ensuring our hospitals provide the best health care and represent the views of Members

Do you think the proposed name properly represents the organisation?

The Board of Directors and the Governors will work together to make sure we perform well, ensure we fulfil our statutory duties as an organisation and ensure our Members' views are represented. It will be the Board's role to manage the hospitals and the Governors' role to hold them to account. The Board of Directors and the Council of Governors will report back to Members about achievements, improvements and any problems.

"Thankyou for the generosity and kindness of the staff I have met during my stay in hospital"

*Jill Collinson, Guiseley
Sian Reed (Health Care Assistant)*

section 3

our plans for the future

“Great positive change with new hospital refurbishments”

Cameron Tippie with Kevin Somers

We plan to use the changes involved in being a Foundation Trust to help us achieve our vision for success. Health care is changing to meet the expectations of the people who use it. It is also clear that efficiency will be increasingly important as the NHS faces up to the same challenges as other sectors of the economy.

We will rise to the challenge set by consumers who want ever higher quality services which are also good value for public money. We aim to bring local people into the network of knowledge and experience that drives change and improvement.

Our strategic goals are:

- ◆ **Achieve excellent clinical outcomes**
- ◆ **Improve the way we manage our business**
- ◆ **Become the hospital of choice for patients and staff**

Excellent health services - we will use the views of patients and carers, as well as health professionals to develop our services and drive up quality. There is lots of evidence to show that as a result we will improve clinical outcomes and reduce costs. We will maintain and extend the wide range of health care we provide, from regular hospital services to very skilled and specialist services available regionally and nationally.

Expert staff - we already have a professional and expert workforce, dedicated people who work together in multidisciplinary teams providing very specialist care. We will become more efficient by developing our staff to work in new ways and improving our systems, for example the better use of information technology between health agencies.

Teaching, research and development - we plan to make the most of the excellent partnerships we have with higher education to provide teaching for healthcare professionals and to inspire world-class research and development projects.

Local partnerships for change - hospital care is only part of the mix of health services required to meet people's expectations of the NHS. We will work positively with NHS Leeds - the organisation that plans and funds health services in Leeds - to ensure we do the best we can for the city and beyond. The direction for the NHS is clearly set out in national policy. We will try to be at the leading edge of this change by collaborating with NHS Leeds to provide high quality care in settings that are closer to people's homes and communities.

Health care environment - when people come into hospital we want to care for them in exceptional clinical facilities. As we move forward we aim to have the best possible accommodation so that we can move out of older buildings which are expensive to maintain and are less fit for purpose.

In summary, we know that improving quality is the highest priority and that we can do this best by engaging properly with the people who can influence this - NHS staff, patients, carers and the organisations who work with us. Achieving Foundation Trust status is an important step in this process because it will give us the right structures and relationships.

Do you have any suggestions you think we should take into account as part of our vision and goals?

benefits of being a foundation trust

We believe that NHS Foundation Trust status will help us deliver the highest quality health care to people who use our services. We continuously strive to improve patient care, but we know we need to do this even more effectively and faster.

As an NHS Foundation Trust we are still part of the NHS, but will have more freedom to run our own affairs at a local level. For example, although we must comply with national standards, we can decide how we do that, by developing new ways of working and to reflect local needs and priorities.

NHS Foundation Trusts are controlled locally so they are able to respond more readily to the needs of patients and the local community. We will have more flexibility in how resources are used and greater opportunities to get investment in new and improved facilities and equipment which will really make a difference to patients and staff.

As a Foundation Trust we will:

- ◆ **ask the views** of our members to help us design and plan services
- ◆ **tailor our services** to make them more responsive to local people's needs by making them more accessible, more convenient and more appropriate for the communities we serve
- ◆ **support patient choice** more effectively by using patient views to shape how, when and where we provide services

- ◆ **involve local communities** and other partners in the overall governance of the organisation and its development

- ◆ **seek different sources of income** and have greater freedom to decide how we spend it

- ◆ **retain financial surpluses** at the end of each financial year which we can reinvest in patient services

- ◆ **strengthen our contractual arrangements** with other organisations (including other NHS organisations) to ensure these are legally binding, bringing greater security and ensuring continuity of services

- ◆ **use our research** more effectively for the benefit of local patients and clinicians

- ◆ **work more closely** with other bodies such as social care organisations, local businesses and other health care partners

Overall, it puts us in a stronger position to improve services at our hospitals and ensure they are designed around the needs of local patients and the public.

“Achievement of foundation status means more freedom and independence for the Trust”

Ramnath Subramaniam (Consultant Paediatric Urologist)



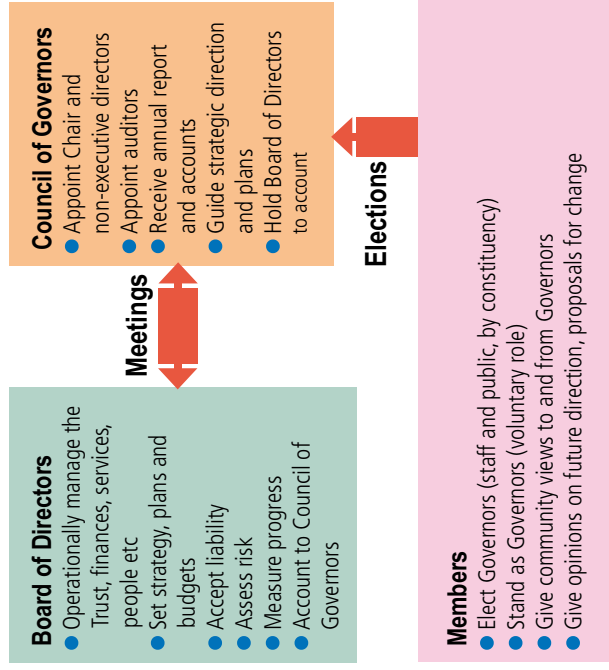
section 5

what the changes will mean

Foundation Trusts have different structures to existing NHS Trusts. The new arrangements focus on relationships between three main groups:

- ◆ **Members**
- ◆ **Council of Governors**
- ◆ **Board of Directors**

The diagram shows how they relate to each other and outlines their main roles:



Membership

Foundation Trusts are public benefit organisations which are run in a similar way to co-operative or mutual organisations. All Foundation Trusts have to recruit Members who help the Trust plan its future. Any patient, carer or member of the public, is welcome to join.

We believe most of our staff will want to join as Members automatically, but they can opt out if they want.

Do you support the proposal that staff Members automatically become Members unless they choose to opt out?

The role of Members

After we are approved as a Foundation Trust, our Members will have a number of important opportunities or responsibilities including:

- ◆ **voting in elections** to appoint Governors representing Members and the public
- ◆ **acting as an ambassador** of the Trust
- ◆ potentially (by choice) **standing for election** to the Council of Governors
- ◆ **participating in events**, surveys, focus groups etc
- ◆ **engaging in consultations** and discussions about significant or key issues
- ◆ **giving feedback** on services, long term plans and ideas
- ◆ **helping to recruit** more Members

“Our new wing provides excellent facilities, resources and patient care”

David Buchanan (Senior Research Haematology Nurse)
Ann Ewing (Sister Haematology)



what the changes will mean

The benefits of Membership

Membership is free of charge and you are under no obligation to join. You will not receive better or faster treatment as a member but there are many benefits. If you do join, you can give as much or as little time as you like.

As a member you will receive

- ◆ **A free members' newsletter.** It will contain health information and advice direct from our doctors and nurses, as well as valuable information about the hospitals and what's going on in the NHS
- ◆ **Invitations to exclusive members' events.** These could include health fairs where you can come and get your blood pressure checked to open evenings with some of our health experts
- ◆ **A chance to have your say** by taking part in surveys about our hospitals or letting the Governors who represent you and other Members know your views
- ◆ **The opportunity to vote in elections** to the Council of Governors – or stand for election yourself if you would like to become a Governor

It's up to you how involved you want to be. We value any of your input. We're proud of our hospitals but we know they can be even better with your help. All you need to do is to take the step of joining us as a Member.

Although we are not yet a Foundation Trust we can still begin to recruit people who are interested in becoming Members. They will act in a 'shadow' capacity until we are approved as a Foundation Trust. During this time, we will still keep people up to date and ask for views about key developments.

Who can be a member?

Membership of our Trust will be open to the people who fall into one of the following two groups and who have an interest in its development and well being:

- ◆ People aged over 16 who live locally, and people who have used or who may need to use our services
 - ◆ People who are employed by us
- We are proposing that the minimum age for Membership is 16; however we know that young people take a keen interest in health matters and we aim to develop a way of involving younger people through schools and other activities.

Do you agree with the minimum age of 16 for Members?

The area that we serve includes the city of Leeds (see map on page 10) and because we are a Trust providing many specialist services our area extends to much of Yorkshire and the Humber region. Anyone in these areas can join as a member. In addition, people who live further away but who might use specialist services provided by the Trust can also become Members.



Mark Morrell (Porter)

Jon Pickett (Portering Supervisor)

what the changes will mean

“The hospital is great, spacious and relaxing”

Enid Dring with Faye Sweeney (Radiographer)

Membership and representation

We will recruit Members who represent the diversity of the populations and patient groups served by our hospitals. Members will be represented within the Trust by Governors. In order to do this practically, Members will be grouped into geographical constituencies to elect local Governors who can be in regular touch.

Even breaking down the city-wide area and beyond into constituencies does not guarantee effective liaison with all groups. We know there are some which, for a variety of reasons, are seldom heard because they do not find it easy to make links with formal organisations.

Please let us know if you have any suggestions for groups that meet this description and if you have any ideas for effective ways to communicate with them.

We will try to make sure our Membership fairly represents different groups and health interests. We will do this by recruiting for Members in populations or areas that may be under-represented or through channels such as specific health groups.

Governors

Foundation Trusts have a Council of Governors to represent the views of Members and work closely with the Board of Directors. The Council will comprise of a number of Governors who are either **elected** or **appointed**. We are asking for your views about our proposed structure.

Composition of the Council of Governors

We are proposing that the Council of Governors will consist of a Chair and 35 Governors. At least 51% of the Council of Governors must be drawn from and elected by public Members. The rest of the Council will be drawn from staff Members and Governors appointed in agreement with local organisations that we work with.

Do you think this is the right number of Governors? Are there too few or too many?

Once elected, Governors will normally hold office for up to three years (although they can resign at any time) and they will be able to run for re-election.

Is this the right term of office for Governors? Please let us know if you think there are parts of the local community or partner organisations that are not represented?

The Council of Governors will meet regularly in public and in support of these meetings there will be good two way communications between Members, Governors and the Board of Directors.

The Council of Governors are required to act in the best interests of the Trust. They have some statutory duties including:

- ◆ **Receiving** the Trust's annual reports and accounts
- ◆ **Appointing** (and if necessary, removing) the Chair and Non-Executive Directors
- ◆ **Deciding** the remuneration and allowances, and the other terms and conditions of office, of the Chair and the other Non-Executive directors
- ◆ **Approving** the appointment of the Chief Executive
- ◆ **Appointing** and, if appropriate, removing the auditor
- ◆ **In addition**, in preparing the NHS Foundation Trust's "forward plan", the Board of Directors must have regard to the views of the Council of Governors.

what the changes will mean

We are proposing they will also:

- ◆ Act as advocates for the Trust
- ◆ Act as a link between the Members and the Trust, represent Members' views during discussions about the development of the organisation and its services
- ◆ Represent the views of the Trust back to Members
- ◆ Give feedback to the Board of Directors on business and financial plans
- ◆ Recruit new Members, induct and train them and devise a Membership strategy
- ◆ Support the Trust's public consultation process for service changes
- ◆ Participate in visits and the inspection of Trust services

Do you think these Governor roles will help us to deliver health care effectively?

Elections will be run in the latter stages of the Foundation Trust authorisation process by an external organisation to ensure they are democratic and fair. The governing body will run in shadow form at first and will officially take up its role once the Trust is approved as a Foundation Trust.

Elected Governors

Governors who represent Members of the public, patients and staff will be elected from the Membership by other Members. Anyone who wants to become a Governor can nominate themselves if they are a Member of the Trust.

Hospital staff

There will be dedicated staff Governors who will represent the interest of our staff. Staff Governors will be elected from four groups (or constituencies):

- ◆ **Medical and dental staff electing 1 governor**
- ◆ **Nursing and midwifery staff electing 2 governors**
- ◆ **Other clinical staff electing 1 governor**
- ◆ **Non-clinical staff electing 1 governor**

Staff Governors will assist the Trust in developing its services and to ensure representation from those who have immediate responsibility for patients, their care and the hospital environment.

Do you think these are the right groups for staff constituencies?

We are also interested in your views about whether in elections people who volunteer regularly at any of our hospitals should be treated as Members of staff, electing a staff governor, or whether they should be treated as Members of the public electing public Governors.

Should volunteers be regarded as Members of staff?



“Working together as a team makes it easier to provide a more efficient service”

Louise Allott (Staff Nurse) left
Jo Jackson (Ward Clerk) centre
Sharna Matthew (Student Nurse) right

section 5

what the changes will mean

Patients and Members of the public

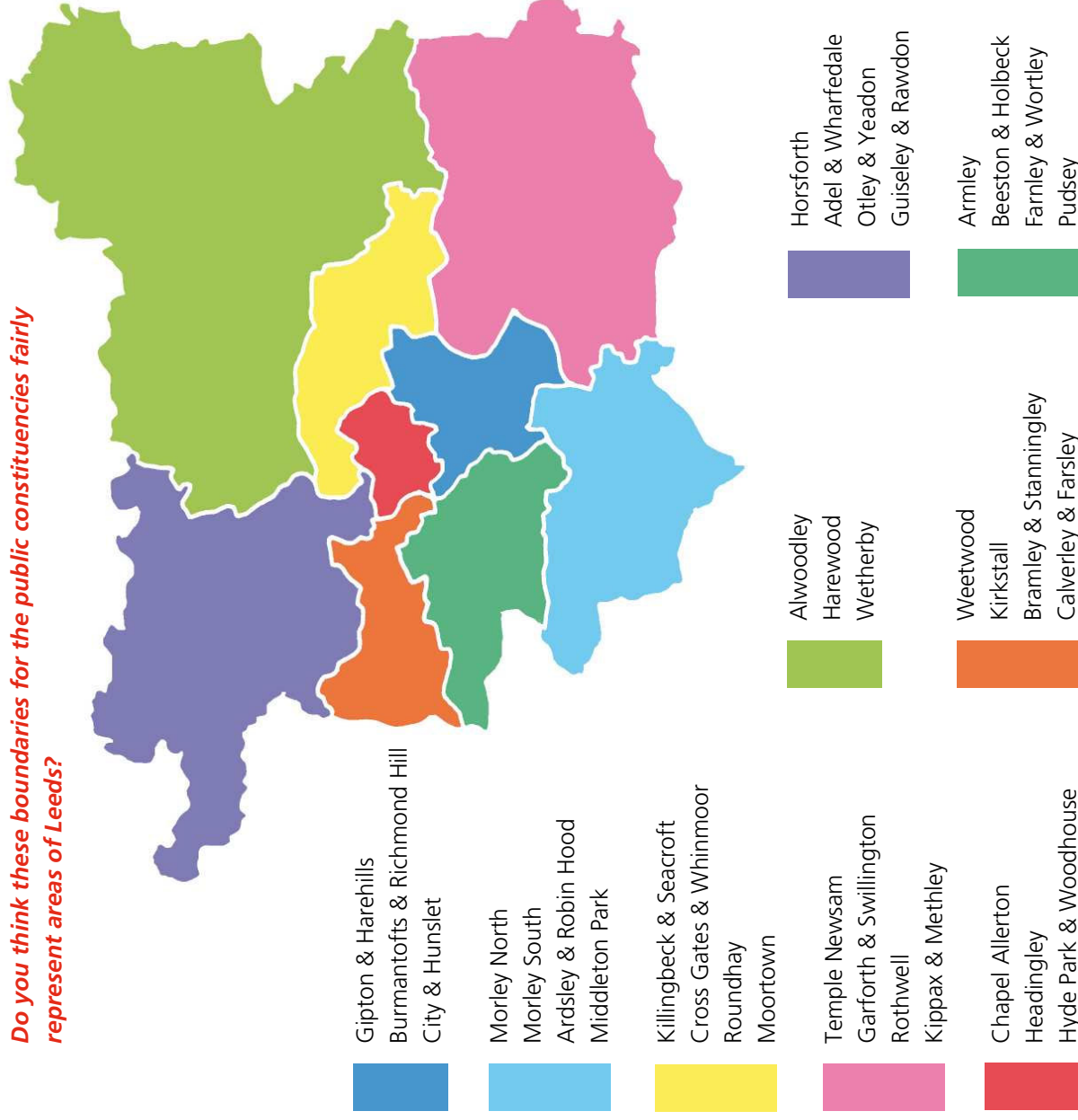
Public Governors will form the largest group on the Council of Governors – this will be written into our constitution to ensure patients and local people always have the majority. Public Governors will be elected from groups (or constituencies) formed by more than one local authority ward.

There will be 9 constituencies in Leeds each electing 2 Governors.

Public Governors from Leeds will represent around 70% of our patients and the public who live in the immediate area served by the Trust for whom we are the local general hospital as well as a specialist hospital.

The map shows the way the constituency boundaries are drawn (they follow local authority electoral ward boundaries but include more than one ward in each constituency). Our constituencies will be made up of the following wards:

Do you think these boundaries for the public constituencies fairly represent areas of Leeds?



what the changes will mean

There will also be constituencies outside Leeds as we are a major Trust with regional and national specialities:

- ◆ **1 constituency** covering people outside Leeds in the wider Yorkshire and Humber area, electing 2 Governors
 - ◆ **1 constituency** covering the rest of England electing 1 governor
- Public Governors from outside Leeds will represent some 30 % of our patients who come from outside the immediate area for which the Trust provides specialist services

Do you think this is the right number of public constituencies and Governors?
Do you think there are parts of the local community or partner organisations that are not represented?

Do you think we should have separate groups specifically representing patients? If so, how might we break them down into smaller groups?

Appointed Governors

Some Governors will be appointed to the Council and will not have to stand for election. Appointed Governors will represent our partners:

- ◆ **NHS Leeds (Leeds Primary Care Trust)**
 - 1 appointed governor to represent the organisation that is our main health community partner

- ◆ **Leeds City Council** - to represent our main non-NHS local health community partners
- ◆ **Leeds University Medical and Dental Schools** - to represent teaching and research interests

We are required to have representatives from these bodies. In addition we may also appoint other Governors. We are proposing to appoint Governors representing:

- ◆ **Leeds Metropolitan University**, as one of our partners in the education sector
- ◆ **Leeds Partnerships NHS Foundation Trust**, as health partners providing services for people with mental health and learning disabilities
- ◆ **Leeds Chamber of Commerce** - 1 appointed governor to bring additional expertise from the strong commercial sector in Leeds and to foster links with the business community
- ◆ **Voluntary sector representation** - 1 appointed governor to represent voluntary groups in the city
- ◆ **Yorkshire Forward** - the regional development agency - 1 appointed governor to represent the interests of the organisation leading wider economic and social development in the region
- ◆ **The hospitals' Staff Side Council** - 1 appointed governor to (the Chair) to represent

Do you think these proposals for appointed Governors are right?



"Everyone was very pleasant. It took us longer to get here than we had to wait for our appointment"

Margaret Lumby and Brenda Foster

what the changes will mean

In summary, the structure of Governors we are proposing is below:

Elected Public Governors (Public)

- 18 public Governors** from 9 constituencies representing Leeds residents and patients who use our general hospital services as well as some specialist services; constituencies will be made up of groups of neighbouring local authority electoral wards
- 2 public Governors** from the Yorkshire and the Humber region representing residents and patients outside Leeds who may need to use our specialist regional services
- 1 public Governor** from the rest of England representing residents and patients who may need to use our specialist national services

Appointed Governors

- 9 appointed Governors** one Governor representing each of the following organisations:
 - NHS Leeds (Leeds Primary Care Trust)
 - Leeds City Council
 - Leeds University
 - Leeds Metropolitan University
 - Leeds Partnerships NHS Foundation Trust
 - Leeds Chamber of Commerce
 - Voluntary sector organisations in the city
 - Regional Development Agency
 - Staff Side Council (Chair)

Elected Staff Governors

- 1 governor** representing medical and dental staff
- 2 governors** representing nursing and mid-wifery staff
- 1 governor** representing other clinical staff
- 1 governor** representing non-clinical staff

Restrictions on Governors

There are legal restrictions that apply to people who wish to become Governors. We are proposing that people can not become a Governor if any of the following apply:

- ◆ Convicted of any offence with a sentence of imprisonment (whether suspended or not) for a period of more than 3 months
- ◆ Bankrupt and not discharged
- ◆ Subject to a Sex Offender Order
- ◆ Convicted of assault against a member of NHS staff
- ◆ Subject to any order restricting access to NHS staff or premises
- ◆ Currently a full member of the Trust Board of Directors
- ◆ Dismissed from an NHS post for performance or behavioural reasons in the last two years
- ◆ Currently a member of the Local Authority Scrutiny Committee
- ◆ No longer a Member of the Trust
- ◆ Currently Governor of another Foundation Trust (people can be Members of more than one FT but may only be a governor on one FT)

"The beautiful surroundings take you away from a clinic setting"

Duncan Brier
(Health Care Support Worker)

Do you agree with these restrictions on who can become a Governor?

what the changes will mean

Board of Directors

The Board of Directors will be made up of Non-Executive Directors and Executive Directors and will include a Chairman and a Chief Executive. Non-Executive Directors will be in the majority. The current Chair and Non-Executive Directors will continue in their current posts when we are approved as a Foundation Trust. Once their term of office ends, future appointments will be made by the Council of Governors.

The role of the Trust Board of Directors will be similar to its current role which is to take overall responsibility for plans and actions intended to deliver our goals. Its main duties are:

- ◆ Set the organisation's strategic aims, ensure the necessary financial and human resources are in place
- ◆ Set and maintain the organisation's values and standards, ensure obligations to patients, the local community and the Secretary of State are met
- ◆ Take collective responsibility for adding value to the organisation by directing and supervising work to achieve the organisation's aims
- ◆ Provide leadership within a framework of prudent and effective controls which enable risk to be assessed and managed
- ◆ Review management performance

Do you agree with our proposals for the Board of Directors?

Role of Chairman

The Trust Chairman will lead both the Board of Directors and the Council of Governors. This important role will link the two bodies. The Chairman's role is to provide overall leadership and direction ensuring the complementary roles of Directors and Governors support the Trust's strategic aims.

Transitional Arrangements

We want to ensure there is no disruption to services when we transfer from one set of management arrangements to another. We propose the transitional arrangements that best ensure a smooth transfer are:

- ◆ Current chair and Non-Executive directors will be appointed to the Foundation Trust Board of Directors for a minimum period of 12 months and until the end of their period of appointment as a maximum – (in accordance with legislation)
- ◆ The current Chief Executive and Executive Directors will be appointed to the Board of the Foundation Trust (in accordance with legislation)
- ◆ Elections for a Shadow Council of Governors will happen in 2010 to be supervised by a fully independent and accredited organisation.

Do you agree with our proposed transitional arrangements?

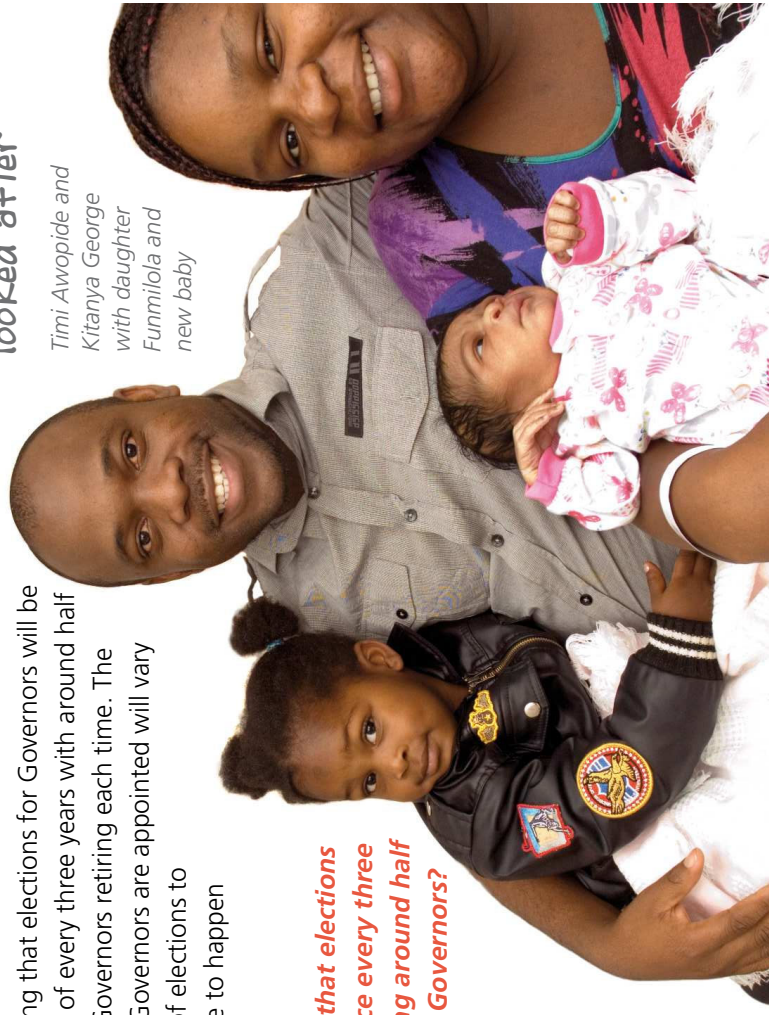
Elections

We are proposing that elections for Governors will be held in two out of every three years with around half of the elected Governors retiring each time. The length of time Governors are appointed will vary at the first set of elections to enable this cycle to happen in future years.

Do you agree that elections should be twice every three years, involving around half of the elected Governors?

"We were well looked after"

Timi Awopide and Kitanya George with daughter Fumilola and new baby



section 6

your say

There will be many ways to find out more about our plans to become a Foundation Trust, including this consultation document and other information leaflets.

We will hold public open meetings and various other events - look out for details on our website and in the local media.

We will attend as many meetings of organised groups as we can manage during the three month consultation period. If you are involved with a group and would like to invite us to attend to explain our proposals, please contact the Communications Team by e-mail public.relations@leedsth.nhs.uk or by telephone on **0113 2064098**, or write to:

**Communications Team
Leeds Teaching Hospitals
1st Floor Trust Headquarters
St James's University Hospitals
Beckett Street
Leeds LS9 7TF**

The answers to questions we are asking in this consultation document will feed into our new rules (Foundation Trust constitution) so that we take full account of local opinions as we become a Foundation Trust.

Please use the response form to say what you think about the specific questions highlighted on the pages you have just read. If you want to make any other comments you can also use the form opposite to do so.

If you would prefer to do this online please use the following link:
www.leedsth.nhs.uk/consultation

The exact timescale for the change will vary depending on how quickly approval is given at different parts of the process. **The table below shows the approximate time frames:**

Oct - Dec 2009	12 week formal public consultation on governance proposals
Spring 2010	Trust publishes its response to feedback given during the 12-week consultation
October 2010	Formal application submitted to the Department of Health
Spring 2011	Earliest date when the Trust could be authorised to become a Foundation

Becoming a member

Use the form on our web site:

www.leedsth.nhs.uk/Membership or complete and post the attached Membership form using the reply paid envelope enclosed with this leaflet, otherwise send to:

**Patient and Public Support Services
Trust Headquarters
St James's University Hospital
Beckett Street
Leeds LS9 7TF**

Or send an email to public.relations@leedsth.nhs.uk with your full name, title, postal address, date of birth and details of your ethnicity, these are not essential but will help us to ensure our Membership is representative. We'll reply to you to complete the registration.

To receive a hard copy of our application form call **0113 206 6785** and we'll send a form out to you.



"Easy access and good facilities for mums"

Zada Miah and Rushih Miah
with son Hafiza and
daughter Shakil

Response form *Please tick*

Overall, do you support our plans to become a Foundation Trust?

Yes No Any comment (please write on a separate sheet if you need to):

.....

.....

Do you think the proposed name properly says what we are about? [page 3]

Yes No Any comment:

.....

.....

Do you have any suggestions you think we should take into account as part of our vision? [page 4]

Yes No Any comment:

.....

.....

Do you support the proposal that staff Members automatically become Members unless they choose to opt out? [page6]

Yes No Any comment:

.....

.....

Do you agree with the minimum age of 16 for Members? [page7]

Yes No Any comment:

.....

.....

Please let us know if you know of any 'seldom heard' (or hard to reach) groups and tell us about any effective ways to communicate with them. [page 8]

Yes No Any comment:

.....

.....

Do you think we have the right number of Governors? Please let us know if you think there are parts of the local community or partner organisations that are not represented? [page 8]

Yes No Any comment:

.....

.....

Is 3 years the right term of office for Governors? [page 8]

Yes No Any comment:

.....

.....

Do you think our proposals for Governor roles will help us to deliver health care? [page 9]

Yes No Any comment:

.....

.....

Do you think these are the right groups for staff constituencies? [page 9]

Yes No Any comment:

.....

.....

Should volunteers be regarded as Members of staff? [page 9]

Yes No Any comment:

.....

.....

Do you think these boundaries for the public constituencies fairly represent areas of Leeds? [page 10]

Yes No Any comment:

.....

.....

Is this the right number of public constituencies? [page 11]

Yes No Any comment:

.....

.....

Do you think we should have separate groups specifically representing patients? If so, how might we should break them down into smaller groups? [page 11]

Yes No Any comment:

.....

.....

Do you think our proposals for appointed Governors are right? [page 11]

Yes No Any comment:

.....

.....

Do you agree with these restrictions on who can become a Governor? [page 12]

Yes No Any comment:

.....

.....

Do you agree with our proposals for the Board of Directors? [page 13]

Yes No Any comment:

.....

.....

Do you agree with our proposed transitional arrangements? [page 13]

Yes No Any comment:

.....

.....

Do you agree that elections should be twice every three years, involving around half of the elected Governors? [page 13]

Yes No Any comment:

.....

.....

Application to become a Foundation Trust Member

If you would prefer to do this online you can do so at: www.leedsth.nhs.uk/Membership

Title:
 First Name:
 Surname:
 Full address:

 Postcode:

Date of Birth

Age (years)
 Gender M F

Home telephone number:
 Mobile telephone number:

e-mail address **(this is the most effective way for us to contact you)**:

Any special information requirements, e.g. other languages, Braille, etc

Your ethnicity

- A White**
- British
 - Irish
 - Any other white background
- B Mixed**
- White and Black Caribbean
 - White and Black African
 - White and Asian
 - Any other mixed background

- C Chinese or other ethnic group**
- Chinese
 - Any other ethnic group

- D Black or Black British**
- Caribbean
 - African
 - Any other Black background

- E Asian or Asian British**
- Indian
 - Pakistani
 - Bangladeshi
 - Kashmiri
 - Any other Asian background

Have you selected 'Any other ... background'? Please give us more details so that we can better understand your needs:

Membership Interests (please tick any that apply)

- Open meetings and open days
 - Surveys, Workshops and Focus Groups
 - Volunteering
 - Fundraising
 - Consider standing for Membership of the Council of Governors
 - Help develop better information for patients and carers
 - Help to recruit more Members
 - Be consulted on any changes to the constitution
 - Help develop patient information
 - Be consulted on any changes to the constitution
 - Help develop patient information
- Other (please give details):

Health interests (please tick any areas in which you have a particular interest)

- Cancer
- Heart disease
- Children's health
- Men's Health
- Women's Health
- Older People's health and care
- Diabetes
- Surgical services
- Renal medicine
- Respiratory medicine
- Other (please give details)

In compliance with current UK Data Protection legislation, any information you provide here will be kept secure, treated confidentially and used by the Trust only for the purpose of establishing and developing Foundation Trust status.

- Please tick here if you do not want to be enrolled automatically as a supporter or Member of the Trust when it changes to an NHS Foundation Trust
 - Please tick here if you would like to receive more copies of this form
 - NHS Foundation Trusts are required to publish a publicly available register of members. Please tick here if you do not want your name to appear on
- If there is a reply paid envelope with this leaflet please use it to return the consultation response form and / or the Membership application form. If there is no reply paid envelope please contact us on 0113 206 6785 or use a stamp to send it to Patient and Public Support Services at the address shown above (on the inside back cover). Thank you.**

"Caring for the people of Leeds and beyond past, present and future"

Matrons - Sue Dodman, (left)
Helen Christodoulides (centre)
and Kath Oddy (right)

If you would like more copies of this leaflet or a less detailed summary version, or if you would like more copies of the membership application form please contact:

**Patient and Public Support Services
Trust Headquarters
St James's University Hospital
Beckett Street
Leeds
LS9 7TF**

or send an email to
public.relations@leedsth.nhs.uk
or call **0113 206 6785**



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Originator: Lesley Savage

Tel: 2243867

Report of Chief Executive, Education Leeds

Meeting: East (Inner) Area Committee

Date: 3rd December 2009

Subject: Consultation on expansion of Primary provision in the Inner East

<p>Electoral Wards Affected: Burmantofts and Richmond Hill</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input checked="" type="checkbox"/></p>	
<p>Council Function <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

EXECUTIVE SUMMARY

This report presents the Area Committee with the consultation documents on proposals for the expansion of primary provision in the inner east, including Richmond Hill Primary School, Victoria Primary School, Ebor Gardens Primary School

The consultation documents appended form the basis of the report. Members of the Area Committee are asked to consider this and comment on the expansion proposals.

Purpose of This Report

1. The consultation document appended forms the basis of this report.
2. The consultation document asks for comments on proposals to permanently expand Victoria Primary School from 50 to 60 per year group and Ebor Gardens from 30 to 60 per year group in 2010, and Richmond Hill Primary School from 60 to 90 per year group with effect from September 2012.
3. **Background Information**
Leeds City Council has a legal duty to provide school places for every child in the city taking into account where those children live and may want to attend school. Pupil projections for the area are contained in the consultation documents.

4. The consultation period for both sets of proposals (2010 and 2012 changes) runs from Monday 2 November 2009 to Friday 11 December 2009. Education Leeds are holding meetings to gather the views of schools, families, young people, governors, and the general public to create opportunities to debate the proposals and ask questions. The findings from the consultation will be presented to the council's Executive Board.

5. **Main Issues**

All the issues are described in full in the consultation document. In addition, the following points should be noted:

6. Detailed plans for the schemes are not yet available. Education Leeds is in the process of procuring a framework to deliver the design and build of the accommodation necessary to realise these expansions, and has to wait until the proposals have been approved before committing to the delivery of those schemes. Any schemes involving building works will be subject to the normal planning permission process, allowing any interested parties to comment, and schools are fully involved in the design of the schemes. At present it is anticipated that the schemes will involve:

Victoria: removal of the existing three-classroom modular unit to be replaced by a two-storey, five-classroom block.

Ebor Gardens: provision of a seven-classroom block

Richmond Hill: the new school being built under the Primary Capital Programme to be designed and built as a three form of entry (90 children across three classes in reception) school.

7. The demographic data suggests further provision is needed beyond these proposals, and this is unlikely to be solved purely through the traditional approach of expanding existing schools. Long-term planning for the area is ongoing, and whilst some options are still at an exploratory stage, this includes
- option appraisal on the expansion of Cross Gates Primary school from 30 per year group to 60 per year group, with a view to consulting on proposals for expansion in 2011.
 - working with the EASEL team to consider the impact of new housing.
 - identifying sites / other buildings and interested parties to run new schools or split site / federated schools.
 - collaboration with all primary, Early Years and secondary providers to optimise overall use of space.
 - secondary planning for when the increased numbers work through to high school – this needs to be linked for changes to the 14-19 provision, and BSF plans.

We are establishing a new process for working with all schools and other stakeholders on an area-by-area basis to respond to trends and to plan and deliver a place at a local school for every child in the city. We consider engaging Area Committees and ward members as essential to this process.

8. **Implications For Council Policy and Governance**

All the issues are described in the Executive Board reports considered in October 2009, which gave permission to consult on the proposals. The local authority has a statutory duty to provide sufficient school places. In planning that capacity, they need to take into account where those children live and where they might want to attend school.

9. **Legal and Resource Implications**

All the issues are described in the Executive Board reports considered in October 2009, which gave permission to consult on the proposals.

10. **Recommendations**

The Area Committee is requested to

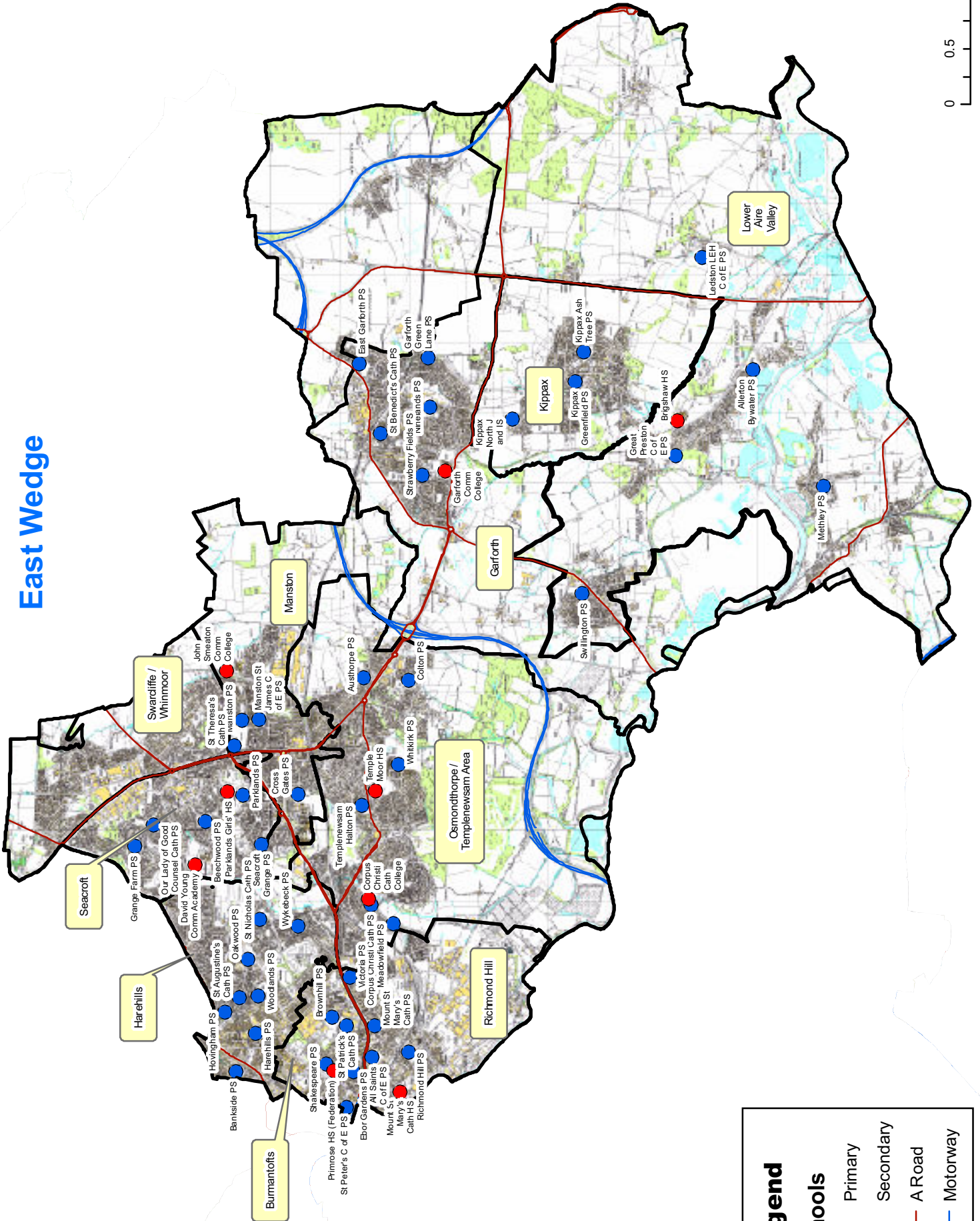
- Note and consider the report appended
- Consider any response they wish to make as a part of the consultation

Background Papers

Executive Board Report 14th October 2009. Proposal for statutory consultation for the expansion of primary provision for September 2010, and Proposal for the expansion of Richmond Hill Primary School for September 2012.

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East Wedge



Legend

Schools

- Primary
- Secondary
- A Road
- Motorway

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Public Consultation

Proposal to expand Richmond Hill Primary School

2 November – 11 December 2009

Education Leeds 

Public consultation on the proposal to expand Richmond Hill Primary School

Contents

1.0 What are we asking you about?

2.0 Why are we asking you?

3.0 How was the proposal developed and what other options were considered?

4.0 How to comment on the proposals

5.0 What happens to your comments

6.0 Demographic data

Response form

1.0 What are we asking you about?

We want to expand Richmond Hill Primary School from two forms of entry to three forms of entry from September 2012. This means moving from two classes to three in reception; that is from 60 to 90 children joining reception in 2012.

We are consulting you on the plans to expand the accommodation at the school to take those extra children.

This would mean the new school which is being created for Richmond Hill would be built for 630 instead of 420 pupils, made up of seven year groups of 90 children (organised into three classes). The increase in the project costs will be met from the local authority's capital budget.

In 2012, the school would admit 90 pupils into reception, but not into the higher year groups. It is intended that the school would fill to its maximum size over 7 years of larger reception intakes.

If this proposal proceeds, we will consult on the change to the admissions limit (the total number of children the school plans to allow into each year group) through the normal admissions consultation for 2012. More details of that consultation can be found on www.educationleeds.co.uk/admissions.

2.0 Why are we asking you?

The local authority has a legal duty to make sure that every child has a school place, and that children should not have an unreasonable journey to get there.

Our pupil projections, shown in section 5 of this booklet, predict where places will be needed based on birth rates, and patterns of where children are born compared with where they attend school. They suggest there could be over 220 reception places needed by 2012. This is mainly due to the rising birth rate, also shown in section 5, and due to families moving into the area. There are currently 140 places, and an additional 10 being consulted on for 2010.

The final decision will be made by Leeds City Council's highest decision-making body, the Executive Board. We have to provide the Executive Board with all the information they need to make that decision. This includes making sure we have shared the proposals with everyone involved, and given them an opportunity to comment.

So we need you to read this booklet or attend the public meetings and give us any comments you have on the proposals.

3.0 How was the proposal developed and what other options were considered?

The pupil projections for the Richmond Hill planning area in section 5 of this booklet. The figures show that we need to create an extra 90 reception places by 2012, on top of the 140 places which are available at the moment.

When we consulted on the previous changes at Richmond Hill and Mount St Mary's, we said we needed to look at other options for expansion in the area to make sure we have enough places. We visited all the schools in the area and discussed the options for expansion with head teachers, and the local Church of England and Catholic dioceses. These discussions resulted in some firm proposals, including this one which we are consulting on for Richmond Hill.

When finding the right schools to expand, we had to balance:

- our legal duties, which include making sure there are enough places, families are offered choice and diversity, and to consider the expansion of popular and successful schools,
- the areas where the extra places are needed,
- how expanding one school might affect the other schools in the area, and
- the practical reasons why many schools can't be expanded.

Outcomes of considerations of other options in the area:

Victoria Primary. Currently admits 50 children per year.

It is proposed to increase this to 60 from September 2010. A building scheme to increase the number of classrooms is planned. This is being consulted on separately, as part of a consultation on all the proposed primary changes in the city for 2010. Details of that consultation are available at www.educationleeds.co.uk/schoolorganisation.

All Saints Primary School. Currently admits 30 children per year.

The Church of England Diocese are happy to consider expanding the school. The school has only recently appointed a permanent headteacher who will take their post in January 2010. It would be better to plan any expansion when the new leadership of the school is established. It is difficult to see how the school could admit more than 45 children per year on its current site, and any building work may be complicated and take some time to plan. There is no current firm proposal to expand this school, although a proposal appears likely in the future. In addition, there is some interest in developing the land and area around the school from private developers, which may in the future create opportunities for rebuilding the school.

Mount St Mary's Primary School. Closing in July 2010 because of a lack of demand for Catholic places. The places are being reprovided as community places at Richmond Hill Primary School as a two form entry school.

New school. A new school could be part of the long term solution, however at present no suitable site or funding has been found. A new school would also take several years to set up. First the local authority would need to run a competition, asking anyone who was interested to make a bid to run a school, and deciding between those bids. Then the building would need to be designed, planned and built. The authority continues to investigate all options, but a new school could not form part of a solution before 2012.

4.0 How to comment on the proposals

This consultation runs from Monday 2 November 2009 to Friday 11 December 2009.

If you want the council's executive board to consider your views, we must receive your comments no later than 4pm on Friday 11 December 2009.

We are holding a public meeting on Thursday 19th November, 6pm, at Richmond Hill Primary School, where you will have the opportunity to debate the proposal and ask questions.

Responses need to be in writing, or verbally at the meeting. We minute all public meetings and place the minutes on our website. It is important that, if you can, you give reasons for agreeing or disagreeing with the proposals so that as much information as possible is available to the Executive Board when making their decision.

Written responses can be made:

- Using the form in this booklet, which includes details of where to send it.
- By letter, to School Organisation Team, 9th Floor West, Merrion House, Merrion Way, LS2 8DT,
- By email to educ.school.organisation@educationleeds.co.uk

Responses can be anonymous, but if you require an acknowledgement please include your name and address.

In addition further copies of this booklet and the response form are available on the Education Leeds website www.educationleeds.co.uk, and in libraries. It has also been widely distributed, including to local councillors, MPs, the Catholic and Church of England Dioceses, and trades unions.

5.0 What happens to your comments

We summarise all your views and present them to Leeds City Council's Executive Board, which will decide whether to proceed with the proposals or to change them in any way. They are likely to make this decision at the Executive Board meeting on 12 February 2010. We treat your comments equally whether you put them in writing or say them at the public meetings.

If they decide to go ahead, a statutory notice confirming the details of the final proposals will be published in the Yorkshire Evening Post and on the Education Leeds website at www.educationleeds.co.uk/schoolorganisation after February 2010 half term.

The statutory notice gives you an opportunity to comment on the final proposals before the council's Executive Board makes its final decision.

Even if your comments are the same as you have contributed to this consultation, you will need to make them again if you want to be sure that the Executive Board considers them when making their final decision.

The Executive Board must make its final decision within two months of the end of this statutory notice period, so the decision is likely to be made at the Executive Board meeting on 19 May 2010.

If objections are received, the School Organisation Advisory Board will sit ahead of the Executive Board Meeting to make its recommendation on the proposals.

The School Organisation Advisory Body (SOAB) is made up of representatives from the area's education community, and has been established by the council's Executive Board to consider responses and make recommendations on the final decision regarding any proposals to change the size or organisation of schools.

6.0 Demographic data

There are currently four schools in the Richmond Hill planning area: Victoria Primary, All Saints CE Primary, Richmond Hill Primary, and Mount St Mary's Catholic Primary.

The total pupil numbers and projections for the area are shown below.

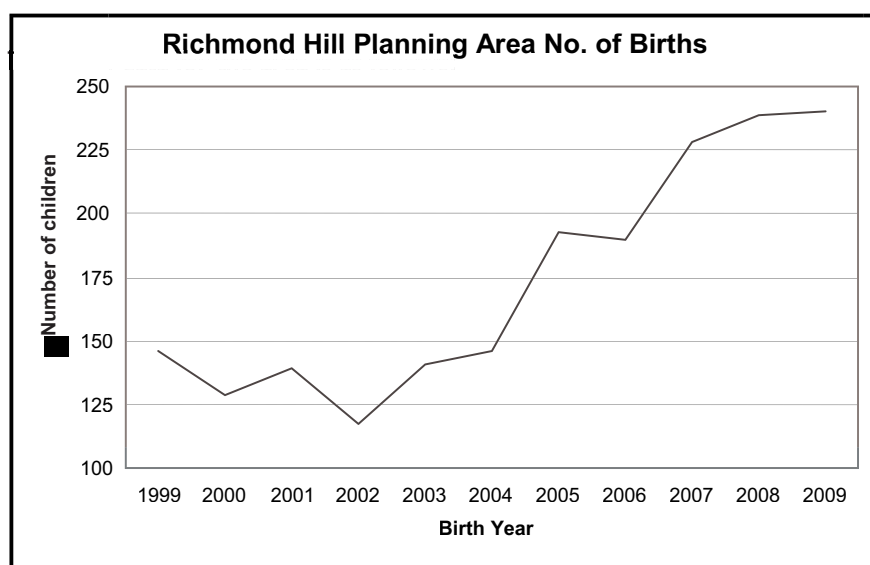
Data up to 2008/2009 is from the January school census, data for 2009/2010 onwards is projected pupil data, based on birth rates and previous pupil distribution patterns.

RICHMOND HILL PLANNING AREA

	REC	YR 1	YR 2	YR 3	YR 4	YR 5	YR 6	TOTAL	AD LT	CAPACITY	SURPLUS	
2005/2006	114	109	123	114	103	119	120	802	140	845	43	5%
2006/2007	118	119	111	115	117	101	119	800	140	845	45	5%
2007/2008	124	119	120	111	110	111	102	797	140	845	48	6%
2008/2009	137	119	109	119	102	116	111	813	140	845	32	4%
2009/2010	173	136	115	110	114	103	118	868	140	845	-23	-3%
2010/2011	176	170	130	117	104	116	104	917	150	845	-72	-8%
2011/2012	213	174	161	133	110	106	118	1,014	150	845	-169	-20%
2012/2013	228	211	166	164	127	113	107	1,116	150	845	-271	-32%
2013/2014	242	226	201	170	157	130	115	1,241	150	845	-396	-47%

Tables show actual pupil numbers from the pupil census in January 2009, with projections for 2009/10 onwards.

The table shows the admissions limit (AD LT) and available places (CAPACITY) in all the schools in the area. The SURPLUS column shows how the pupil projections would affect the number of available places.



**PROPOSALS FOR EXPANSION OF RICHMOND HILL PRIMARY SCHOOL
FOR SEPTEMBER 2012.**

PUBLIC CONSULTATION RESPONSE FORM

Please read the consultation booklet on the proposals and tell us what your views are. The questions on this form are provided to help you do so, but you do not have to respond to all of them. If you prefer not to use this form, you can also put your views in a letter. Letters and forms should be sent to the address at the bottom of this form. Extra copies of this booklet and response form are available www.educationleeds.co.uk/schoolorganisation. You may also respond by e-mail to educ.school.organisation@educationleeds.co.uk

Responses must be received by Friday 11 December 2009. All responses will be reported to a meeting of the Executive Board of Leeds City Council in February 2010.

QUESTIONS RELATING TO THE PROPOSALS

1. What are your views on any of the proposed increases in primary provision?

2. Have you found this booklet useful?

3. Have you found the consultation process useful?

4. Do you have any other comments or views?

Your personal details (so that your response can be formally acknowledged):

Name:

Address:

e-mail address:

Which school are you associated with?

- | | | | |
|--------------------------------------|--------------------------|--------------------------|--------------------------|
| Parent/Carer of present pupil(s) | <input type="checkbox"/> | Member of staff | <input type="checkbox"/> |
| Parent/Carer of primary school child | <input type="checkbox"/> | Local Resident | <input type="checkbox"/> |
| Other adult relative | <input type="checkbox"/> | Elected Member | <input type="checkbox"/> |
| Pupil | <input type="checkbox"/> | Community Representative | <input type="checkbox"/> |
| Governor | <input type="checkbox"/> | Other | <input type="checkbox"/> |

Data Protection Act 1998

Under the terms of the Data Protection Act 1998 we must inform you of the following. Education Leeds and Leeds City Council are seeking your views to help inform the decision on this proposal. Your personal information will be used only for this purpose, and may be shared with other agencies who are involved in the consultation, however only to address any issues you raise. If you do not wish to provide personal details your views will still be considered, but we will not be able to acknowledge your response personally.

Please send your reply to:

The Chief Executive, Education Leeds, FAO School Organisation Team
9th Floor West, Merrion House, 110 Merrion Centre, Leeds LS2 8DT



Report of the New Generation Transport Team (City Development)

East (Inner) Area Committee

Date: 3rd December 2009

Subject: New Generation Transport (NGT) Scheme: Current Position and Public Consultation Results

Electoral Wards Affected:
Burmantofts & Richmond Hill
(Gipton & Harehills)
(Killingbeck & Seacroft)

Plus various others throughout the City

Specific Implications For:
Ethnic minorities
Women
Disabled people

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

The report outlines progress on the development of the New Generation Transport scheme and provides Members with feedback from the summer consultation process and recent Major Scheme Business Case submission. The next stage and proposed timeframe for submission of the Transport and Works Act Order are outlined.

1.0 Purpose Of This Report

- To provide an update on NGT progress since the previous committee attended (18 June 2009)
- To provide a timeline / anticipated forward programme for the scheme
- To provide a summary / key headlines of the Major Scheme Business Case (MSBC) submitted to the Department for Transport on 30 October 2009
- To report back the results of the summer formal consultation and ongoing discussions / consultation
- To outline the current approach to key issues raised by Members and the public during the consultation process
- To outline the Transport and Works Act Order procedure including the Request for Information process

2.0 Background Information

Metro and Leeds City Council are working in partnership to develop a bus-based rapid transit system for Leeds known as New Generation Transport (NGT). The project management board consists of senior officers from both organisations. The NGT scheme represents a major investment in the City of Leeds aimed at providing a high quality transport system to support the ongoing growth of Leeds' economy, to improve the local environment and relieve congestion. It aims, along with other transport and public transport measures, to provide a step change in the way public transport operates within the City. The preferred option is for the scheme to operate using electric trolleybuses running on rubber tyres and powered by overhead wires.

£250 million has been allocated to the scheme in the Regional Funding Allocation. This figure, supplemented by the required 10% local contribution will allow for the initial development of a core 3 line network at an overall cost in the order of £280 million. The local contribution (and any potential overrun cost) is a joint liability between Metro and Leeds City Council. The Major Scheme Business Case (MSBC) outlines how this local contribution will be accounted for:

- Provision of Leeds City Council & Metro owned land – approx £13m
- Allowance for development costs – up to £14.5m

The attached plan shows the proposed routes being developed which incorporate a central loop around the City Centre and the three radial routes:

- North Leeds through Headingley along the A660 to a Park and Ride site at Bodington
- South Leeds through Hunslet to a Park and Ride site at Stourton
- East Leeds to St James's Hospital

There is also scope for future extensions and alignments to the EASEL and Aire Valley areas as well as West Leeds, although these do not form part of the current funding allocation and design work. The extension to Holt Park is a key aspiration that has been included within the MSBC with powers likely to be sought at the Transport and Works Act Order (TWAo) stage. The current funding does not allow for this £11m extension but should certain high risk costs reduce then it may be possible to integrate this extension into the northern route from the start.

3.0 The East Route

The current NGT proposals follow an alignment similar to that of the Supertram scheme between the City Centre and the major destination point at St James's Hospital. The proposed route leaves the City Centre Loop at York Street (adjacent to the Central Bus Station). It then passes in front of Quarry Hill and under the A64(M) onto Burmantofts Street and Beckett Street. The hospital stop and turnaround facility would be on land adjacent to the former Florence Nightingale PH opposite the hospital.

The key policy and technical issues as well as those raised by Members and the public are the:

- Lack of an extended route to the east – route is too short
- Proposed demolition of the Fountain Head PH
- Location of NGT stops
- Loss of hospital car parking and possible increase in informal Park & Ride associated with NGT
- Impact on UDP allocated Greenspace
- Value for money / benefits of such a short spur

NGT Extension to the East

The proposed extension of NGT beyond St James's Hospital remains identified as a long term proposal in the EASEL Area Action Plan. As such, its status is currently being reviewed as part of the emerging EASEL Transport Strategy which is considering whether the proposal for a Rapid Transit solution through the regeneration area can still be justified. As development progresses monies will become available through developer contributions which could be used towards any required local contribution. However, the Department for Transport have made it clear that they do not feel there is a current funding case to extend the route beyond St James's Hospital as part of an initial phase of NGT, since in transport terms this extension would not address an identified existing public transport congestion problem. This is in contrast to the Northern route which experiences significant congestion and bus delays throughout large parts of the day, and in particular suffers from a very high degree of bus journey time unreliability.

Given the potential importance of the proposed NGT intervention in meeting the need for an attractive alternative to the car and for delivery of significant wider regeneration benefits in the EASEL area, the scheme promoters are continuing to consider alternative funding sources for the full eastern route, however there are many demands on such potential funds including improvements to existing bus services and providing new links to employment areas within the Aire Valley. A preferred alignment option to Seacroft District Centre has been developed so as to be available if other funding sources can be identified, and land at Grimes Dyke remains allocated for a future Park and Ride. The UDP and emerging AAP protect the future alignment of NGT in planning terms.

It should be noted that the provision of the short spur to St James's Hospital is within the current funding allocation, links to a major trip generator, and provides the opportunity for further extensions to East Leeds.

Fountain Head Public House

The Supertram proposals ran through the centre of the Greenspace area adjacent to Beckett Street and behind the Fountain Head and Florence Nightingale public houses with the tram stop located between the two in the car park area. This had the effect of splitting the greenspace in two, significant tree loss in front of the Shakespeare Towers and a high retaining wall structure.

The Florence Nightingale PH has since burnt down and the site cleared. A re-evaluation of the alignment at this location as part of the NGT design work has concluded that from an

environmental and urban design perspective the demolition of the Fountain Head PH would be beneficial. This would allow the new segregated route to run much closer to the road, separated by a landscape strip which would retain a more usable area of Greenspace south of the route. In addition, the loss of mature and visually important trees in front of the Shakespeares would be much reduced with a lower level of retaining structure (or none at all). The NGT stop would be much more prominent from Beckett Street and the hospital with the proposed mitigation works including significant tree planting and a landscaped plaza area giving a destination feel to the stop.

The demolition of the pub was shown on the detailed plans available at the public consultation and has been discussed at the local Community Forum. While some verbal objection has been raised to the demolition, only four completed questionnaires and one letter referenced this aspect of the scheme.

NGT Stop Location

The proposed stops on the East line are

- Bus Station on York Street
- Quarry Hill – outside the Northern Ballet School development
- Burmantofts Street – between the junctions of Rigton Approach and Nippet Lane
- St James's terminus

The main question has been whether the Burmantofts Street stop should be closer to the junction with Lincoln Green Road to link with the small local centre and residential areas. The stop location is somewhat constrained by general traffic and NGT operation at the junctions of Burmantofts Street with Nippet Lane and Lincoln Green Road. The outbound NGT route crosses over Burmantofts Street at Nippet Lane and the stop is positioned as close as possible without impacting on junction operation. The large majority of the Lincoln Green area will be within 400m of either the Burmantofts Street or St James's stops.

Public Car Parking

The new segregated NGT line and St James's terminus will result in the loss of all public car parking at the Council owned short stay car park on Beckett Street. The loss of this well used parking facility is required to provide the required segregation and stop for NGT. (Its retention would result in a less convenient stop location and further take of Greenspace land.) Alternative schemes with the retention of the Fountain Head PH also require the total loss of car parking as did the formerly approved Supertram scheme.

It should be noted that the new hospital multi-storey car park requirement was estimated during the planning application process and therefore took into account the loss of the car park on Beckett Street. Adequate visitor car parking for the hospital will therefore be retained. The NGT team is fully aware of the current issues arising from commuter, visitor and staff parking on residential streets in this area, as well as inconsiderate resident parking. This issue is however currently being progressed by LCC Highways and Planning Officers. The Hospital has agreed to pay a significant sum towards local parking measures and the Leeds Traffic Management Team is progressing scheme design with a phased implementation approach planned. This first phase covering Stoney Rock, Bayswaters and Cherry's / Lincoln Green areas has been approved in principle by Highways Board, with public consultation commencing shortly. The second phase covering further areas off

Harehills Road and Ashley Road is planned to be designed, consulted on and implemented in the 2010/2011 financial year. A full report on this issue (including plans) to be submitted by the Traffic Management team is anticipated at the February Inner East Area Committee.

It should also be stressed that a key objective of NGT is to increase use of public transport to this regional facility with improved links to the City Centre (including rail and bus stations), Leeds General Infirmary and beyond to Stourton and Bodington Park and Ride sites, and as a result the overall demand for car parking will be reduced.

Greenspace Impact

The impact of the final scheme design on Greenspace at this location will take into consideration the emerging Strategic Open Space document due to be finished in early 2010 which grades individual Greenspace areas and will set out area by area any deficiencies / surpluses of a particular type of Greenspace. The NGT route is shown in the adopted UDP as crossing the Greenspace and is therefore acceptable in planning terms. The emerging Design Statement will propose extensive mitigation measures on this corridor including extensive tree planting (minimum semi-mature grade) and other soft / hard landscaping features.

Value for Money

The Major Scheme Business Case demonstrates that while the short East Line does not offer cost benefits in the same order as the North Line, the overall Benefit to Cost Ratio (BCR) of the network including the East Line is 2.6:1 representing good value for money. The East Line is also required to help meet scheme objectives of linking the City's major health, business and further education establishments. The implementation of this section of the East Line at this stage would also obviously reduce the costs of any future extension to East Leeds.

4.0 Major Scheme Business Case (MSBC)

This document is the application to Department for Transport (DfT) for NGT Programme Entry status and was formally submitted on 30 October 2009. The Leeds City Council Executive Board approved a draft MSBC document at their meeting on 14 October 2009, confirming the Council's commitment to the scheme and requirements for the local contribution towards the total scheme cost.

Programme Entry is the next step in the process for confirming funding for NGT which allows the Promoters to go forward to seek approval for the required powers to construct and operate the system. The Promoters have confirmed through this submission that they will fund the £27m local contribution. Programme Entry status is an indication that the Government regards the NGT proposals as value for money and are minded to provide the Regional major scheme funding allocation of £250m. The DfT has indicated that given the tight scheme programme it will endeavour to approve Programme Entry (if minded to do so), by the end of January 2010. The DfT has indicated that this quick turn-around should be achievable as a result of the detailed consultation and input that has taken place between the Promoters and DfT prior to MSBC submission.

The document fulfils DfT's requirements for a MSBC submission. It sets out NGT's:

- Strategic Case;
- Value for Money Case;
- Delivery Case;
- Commercial Case; and
- Financial Case.

The Strategic Case sets out the scheme context and includes a description of the problems and issues which NGT will help to resolve. It sets out the scheme objectives and describes how the Preferred Trolleybus Option was developed. The Strategic Case demonstrates that NGT will make a strong contribution to meeting national, regional and local policy objectives.

The Value for Money Case demonstrates the economic worth of the project. This includes a Cost Benefit Analysis which shows that with a Benefit Cost Ratio (BCR) of 2.6:1 the scheme represents strong value for money and will deliver a high level of benefit against the investment made. The scheme meets the Government's criteria for funding support.

The document concludes with a summary of the appraised NGT options outlining the many benefits of NGT and demonstrating the strong contribution that it will make to the future transport network in Leeds. It highlights the positive impact the scheme will have on encouraging modal shift and more sustainable travel, whilst helping to maximise the Leeds economy by enhancing its competitive position and facilitating future employment and population growth. Finally, the section highlights the contribution NGT will make to improving accessibility from some of the more deprived areas of Leeds to enable improved access to opportunities and an improved quality of life.

The costs input into the Business Case are based on the 'Design Freeze 2' consultation plans dating from July 09. However, the initial Limits of Deviation (extent of land required for works) for the Transport and Works Order submission have been drawn to give flexibility to the ongoing design modifications which will continue to be amended and refined up until and beyond the Transport and Works Act Order application next year.

5.0 Transport and Works Act Order (TWAO)

The next stage in the process of securing powers, approval and full funding for the NGT scheme is the Transport and Works Act Order (1992) application. This package of plans and reports, in essence is similar to a large planning application, is submitted to the Local Planning Authority but then 'called in' by the Secretary of State.

The TWAO seeks to obtain the powers required to:

- compulsorily purchase land;
- designate roads;
- operate a trolleybus system;
- procure the trolleybus solution vehicles and operate them;
- grant deemed planning consent for the whole scheme;
- approve individual Conservation Area and Listed Building applications;

- deliver enforcement strategies including Traffic Regulation Orders and cameras;
- remove trees and relocate utilities; and
- implement mitigation measures (to offset the negative impacts of the scheme).

The deemed planning consent is comparable to an Outline planning consent with the principle of the extent of works (limits of deviation) approved, along with indicative proposals but with the very detailed measures conditioned. The responsibility of discharging these conditions then lies with the Local Planning Authority.

The TWAO package will contain among other items:

- formal request for the S.90 direction (deemed consent);
- consultation report;
- proposed planning conditions;
- various plans at different scales and detail;
- Design Statement;
- Transport Assessment;
- full Environmental Statement including Sustainability Appraisal; and
- Planning Statement.

The application will result in local advertisement, local notices and a 42 day period for members of the public and other interested parties to inspect the application and make representations to the Secretary of State, with the probability that these will then be referred to a public local inquiry. All documents will be made available to view at Leeds City Council / Metro offices with a version accessible on-line.

Prior to the TWAO submission further approval will be sought from the Leeds City Council Executive Board, as well as targeted consultation with Ward Members and the public including the local Area Committees.

The current anticipated TWAO timetable is as follows:

- June 2010 – TWAO application made
- June to August 2010 – formal objection period
- January-February 2011 – Public Inquiry
- December 2011 – Secretary of State decision

Work has been ongoing through the TWA Order Working Group in developing the extent of the TWA Order submission plans and the limits of deviation. It has been assumed by the group that the limits will remain quite broad until the Promoters are happy that all works to be undertaken by the Project are contained within the agreed limits. The consequences of broad limits however mean that the number of affected parties remains quite large. To draw in the limits at this stage would restrict ongoing design and restrict opportunity to make amendments in response to negotiations and discussions with potential objectors.

Requests for Further Information (RFI)

The Land Referencing exercise is now entering the next critical stage. Ardent Property Consultants have been appointed by the Project Team to undertake land referencing in order

to assist in developing the extent of the Order Limits, identify affected parties and input into the NGT Consultation / Objection Management strategy.

The TWAO 'Rules' require that a 'Book of Reference' must be submitted as part of the application. The Book is required to contain many details including the names of all owners, leasees, tenants or occupiers impacted by the scheme. In order to be able to identify all the parties affected and those who have to be served with notices of the TWAO application it will be necessary to commence carrying out this RFI exercise from mid December.

In the first instance, the intention is to send out letters to all affected parties advising them that they could be affected by the scheme, and inviting them to contact the appointed consultants. If no response is received a statutory RFI will be served which gives the respondent 21 days to reply.

The initial letter will outline the purpose of the request and also include a 'pack' of information (including who to contact if there are concerns and queries, frequently asked questions, etc) together with an offer of a site visit and explanation of the proposals.

Ward Members will be notified before any RFI's are issued in their Ward.

6.0 Public Engagement on the proposed scheme

A two-stage approach to public engagement on the NGT project has been implemented. The first stage in late 2008 concentrated on high level issues. A more detailed consultation on specific scheme proposals ran for 12 weeks from 8th June this year.

The initial period of NGT public engagement commenced with a series of public exhibitions held jointly with the Transport for Leeds project in Leeds City Centre in November 2008. The purpose of these exhibitions was to raise awareness of the emerging NGT proposals and to seek feedback from the public on certain key attributes of the scheme. The exhibitions were extremely well attended with over 1,000 people visiting over a four day period.

An NGT project website was also launched in November 2008 to provide general information about the project and to provide an online facility for people to complete the NGT questionnaire. The NGT website can be found at www.ngtmetro.com. This website is kept up-to-date with project progress, key reports and future milestones including full reports from both consultations periods.

The summer 2009 consultation consisted of six public exhibitions each lasting two to four days across Leeds including evenings and Saturdays with nearly 1,400 people attending. Information was also available on the internet, in libraries, to local groups and distributed to members of the public on-street. Nearly 19,000 consultation packs were distributed to the public and feedback was sought via a questionnaire which over 2,500 people completed. The questionnaire responses showed a positive reaction to the proposals and 77% of all respondents supported/strongly supported them. The main reasons for such support related to:

- Reduced car use/congestion;

- Environmental reasons;
- Provision of reliable/ quick/ good quality, modern public transport; and
- Positive impact of the scheme on Leeds.

A similar level of support was shown for the use of trolleybuses, which were primarily supported due to environmental reasons. Over 70% of all respondents supported/strongly supported the introduction of Park & Ride sites at the end of the North and South routes; such support was even higher amongst car owners. The feedback questionnaire asked about potential use of NGT and 88% of those living within a ten minute walk of one of the routes said they would consider using it. 42% of car owners responding said they would consider using one of the Park & Rides.

A number of comments and suggestions were received in relation to the NGT proposals. Common themes from all responses included the following:

- A desire for more NGT routes and wider coverage across Leeds;
- The need for low fares to encourage use;
- The need for competitive Park & Ride pricing to encourage car drivers;
- Concern about how NGT would integrate with existing bus services – some feel it is not necessary if existing services are improved; and
- The impact of the scheme on traffic, with some concerns that NGT would create additional congestion.

The East Route event took place on the Council car park opposite St James's Hospital between Thursday 16th July and Saturday 18 July. Just under 100 people visited the trailer and around 3,200 consultation packs were given out on the street, in the hospital and delivered to the local Shakespeare flats. 112 responses were received from residents living within a 10 minute walk of the East route of which 79% were in support of the scheme. The 10 most frequently made comments about the East Route were

- Route is too short (202 comments)
- Alternative additional routes required (178 comments)
- Welcome idea (94)
- Would welcome improved link to St James's Hospital (83)
- Other concern (40)
- Not needed (39)
- Suggestion about the scheme (26)
- A waste of money (19)
- Park & Ride needed (14)
- Route is currently congested (7)

In addition a member of the NGT Project Team has presented at the Burmantofts and Richmond Hill Forum on the 2nd June and 28 July 2009.

6.0 Implications For Council Policy And Governance

The scheme is in line with headline Council objectives set out in the Strategic Plan for improving the local economy for the benefit of all residents; improving connectivity for local

neighbourhoods; providing a sustainable environment; and engaging local people in decisions about their neighbourhood.

The NGT proposals are being incorporated within the emerging Local Development Framework and Area Action Plans.

7.0 Legal and Resource Implications

A joint LCC and Metro project team is developing the scheme, with a Project Board consisting of senior officers at Directorate level from both organisations meeting on a regular basis.

Scheme development costs are currently being met jointly by Metro and Leeds City Council, but once the Major Scheme Business Case is approved by the Department for Transport a significant proportion of scheme costs will become rechargeable to the Regional Funding Allocation.

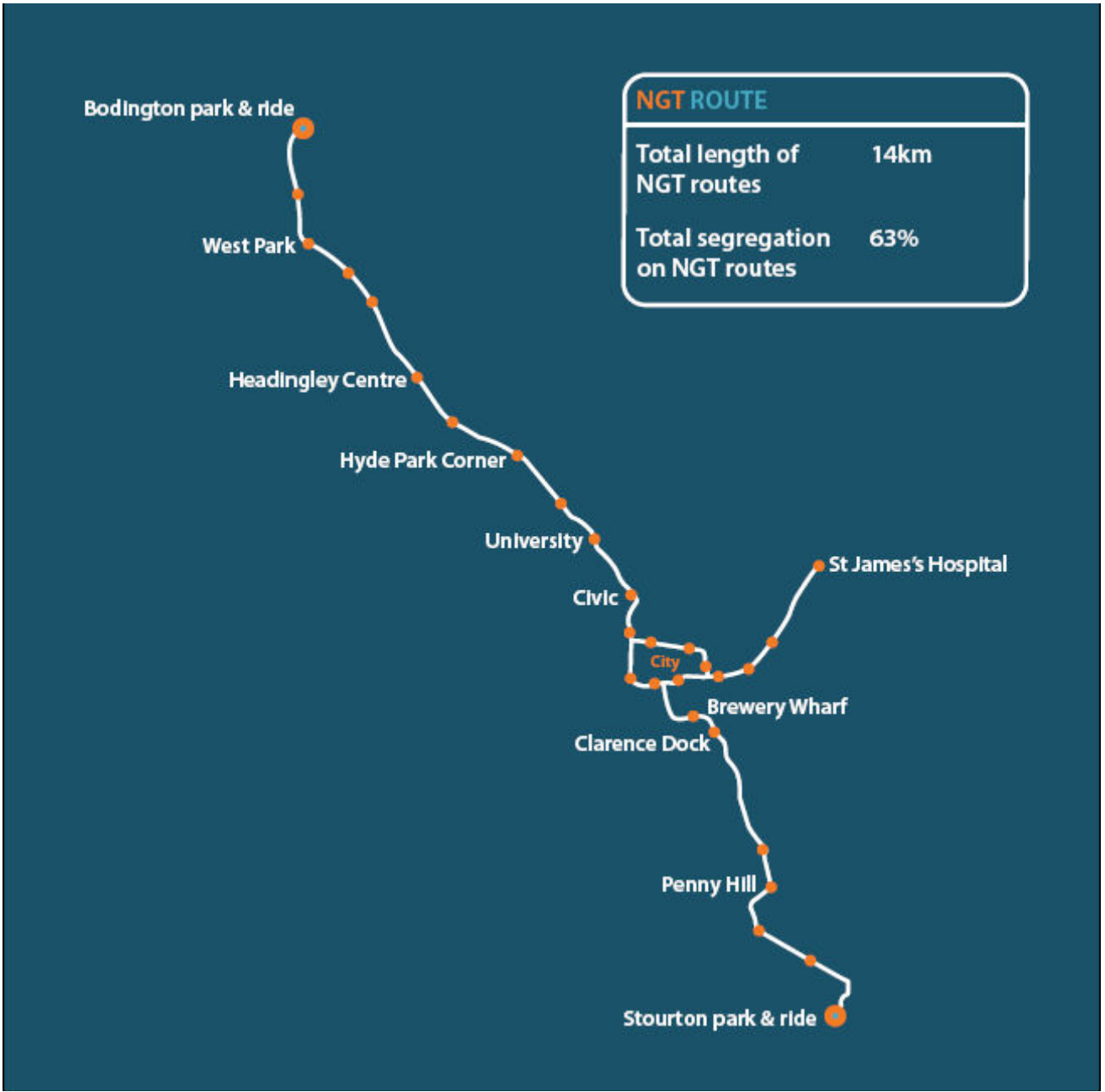
8.0 Recommendations

Area Committee Members are asked to:

- Note the contents of this report, in particular the Request for Further Information (RFI)
- Provide any feedback on the consultation / objection management process
- Advise the Leeds City Council NGT Coordinator if further information or briefings are required

BACKGROUND PAPERS

- NGT Summer 2009 consultation report
- NGT Major Scheme Business Case
- NGT Design Freeze 4 Plans
- EASEL draft Transport Strategy



Aerial Photography Representation of the NGT East Route





Report of the Director of Environment and Neighbourhoods

Inner East Area Committee

Date: 3rd December 2009



Subject: Year of the Volunteer

<p>Electoral Wards Affected:</p> <p>All Inner East Wards</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input checked="" type="checkbox"/></p> <p>Community Cohesion <input checked="" type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>	
<p>Council Function <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

It has been proposed by the current Leader of the Council to make 2010 - A Year of Volunteering in Leeds. This report explains the range of benefits that volunteering can provide to individuals and the wider community, and the role of this Area Committee. Volunteering also supports the Leeds Strategic Plan improvement priority of "an increased number of local people engaged in activities to meet community needs and improve the quality of life for local residents". Creating transferable skills for individuals for future employment opportunities and developing community cohesion are two examples of the positive contributions that volunteering could make to help mitigate some of the negative impacts of the economic recession.

The report outlines the citywide programme of activities that have already been proposed through consultation with Executive Members, Directorates, Voluntary, Community and Faith Sector (VCFS) organisations and some key partners. It also identifies the programme of activities from this area committee.

Arrangements for steering, co-ordinating and resourcing the Year of Volunteering are also identified

Members are asked to:

- (i) Endorse and support the proposal, mission and aims for 2010 being the Year of Volunteering in Leeds.
- (ii) Support the development of 2010 Year of Volunteering through the programme of Area Committee events identified in paragraphs 16 - 28 of this report.

- (iii) Approve the Area Committee participation in the programme as identified in this report.
- (iv) Investigate sponsoring and encouraging additional activities with other partners, the VCFS sector and others.

Purpose of This Report

1. The purpose of this report is to explain the proposal to make 2010 - A Year of Volunteering in Leeds and to outline progress in relation to developing a programme of activities and arrangements for running and resourcing this programme. It puts forward a programme of activities for this Area Committee and seeks member approval for this.

Background Information

2. **Volunteering is important** because it provides a range of benefits to individuals and also to the wider community. It helps unlock the talent and creativity of individuals to lead activities, groups and communities and to build skills, confidence and independence that may also be transferable into a work environment. Volunteering is also a way to help people to develop a sense of belonging to their neighbourhood and community.
3. Volunteering activity plays a key role in developing community cohesion both locally and more broadly across the city through wider engagement and participation e.g. student and corporate volunteers. Volunteering brings many added benefits to organisations and services to citizens. For example, Council services have many hundreds of volunteers involved in a wide range of activities such as school governors, working with young people as mentors in schools and in the youth service, working on environmental projects with Parks and Countryside; archiving in the Museums and Galleries, helping out at Leeds International Film Festival and other major public events, providing a Books at Home service through Libraries and supporting people to lead independent lives through Adult Social Care. Area Committees already support many volunteer organisations through wellbeing funding.
4. **Defining volunteering.** The UK does not have one nationally recognised definition of volunteering. From a governmental perspective, the National Indicator Handbook defines regular volunteering as:

“... taking part in formal volunteering at least once a month. Formal volunteering is defined as giving unpaid help through groups, clubs or organisations which support social, environmental, cultural or sporting objectives”.
5. From a voluntary and community sector perspective, the National Compact Volunteering Code of Practice 2005 defines it as:

“ ...an activity that involves spending time, unpaid, doing something that aims to benefit the environment or groups other than (or in addition to) close relatives”.
6. The above definition has more recently been adapted for the Council Volunteering Survey as:

“ ...a non-compulsory activity which involves spending time, unpaid, doing something which is of benefit to the environment, society, groups or other individuals (excluding relatives)”.

7. Our current commitment to volunteering lies within the Leeds Strategic Plan the improvement priority:

“ An increased number of local people engaged in activities to meet community needs and improve the quality of life for local residents”
8. Participation in volunteering is seen as one of the main ways of measuring whether we are meeting this improvement priority. The recent 2008 Place Survey results showed 19.9% of the people sampled in Leeds were currently volunteering. Our target is by 20010/11 to increase this proportion to 24%.
9. The Active Citizenship Sub-group of the Voluntary, Community and Faith Sector High Level Partnership Group, chaired by a member of the VCFS, is stimulating activity and closely following progress in achieving this particular improvement priority.

Main Issues

10. **A Year of Volunteering** is an opportunity to provide a focus and branding to a programme of activities that will help us effectively celebrate and promote volunteering in Leeds. The joint Leader of the Council, Cllr Brett, has made the proposal for 2010 to be such a year in Leeds. Engaging more people in volunteering in the city at this particular time is anticipated to have a positive role in offering an additional and constructive outlet for all age-groups and communities, many of whom are experiencing negative impacts as a result of the impact of the global recession. It is also seen as an opportunity to attract new resources into the city.
11. **Four aims** have been proposed for a year of volunteering:
 - To celebrate and promote volunteering
 - To increase community engagement through volunteering
 - To create more volunteers and volunteering opportunities
 - To deliver a quality volunteering experience

A ‘mission’ that could lead, energise and summarise the ambition could be to engage every citizen of Leeds in a volunteering opportunity during 2010.
12. **To steer the development of the 2010 Year of Volunteering** a programme is being developed with input from a wide range of stakeholders through two key groups:
 - A strategic steering group has been established. This is chaired by Cllr. Brett and has cross party representation through Cllr. Blackburn, Cllr. Feldman, Cllr. Yeadon and Cllr. Gettings. Partner organisations are also making nominations and these include NHS (Leeds), Police, Universities and the Environment Agency. The group will maintain an overview of the planned activity and work to champion the programme within their respective organisations and remove any barriers to implementation.
 - An operational group led by Voluntary Action – Leeds. The membership of this group is formed by the ten people who have taken on responsibility for promoting and co-ordinating activities in each of the monthly themes during the year. These include representatives from voluntary sector organisations, city council

directorates and partner agencies. Area Management will be represented as the lead on the March 2009 “Volunteering in the Neighbourhood”.

13. At neighbourhood level, Chairs of all the Area Committees have agreed to support the development of the 2010 Year of Volunteering through local programmes with a focus on neighbourhood volunteering that links to the city wide programme.
14. **Programme co-ordination** will be provided through two part time posts that reflect the joint leadership by the Council and the VCFS. Regular progress on the implementation of the Year of Volunteering will also be reported to the Corporate Leadership Team, Leeds Initiative Leeds Strategy Group and VCFS Strategy Group.
15. **A programme of activities** is being developed through the above groups and channels, Council officers and Voluntary Action-Leeds working together. To date this includes:
 - A city wide programme of events with ten of the months in 2010 focusing on a particular type of volunteering or client group within the community. The programme has been developed to link with existing and planned activity. (See Appendix 1 for current progress)
 - Local programmes developed by Area Committees with a focus on neighbourhood volunteering with links to the city wide programme
 - A design competition for children and young people. Schools and individuals will be recognised and the winning pictures featured in the city wide programme of events and publicity for the year.
 - A series of high profile events, including a launch event in January 2010, an event in National Volunteers Week in June 2010 and a final celebration and awards event in December 2010.
 - A Volunteer Awards programme run throughout the year e.g. Area based awards run through Area Committees; Police; Environmental; Young peoples awards etc culminating in the final celebration and awards event at the end of the year to recognise the winners and name the Volunteer of the Year.
 - Expanding a City Centre Volunteer Centre. The unit would act as a focal point and provide brokerage linking potential volunteers with opportunities.
 - Taking the Volunteer Centre out into the community. Working with the Mobile Library Service to take out the Volunteer Centre service to targeted communities.
 - Launching a revised Compact for Leeds with a toolkit that will support organisations using volunteers to deliver a good volunteering experience and provide a Volunteers Managers Training Programme
 - Launch of Leeds Volunteering KiteMark
 - Promoting Community Activity through expanding funding opportunities and ideas and how to' packs.

The Area Committee programme

16. A large number of volunteer opportunities already exist in the Inner East area and are regularly taken up. Examples of opportunities for volunteering include , becoming a school governor, joining a Good Neighbour Scheme, ALMO panels, friends of parks and / or other green spaces, helping to run a community centre, running a luncheon club, drama or other arts group, sports club, social event, youth

club, scout or guide group, community clean-up and organising fundraising events, as well as sitting on management committees of voluntary organisations.

17. A large number of people do already volunteer and in doing so make a valuable contribution to the success and wellbeing of the communities in the Inner East area. A number of professional voluntary groups rely largely on volunteer work force. However, more volunteers are always needed, and the Year of the Volunteer presents an ideal opportunity help all the local groups in the area recruit more volunteers.
18. The Area Committee Well Being fund already supports a lot of volunteer activity throughout the area. Councillors also support projects using MICE monies, as does the Ward Based Initiative Fund. In the past, Members have always agreed an amount of money from the Wellbeing revenue budget to support community engagement. It is suggested that in the financial year 2010/11 the same pot of money is used to underpin the Year of Volunteering activity.
19. The Year of the Volunteer will be an opportunity to raise the profile of the existing volunteers and recognise the valuable contribution made by all those individuals who give up their time freely for the benefit of their community.
20. The community engagements planned for Spring will include information about the type of opportunities available. Local groups from the voluntary, community and faith sectors will be invited to get involved and market their activities to show what volunteering opportunities they can offer.
21. Promotional material at community engagement events will be used to show what has already been achieved through the projects and organisations that have received well being funding.
22. Specific use of small grants will be promoted to allow organisations to produce promotional materials to encourage volunteering and to organise events aimed at encouraging volunteering.
23. A "Volunteer Thank You Event" will be organised in the winter 2010 to dovetail with the city wide celebrations. This will aim to acknowledge all the hard work put in by the local people through their voluntary effort.
24. The current contract with Leeds Ahead to deliver assistance to local voluntary and community sector organisations will be evaluated and if proved successful, it can be extended into 2010/11.
25. A new volunteer base is about to be opened in Park Place, with the involvement of Volunteer Action Leeds. Information on volunteering opportunities and support to organisations will be available from there.
26. Volunteering forms a substantial part of the Back to Nature Bid, currently in its second phase of application. If successful, it will deliver a massive volunteering opportunity to improve and develop the Wyke Beck green area and to encourage people to use the facilities.

27. The Area Management Team will continue to work with voluntary sector and encourage and support the development of additional schemes through small grants and commissioning.
28. Work will continue to support the gala and events' committees in Inner East Leeds.
29. Area Management Teams will have a lead responsibility for the programme in March 2010. Appendix 2 presents possible options for volunteering in Inner East Leeds.

Implications For Council Policy And Governance

30. This report supports Council policy as outlined in the priorities of the Leeds Strategic Plan 2008-11, and as expressed in the Council's commitment to the Compact for Leeds and the Harmonious Communities section of the Area Committee Area Delivery Plan.
31. Governance and reporting arrangements are broadly outlined in the report in paragraph 12.

Legal and Resource Implications

32. There will be funding provided by the Council to support some of the costs of programme co-ordination and delivery and to support work to secure sponsorship. In addition, a sponsorship package will need to be developed to encourage businesses and public and voluntary sector organisations to sponsor the programme and major events in the year. Steve Crocker, the current area manager for West and North West Leeds will be leading the City Council input into the programme in 2010, including part of the time put in on a volunteer basis. He will work closely with Natasha Mort and Richard Jackson from Voluntary Action Leeds to deliver the programme for the City.
33. In terms of the activities, all organisations in the city currently utilising volunteers, including the Council, are being encouraged to think of ways of applying for and generating funding that will fund a celebration or expansion of current activities. In addition, funding sources in terms of European and national grant funding and corporate sponsorship are also being explored.
34. The Area Committees, Council Directorates, VCFS organisations and all participating partners are being encouraged to explore ways to minimise additional costs for promoting and running the programme by incorporating and expanding appropriate work programmes.

Conclusions

35. 2010 Year of Volunteering is an opportunity to celebrate and promote volunteering in Leeds. It has the potential to engage every citizen, neighbourhood and community in making a contribution to the city whilst also building skills, confidence and independence at an individual level. Creating transferable skills for individuals for future employment opportunities and developing community cohesion are two examples of the positive contributions that volunteering could make to help mitigate some of the negative impacts of the economic recession.

36. A successful Year of Volunteering will require active leadership and contributions by all key stakeholders in the city, and that is what the area committee is now being asked to consider.

Recommendations

37. Members are asked to:
- (v) Endorse and support the proposal, mission and aims for 2010 being the Year of Volunteering in Leeds.
 - (vi) Support the development of 2010 Year of Volunteering through the programme of Area Committee events identified in paragraphs 16 - 29 of this report
 - (vii) Approve the Area Committee participation in the programme as identified in this report (Appendix 2)
 - (viii) Investigate sponsoring and encouraging additional activities with other partners, the VCFS sector and others.
 - (ix) Create a time limited working group, one person per ward, to oversee the inner east programme for the 2010 Year of Volunteering.

Background Papers

Executive Board Report, October 16th, Year of Volunteering in Leeds

Appendix 1

OUTLINE CALENDAR

2010 Leeds Year of Volunteering

Month	Theme	Promotional and Celebration Events
January	2010 Leeds Year of Volunteering	<ul style="list-style-type: none"> • Launch of the year of volunteering • Launch of the Leeds Compact Volunteering Standards and Toolkit and the Volunteer Management Training Programme • Formal opening of the Volunteer Centre • Launch of the Volunteer Centre community outreach initiative
February	Volunteering for Health	<ul style="list-style-type: none"> • Leeds University Student Volunteering Week to include: <ul style="list-style-type: none"> - programme of student volunteering activities - event at Riley Smith Hall Showcasing Student Volunteering Activity – open to all citizens with potential for invited audience event
March	Volunteering in every neighbourhood	<ul style="list-style-type: none"> • Launch of the Area Based Volunteering Celebration programme 2010 that will take place throughout the year (see note 1 below)
April	Volunteering across the Generations	<ul style="list-style-type: none"> • Leeds Intergenerational Festival (Adult Services) incorporating a focus on the role of volunteers in supporting intergenerational activity • Corporate Social Responsibility Awards Event • University of Leeds Volunteering Awards
May	Volunteering for Literacy and Learning	<ul style="list-style-type: none"> • Books at Home Volunteer Celebration Event • Possible: Civic Reception for Governors in Leeds Schools (4000) – supported by Governors Support Service • Possible: School support and Mentors promotion and celebration event
June	Valuing Volunteering in Leeds	<ul style="list-style-type: none"> • National Volunteering Week Programme of celebration and promotional activities, including: Volunteering Opportunities Market Place; Corporate Volunteering Celebration Event • Youth Volunteering Events (Children’s Services) • Launch of the Leeds Volunteering Kitemark

		<ul style="list-style-type: none"> • LCC Volunteer Managers Network Celebration Event • Youth Offending Service Celebration Event
July	Volunteering for Leisure Sport, Arts, Culture	<ul style="list-style-type: none"> • Get Creative – Young People and Arts Accreditation Event • Sport Volunteering • Visit to Leeds between July & Oct. re application for Football World Cup
August	Volunteering and Environment, Parks and Wildlife	<ul style="list-style-type: none"> • Community and City Pride Awards event
September	Volunteering for a Safer Leeds	<ul style="list-style-type: none"> • Possible: Re-launch of Neighbourhood Watch schemes • Possible: Celebrating Community Crime Fighters • Leeds University /Union Student Volunteer Recruitment Programme
October	Volunteering for ALL	<ul style="list-style-type: none"> • Older Peoples Volunteering Promotion and Celebration Programme of Activities- organised by the Older People's Forum • Volunteering with and for Children and Young People – a programme of promotion and celebration activities coordinated by IYSS/Vinvolve • Big V Bus – 2 day Student and Young Citizens Volunteering Taster Event and Film made by Young People about the value of Volunteering • West Yorkshire Youth Justice Awards Event – including Awards for Volunteers involved in Youth Justice initiatives, including Leeds based services • Celebrating the role of volunteering in Black and Minority Ethnic Communities in Leeds •
November	Children and Young People's Volunteering Month	<ul style="list-style-type: none"> • Compact Volunteering Kitemark Awards • Children and Young People's Volunteering Month – coordination of programme of events by IYSS/ Vinvolve etc • Leeds University Volunteering and Community Week

December	Celebrating Volunteering	<ul style="list-style-type: none"> • Civic Volunteer Celebration and Awards Ceremony • Youth Offending Service Volunteer Thank you Dinner and Dance at Royal Armouries
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Note 1.

Throughout the Year there will be a wide range of ongoing volunteering activity and targeted and time limited volunteering projects taking place. The time limited/ targeted projects will be captured on the Year of Volunteering website calendar. The on-going volunteering opportunities are accessible through the V base volunteering database.

Note 2.

Local programmes developed by Area Committees could include:

- a market place style event showcasing volunteering opportunities
- a volunteer award and thank you event that would feed into city-wide awards
- an Area Team volunteering project
- any Town or District centre events
- badging of existing activity e.g. local arts festivals, literature festivals with a volunteer theme.
- Area Committee member involvement in the year.

Appendix 2

OUTLINE CALENDAR FOR INNER EAST LEEDS - 2010 Leeds Year of Volunteering

Project	Description	Timescale
Small Grants Scheme	<ul style="list-style-type: none"> ➤ It is suggested that a proportion of Wellbeing Funds allocated in 2010 - 11 is branded as a grant to support volunteering in Inner East. Criteria may include promotion of projects that have big impact on voluntary groups. e.g. training (First Aid, Risk Assessment, Food Hygiene, Health and Safety), recruitment and retention of volunteers, promotion leaflets, own celebration events, trips out to celebrate their work. 	January 2010 – March 2011
Supporting Volunteers Events	<ul style="list-style-type: none"> ➤ Consultation / engagement events should provide a significant opportunity to promote voluntary activity, networking and development, resulting in: <ul style="list-style-type: none"> ❖ Increasing membership ❖ Retention of volunteers through training, fund raising, providing exciting activities ❖ Groups showcase their work ❖ Some catering and refreshments provided. 	February, March 2010 June, July, August 2010
Providing Volunteering Opportunities	<ul style="list-style-type: none"> ➤ Support to groups using volunteers, such as Good Neighbour Schemes, ALMO panels, friends of parks and / or other green spaces, residents' groups. ➤ Further development of community centres user groups and gala organising committees. ➤ Explore a possibility of a contract with Leeds Ahead to provide professional assistance to voluntary groups and volunteering opportunities in the inner East area for Leeds businesses. 	Ongoing - 2010
Promote Environmental Volunteering	<ul style="list-style-type: none"> ➤ Support to community clean-ups ➤ Development of the Back to Nature Bid incl. volunteering opportunities in Wykebeck Valley 	March - October 2010 January 2010
Volunteer	<ul style="list-style-type: none"> ➤ Specific use of small grants will be promoted 	March –

Information	<p>to allow organisations to produce promotional materials to encourage volunteering and to organise events aimed at encouraging volunteering.</p> <ul style="list-style-type: none"> ➤ A new volunteer base is about to be opened in Park Place, with the involvement of Volunteer Action Leeds. Information on volunteering opportunities and support to organisations will be available from there. 	April 2010
Engagement of Local Voluntary Sector in the Year of Volunteering	<ul style="list-style-type: none"> ➤ Explore with local voluntary groups their own involvement in the year's activities. 	September 2010
Galas and Festivals	<ul style="list-style-type: none"> ➤ Promote Year of Volunteering through local galas and festivals. 	Summer 2010
Volunteer Thank You Event	<ul style="list-style-type: none"> ➤ The Year of the Volunteer will be an opportunity to raise the profile of the existing volunteers and recognise the valuable contribution made by all those individuals who give up their time freely for the benefit of their community. ➤ A "Volunteer Thank You Event" will be organised. This will aim to acknowledge all the hard work put in by the local people through their voluntary effort. 	Autumn / Winter 2010-11



Originator: Ken Morton
Tel: 0113 - 3950572

**Report of the Director of Children's Services
To: East (Inner) Area Committee**

Date: 3rd December 2009

Subject: Developing local arrangements for children's services performance management reporting

Electoral Wards Affected: <input type="checkbox"/> Ward Members consulted (referred to in report)	Specific Implications For: Equality and Diversity <input type="checkbox"/> Community Cohesion <input type="checkbox"/> Narrowing the Gap <input checked="" type="checkbox"/>	
Council Function <input checked="" type="checkbox"/>	Delegated Executive Function available for Call In <input type="checkbox"/>	Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/>

Executive Summary

This report sets out children's services performance management arrangements for Area Committees. It further explores the role of the Children's Champion vis a vis the requirements of new Ofsted inspection framework and finally outlines the type of performance information to be made available to the Area Committee introduced through a proposed framework for performance reporting.

Purpose of This Report

1. This report provides an outline of the proposed children's services performance management arrangements for Area Committees. It seeks member involvement in ensuring local performance information is relevant to local priorities and enables the area committee to carry out its performance monitoring role to support the achievement of local and city-wide priorities, as outlined in the area function information and council's constitution.

2. In December 2008 children's services outlined the revised locality children's trust arrangements and instigated the local children's champion role. These developments have progressed with the Children's Champions joining the local children's services leadership teams from November 2009. The governance arrangements for locality children's services leadership teams (partnerships) have also been revised to support elected member involvement and formalise the links to Area Committees.
3. The Area Function information and the Council constitution outline the Area Committee's role in developing and reviewing the Children and Young People's Plan priorities. It also sets out their performance monitoring role to support the achievement of local and citywide priorities. The Area Committee Children's Champions have an influencing role in supporting progress against the Every Child Matters outcomes and improving the integration of children's services. However, other specific roles such as the Corporate Parent, or where elected members are involved in children's centres, act as school governors or as members of ALMO boards also provide opportunity for local elected members to influence partner involvement and challenge current progress around local children's services priorities. Better management information is required to enable local elected members to challenge performance and support improvement and this report seeks to address this.

Area committee involvement in supporting children's services improvement

4. The ways this is demonstrated locally is through the local elected member Children's Champion and how they work with the Area Committee to support the improvement of children's services. Examples of this might include local elected members:
 - using performance information to instigate local discussions with services providers about how particular problems are tackled;
 - using their role on Community Safety partnerships to drive better working between the police and broader children's services;
 - targeted work through the corporate parent role with looked after children to better understand their needs and how service should be delivered locally.
5. From 2010 Area Committee's will receive performance information which will outline the current performance of all local children's services settings, including school, childcare provision and children's homes. The performance management information will also include key performance measures for the Children and Young People's Plan priorities such as the number of young people not in education, training and employment, GCSE results and attendance rates. This will ensure local elected member are able to influence how local priorities are addressed and play a challenge and support role around improving performance. The Children's Champion will be able to bring the views of the wider Area Committee to the local children's services leadership team in order to work through local solutions.
6. Local elected member also have a leadership role to play through their involvement in extended services clusters. This is an opportunity to shape local service delivery

around the needs of children, young people and families, ensuring they are well connected to the local community.

7. Appendix A outlines the proposed framework for performance reporting. It is important to note that at this stage this is a framework document and many indicators at this time are not broken down locally, however, it is our intention to do further work around this area. The locality performance framework outlines:
 - the performance of all settings, services and institutions locally, as defined by the Children's Services CAA performance profile. It shows the percentage of these settings that are judged to be good or better;
 - performance measures identified for each of the Children and Young People's Plan priorities including comparison to the city-wide average
8. It is proposed that the local performance framework is used to support Area Committee's involvement in monitoring the performance of children's services locally and to stimulate themed discussions with partners around areas of underperformance or significant improvement. Much of the performance information is annual and there are key times of the year when the information will be refreshed. It is proposed that the cycle for performance reporting is December and July each year. In January all of the revised Education data will be available including GCSE results and in July the end of financial year figures for all other indicators will be available.
9. For this Area Committee cycle it is proposed that subject to approval of the framework the first full performance report come in February, allowing service to develop the local data set.

Implications For Council Policy and Governance

10. There are no implications for Council policy and governance. The report support the agreed functions of the Area Committee as outlined in the Area Functions and the Council's Constitution.

Legal and Resource Implications

11. There are no legal implications and the resource implications are a requirement for central performance management arrangements to develop local reporting arrangements, within existing resources.

Conclusions

12. In recent months significant work has taken place to drive improvement in children's services. This work has intensified since the introduction of the new Ofsted framework and the findings from the unannounced inspection. The emphasis is on improving the quality and consistency of frontline safeguarding provision, improving integrated working and the quality of our children's services setting such as children's centres, children's homes and schools. The new framework has significantly raised the bar for the quality of service provided, with a much stronger emphasis on safeguarding.

13. The Ofsted framework also asks local authorities to show how elected members champion the needs of children and young people and proactively respond to their needs. It is important that local democratic arrangements demonstrate how they engage with children, young people and families. A major step toward improving the involvement of Area Committees is through the role of the Children's Champion and the introduction of the new local performance management framework.
14. The performance management framework will support Area Committees to have a better understanding about the levels of need in an area and service performance to meet these needs.

Recommendations

15. Elected Members are asked to agree:
 - the proposed format for local children's service performance reporting
 - a full performance report be received in the February 2010
 - future reporting to be in January and July each year.

Background Papers: None

Settings and Institutions Performance.

The new OFSTED scoring is based on a judgement about good or better (i.e. not satisfactory)

- 80% judged good or better - Dark green
- 65-79% judged good or better -Light green
- 50-64% judged good or better – Amber
- Under 50% judged good or better – Red

City position at August 2009:

Setting / Service / Institution	Number Inspected	Judgements/ Good or Above	Inadequate	%Banding
Childminders	859	475	12	50 - Amber
Childcare on non domestic	330	189	4	54 - Amber
Nurseries				
Primary Schools	219	143	3	65 – Light Green
Secondary Schools	39	16	3	41 - Red
6 th Form Schools	36	14	3	39 - Red
Special Schools	6	4	1	67 – Light Green
PRU (Pupil Referral Units)	4	4	0	100 – Dark Green
6 th Form Colleges	1	1	0	100 – Dark Green
Children homes	16	12	1	75 – Light Green

Setting / Service / Institution report for the East (Inner) Area Committee at

Setting / Service / Institution	Number Inspected	Judgements/ Good or Above	Inadequate	%Banding
Childminders				
Childcare on non domestic				
Nurseries				
Primary Schools				
Secondary Schools				
6 th Form Schools				
Special Schools				
PRU (Pupil Referral Units)				
6 th Form Colleges				

Children homes				
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Performance Measures (to be completed)

Priority	Measure	Leeds Baseline	Comparative similar Areas data	National	Area	Target for 2009/10	Target for 2010/11
Improving early learning and primary outcomes in deprived areas	NI 92* - The gap between the lowest achieving 20% in the Early Years Foundation Stage Profile and their peers (also in the basket of poverty indicators)	39.7% (07/08 ac yr)	34%	35.6% (07/08 ac yr)		30% (08/09 ac yr)	31.35% (09/10 ac yr)
	NI 76 - Reduction in number of schools where fewer than 55% of pupils achieve level 4 or above in both English and Maths at KS2	28 Schools 07/08	Not appropriate for comparison	Not appropriate for comparison		11 (08/09)	15 (09/10)
Improving attendance and reducing Persistent Absence from school	NI 87*(DCSF) - Secondary school 'Persistent Absence' rate (>20% absence)	7.9% (07/08 ac yr)	5.7% (07/08 ac yr)	5.6% (07/08 ac yr)		7.7% (08/09 ac yr)	6.3% (09/10 ac yr)
Reducing teenage conception	NI 112 - Under 18 conception rate (in the six wards with highest rates)	50.4 (1998) 48.1 (2007)	49 (2007)	41.7 (2007)		42.7	TBD
Raising the proportion of young people in education or work	NI 117*(LAA) - The proportion of young people aged 16-18 Not in Education, Employment or Training (also in the basket of poverty indicators)	10%	**	**		7.8%	6.8%
Reducing the need for children to be in care	LSP-HWb(i)* (PA) - Number of Looked After Children per 10,000 population of young people	83.8	***	***		67.5	59.3
Reducing Child Poverty	NI 116 - Proportion of children in poverty ¹						
Improving Outcomes for Looked After Children	NI 101* (DCSF) - Looked after children achieving 5 A* - C GCSEs or equivalent) at KS 4 (including maths and English)	4.0% (07/08 ac yr provisional)	**	**		17% (08/09 ac yr)	TBD
Places to go, things to do	NI 110* (PA) Young people's participation in positive activities	65.9%	67.3% (national median) (08/09)	69.5% (national median) (08/09)		70% by 2011	70% by 2011
14-19 Education	NI 79* (LAA) -Achievement of a level 2 qualification by the age of 19	65% (06/07 ac yr)	**	**		71.8%	75.2%
	NI 80* (PA) - Achievement of Level 3 qualifications by the age of 19	41% (06/07 ac yr)	**	**		47% (08/09 ac year)	49% (09/10 ac yr)
Safeguarding	NI 66 Number of referrals (to be added)						
	Number of Core assessments completed in 35 days						

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Originator: Ken Morton

Tel: 0113 - 3950572

Report of the Director of Children Services

Meeting: East (Inner) Area Committee

Date: 3rd December 2009

Subject: Safeguarding and Integrated Working

<p>Electoral Wards Affected: All Inner East wards</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input checked="" type="checkbox"/></p>	
<p>Council Function <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

EXECUTIVE SUMMARY

This report introduces a presentation about key priorities of the Leeds Children and Young People Plan to advance at pace integrated working and the strengthening of safeguarding arrangements.

Purpose of This Report

1. The presentation appended forms the basis of this report.
2. The presentation is intended to provide an opportunity for members of the Area Committee to comment on multi-agency service development and to advise on how we should take this work forward with the Area Committee and the Children Champion.
3. **Background Information**
Papers to Area Committee in December 2008 explored integrated locality working, local priorities for children, young people and families, and the role of a Childrens Champion. A clear direction of travel emerged that involves local integration capacity and closer agency working amongst universal, targeted and specialist services.

The unannounced inspection by OFSTED of the Authority July 21/22/2009 identified areas for priority action

- **Response to child protection referrals does not meet statutory guidance and does not ensure that children are adequately safeguarded**
- **During the initial reading of records, children were identified as having been left at potential risk of serious harm**
- **Inconsistent assessments by Children and Young People's Social Care**
- **Inconsistent referrals from agencies**

These priorities reinforce the direction of travel and the need to implement changes quickly.

5. **Main Issues**

The action being taken to address the priorities above are covered in the appended presentation.

6. **Implications For Council Policy and Governance**

There are no issues for Council policy arising from the recommendations although the role of elected members in extended services clusters and area children services groups are being considered within emerging proposals about locality governance arrangements.

7. **Legal and Resource Implications**

Actions identified in the presentation are being undertaken through the remodelling of existing resources.

8. **Recommendations**

The Area Committee is requested to

- Note and consider the presentation appended
- Comment on the priorities and emerging actions
- Advise on the recommendations made in the final 'slide'



Area Committee Improving Safeguarding and Integrated Working

Children Leeds
the Leeds Initiative
Local partnerships making things happen



Content

- New Children and Young People's Plan key priorities on:
 - Safeguarding
 - Enabling integrated working
- New national Ofsted inspection framework for children's services and schools – stronger emphasis on Safeguarding
- Unannounced inspection July 21/22 2009 Identified areas for priority action
 - Response to child protection referrals does not meet statutory guidance and does not ensure that children are adequately safeguarded
 - During the initial reading of records, children were identified as having been left at potential risk of serious harm
 - Inconsistent referrals from agencies
 - Inconsistent assessments by Children and Young People's Social Care

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Responding to the Unannounced Inspection

- Review of 1600 child abuse and neglect cases since 1st April 2009 now complete– learning from this has supported the findings of the unannounced inspection and highlighted the need for further action by universal and preventative services in cases that were designated 'NFA'
- Revised S47 guidance issued 6th August 2009 and transmitted this through CYPSC and further threshold guidance for all services has been issued
- New leadership team - Jackie Wilson (Chief Officer), Sal Tariq, Ros Cheetham and Gail Faulkner (Heads of Service Delivery Fieldwork) to quality assure and risk assess local response.
- Management of field work services strengthened
- There is local deployment of existing resource to triage referrals at the contact centre seen as 'NFA' and ensure that they are passed to the appropriate services

Children Leeds



Integrated working

- Improving outcomes for children, young people and families not just a Social Care response.
- Work is underway to improve how services work together in an integrated way.
- Integrated working will:
 - *Ensure children, young people and families get the right services at the right time*
 - *Embed consistent and shared approaches to the accurate assessment of need; and*
 - *Enable proper, swift responses to identified need for all children and young people*

Children Leeds



A Local Framework for Integrated Working

- Better arrangements being put in place locally to drive and support integrated working
- Additional central resources to improve local integration
- Children's Services Leadership Team
- Four key elements of local integrated working
 - Accelerating the use of the Common Assessment Framework (CAF)
 - Integrated Service Leaders to work in clusters
 - Intervention Panels across clusters
 - Children Leeds Panel to work at wedge level

Children Leeds



What Local Integrated Working Will Look Like

- **Integrated Services Leaders (ISL's)** to drive the integration of frontline services by embedding CAF, establish more responsive, needs led local teams, solution focused approaches and promote co location and joint working.
- **Intervention Panels** – local multi-agency group to complement CAF process when cases are not progressing or improving outcomes using the CAF and team around the child process
- **Children Leeds Panels** – wedge level senior leaders for complex cases when they are not progressing within targeted and/or specialist services
- Central project support to ensure these panels work effectively.

Children Leeds





Areas to explore with the Area Committee

- Developing the role of the children's champion and their involvement with the Wedge Children's Services Leadership Team
- Developing the role of elected member in clusters
- Maximising the opportunities for responding locally to issues relating to children, young people and families e.g. through ALMO's Police relationships, Governing Bodies and through the Corporate Parent role

Children Leeds





Originator: Pat Toner
Tel: 0113 - 247 5613

Report of Chief Executive of Education Leeds

East (Inner) Area Committee

Date: 3rd December 2009

Subject: THE NATIONAL CHALLENGE AND STRUCTURAL CHANGE TO SECONDARY SCHOOL PROVISION IN LEEDS

<p style="text-align: center;">Electoral Wards Affected:</p> <div style="display: flex; align-items: center; margin-top: 10px;"> <div style="border: 1px solid black; width: 30px; height: 30px; display: flex; align-items: center; justify-content: center; margin-right: 10px;">√</div> <p>Ward Members consulted (referred to in report)</p> </div>	<p style="text-align: center;">Specific Implications For:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 5px;">Equality and Diversity</td> <td style="text-align: right; padding: 5px;"><input type="checkbox"/></td> </tr> <tr> <td style="padding: 5px;">Community Cohesion</td> <td style="text-align: right; padding: 5px;"><input type="checkbox"/></td> </tr> <tr> <td style="padding: 5px;">Narrowing the Gap</td> <td style="text-align: right; padding: 5px;"><input checked="" type="checkbox"/></td> </tr> </table>	Equality and Diversity	<input type="checkbox"/>	Community Cohesion	<input type="checkbox"/>	Narrowing the Gap	<input checked="" type="checkbox"/>
Equality and Diversity	<input type="checkbox"/>						
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Executive Summary

The attached report was submitted to the October meeting of the Executive Board. It included recommendations that the Council should immediately:-

1. review and further develop our school improvement activity in all three schools, securing strong partners who can assist in supporting leaders and governors in driving improved outcomes and achieving the floor targets.
2. consult formally on:-
 - the closure of City of Leeds, Primrose and Parklands High Schools;
 - establishing a new co-educational Academy in east Leeds on the Parklands site by 2011;
 - establishing a 14-19 hub on the City of Leeds site by 2011;
 - establishing an Academy on the Primrose site by 2011.
3. establish transition plans to secure provision for young people currently in each of the three schools to reassure students, parents and carers.

A further report will be submitted to the December meeting of the Executive Board detailing formally the school organisation proposals to be consulted upon. It will not have been considered by the Executive Board prior to the meeting of the Inner East Area Committee.

This report enables members of the Area Committee to

- feedback upon the recommendations contained in the report agreed by Executive Board in October;
- express an early view on the emerging detailed proposals about to be considered by Executive Board in December;
- indicate how they wish to be formally consulted on the final formal proposals.

Implications for the Council

4. Members are asked to note that the full policy and governance as well as legal and resource implications for the Council are examined in the attached Executive Board report.

Recommendations

5. The Inner East Area Committee are requested to:
 - feedback upon the recommendations contained in the report agreed by Executive Board in October;
 - express an early view on the emerging detailed proposals about to be considered by Executive Board in December;
 - indicate how they wish to be formally consulted on the final formal proposals.

REPORT OF THE CHIEF EXECUTIVE OF EDUCATION LEEDS

THE NATIONAL CHALLENGE AND STRUCTURAL CHANGE TO SECONDARY PROVISION IN LEEDS

EXECUTIVE SUMMARY

1.0 PURPOSE OF THIS REPORT

- 1.1 The purpose of the report is to present Executive Board with recommendations for delivering the next phase in structuring secondary provision in Leeds, and in particular, the response to the Government's National Challenge.

2.0 BACKGROUND INFORMATION

- 2.1 As part of the National Challenge, the government has set a new floor target for secondary schools at Key Stage 4 of 30% of young people achieving 5 (A*-C) including English and Mathematics at GCSE. Local Authorities are required to consider structural options for schools at high risk of not achieving the floor targets by 2011. The options include, continuing to support improvement, closure, mergers, federation, academy or trust status.

3.0 MAIN ISSUES

- 3.1 Fourteen secondary schools, including the David Young Academy, were identified by the DCSF as part of the National Challenge. Subsequently, the 2009 GCSE resulted in the number of Leeds schools below the National Challenge target falling to six. Two of these, West Leeds and Wortley, closed in September and have been replaced by Swallow Hill Community College. In addition South Leeds High School has closed and been replaced by the Leeds South Academy.
- 3.2 Previous reports in October 2008 and March 2009 considered three schools where we are still required to develop long term strategies to tackle underachievement. Parklands Girls High School, City of Leeds School and Primrose High School still face major leadership challenges to improve teaching, attendance, behaviour and to raise standards and other outcomes.
- 3.3 In developing structural responses it has become clear that in order to respond to the needs of the national challenge schools and to address the demographic pressures emerging in East and Central Leeds, the availability of additional capital funding is critical. Leeds has learned that it will not receive additional funding for Building Schools for the Future (BSF) in 2009 and so we met the Secretary of State

in September 2009 to press our case for additional funding to deliver on this agenda.

3.4 Education Leeds has worked with key stakeholders over the last six months to consider the opportunities and address the challenges. This has been helpful in prioritising the steps that need to be taken. The report identifies the steps according to the available funding.

4.0 **RECOMMENDATIONS**

4.1 The Executive Board is recommended to adopt the proposals detailed in section 5 of the report.

REPORT OF THE CHIEF EXECUTIVE OF EDUCATION LEEDS

EXECUTIVE BOARD: 14 October 2009

THE NATIONAL CHALLENGE AND STRUCTURAL CHANGE TO SECONDARY PROVISION IN LEEDS

Electoral Wards Affected:

Ward Members consulted (referred to in report)

Specific Implications For:

Equality & Diversity

Community Cohesion

Narrowing the Gap

Eligible for Call-in

Not Eligible for Call-in (Details contained in the Report)

1.0 PURPOSE OF THIS REPORT

1.1 The purpose of the report is to present Executive Board with recommendations for delivering the next phase in structuring secondary provision in Leeds, and in particular, the response to the Government’s National Challenge.

2.0 BACKGROUND INFORMATION

2.1 We have seen real improvements in secondary standards, attendance and behaviour over the last five years while, at the same time, much of the secondary school estate has been remodelled and rebuilt. Schools like John Smeaton Community College and the David Young Community Academy have transformed standards and outcomes in areas of Leeds where in the past poor standards and poor outcomes were simply accepted as the norm.

2.2 Through our school improvement policy we have developed a toolkit of strategies focused on driving up standards, improving outcomes, improving attendance and improving behaviour. Strong schools have been partnered with weaker ones, underperforming schools have been closed, poor leadership has been tackled, and the quality of teaching improved, to transform the culture and ethos in schools with a relentless and uncompromising commitment to securing excellent outcomes.

- 2.3 However, not all schools and young people have benefited to the same extent and, for a small number of schools, we need to accelerate improvement if every young person at school in Leeds is to achieve their potential.
- 2.4 The National Challenge is the Government's strategy where all secondary schools will achieve the national floor target of 30% GCSE at 5(A*-C) including English and Mathematics by 2011. Local authorities are required to consider 'structural' change strategies for schools at high risk of not achieving the floor targets. These strategies include continuing to support improvement, closure, mergers, federation, academy or trust status. The Government is introducing new powers for local authorities and the Secretary of State to intervene where progress in National Challenge schools is deemed inadequate. There were three schools for which structural responses had yet to be agreed: City of Leeds, Primrose and Parklands. Appendix 3 contains a recent letter that stresses the importance the Secretary of State attaches to progress on this matter.
- 2.5 In addition to the National Challenge, the local authority has two other major programmes striving to transform provision and outcomes for its young people. Firstly, the Building Schools for the Future (BSF) programme is intended to rebuild or remodel secondary schools across the country. We have already secured BSF funding for fourteen schools. The Department of Children, Schools and Families (DCSF) invited expressions of interest (EOIs) for new programmes for 2009 onwards, and Leeds submitted an outline bid for co-located provision with special educational needs provision and 14+ provision.
- 2.6 Secondly, 14-19 developments are changing funding arrangements and transferring responsibility from the Learning and Skills Council to local authorities under the new duty associated with the "Machinery of Government" changes. New models of partnership working between schools and across schools, colleges, and alternative providers are emerging and are beginning to impact on curriculum planning and the offer to young adults. The integrated youth service strategy is being developed as part of a revised 13 – 19 plan to support the delivery of improved outcomes and reduce the numbers of young people not in employment, education or training (NEET) and support young people staying in learning longer.
- 2.7 A report to Executive Board in October 2008 explained the benefits of harnessing these three programmes (National Challenge, BSF and 14-19) in addressing the needs of the three National Challenge schools whilst transforming the quality of the learning estate and furthering ambitions for young people and their communities in East and North East Leeds. Five issues were identified:
- the future of the Central Leeds Learning Federation;
 - re-providing girls only provision at a more accessible location;
 - whether to develop Academy status for any of the schools;
 - whether additional new provision was needed in East Leeds; and
 - whether we could rationalise provision in the Outer North East of Leeds.
- 2.8 A follow up report in January 2009 set out the progress made towards the review of provision in East and North East Leeds, through the engagement of schools and other community stakeholders. In summary the following work was undertaken:
- informal consultation with the senior leadership teams and governing bodies of the schools, SILCs and PRUs involved;
 - discussions with elected members and community partners through the East and Outer North East Area Committees;
 - joint working with children services partners;

- discussions with LSC and other providers of learning provision to align planning and investment strategies;
- discussions with DCSF officials
- BSF EOI submission for further secondary investment; and alignment of key strategies shaping provision, especially for the inclusive learning strategy and the 14-19 review.

2.9 From this work, a broad consensus has developed around what must be achieved through any proposals:

- addressing and exceeding the National Challenge targets;
- building on existing strong and successful provision, to ensure continuity of learning and stability for all engaged;
- achieving transformation of the learning landscape by maximising the impact of the next wave of BSF funding and other capital resourcing opportunities such as FE and primary;
- securing leadership and governance that will deliver our ambitions through focussed action;
- securing provision where it is needed and with access to extended services;
- building on the consensus and collaboration that is emerging to add strength and capacity to any new provision and the associated process of transition;
- maintaining and building the confidence of young people, parents, communities, teachers and support staff;
- aligning with regeneration activities to support local communities in terms of their social and economic well-being;
- effective and accessible girls only provision.

2.10 Building on this consensus, a report to Executive Board in March 2009 identified options for further consultation. In summary, the report identified two options, depending on whether BSF funding was available. Both options suggested that:

- the federation be dissolved;
- academy status be sought for each of the three schools;
- girls provision should move to the centre of Leeds; and
- co-ed provision should move from City of Leeds to an east Leeds site.

If BSF funding was available, provision would be rationalised in the North East and new extended co-educational provision established in east Leeds.

3 **PROGRESS ON THE NATIONAL CHALLENGE**

3.1 Fourteen secondary schools, including the David Young Academy, were identified by the DCSF as part of the National Challenge. Each of these schools formulated a National Challenge plan and Education Leeds configured its support to reflect the needs of each of these schools in line with the School Improvement Policy. Subsequently, the provisional 2009 GCSE resulted in the number of Leeds schools below the National Challenge target falling to six. Appendix 1 charts the progress of each of the 14 schools and re-assesses their capacity to improve up to and beyond the National Challenge floor target.

3.2 Of the six schools below the floor targets:

- West Leeds and Wortley, closed in September and have been replaced by Swallow Hill Community College. Despite mixed results in 2009, we are confident that, with support, the new school will secure its trajectory to the floor

target.

- South Leeds High School has closed and been replaced by the Leeds South Academy and we are confident this will secure its trajectory to the floor target.
- Carr Manor continues to be assessed as 'low risk' in relation to the floor target and we are confident that the strategies are in place to secure the trajectory to the floor target
- City of Leeds High School and Primrose High School, still face major leadership challenges to improve teaching, attendance, behaviour and to raise standards and improve other outcomes.

3.3 Parklands Girls High School has made good progress this year and exceeded the floor target. However, the declining role and difficult financial situation present a real challenge for sustaining progress over the medium to longer term.

3.4 Therefore, Parklands Girls High School, City of Leeds High School and Primrose High School remain high risk schools necessitating 'structural' responses.

4.0 Funding issues: a narrowing of the options

4.1 Since the March 2009 report, two factors have constrained the options available:

- a) Partnership For Schools have informed the local authority that Leeds would not receive additional capital for new BSF programmes to commence in 2009.
- b) The investigation into the feasibility of the proposed 'site swap' for girls provision and the co-educational provision of City of Leeds has concluded that the original BSF wave 1 capital allocation for Parklands would not be sufficient, in itself, to achieve an appropriate level and quality of accommodation.

There are two fundamental consequences. Firstly, the local authority needs to reconsider how it can ensure sufficient co-educational provision in East Leeds. Secondly, there is a serious impediment to the local authority's ambition to ensure sustainable high quality girls-only provision.

4.2 We met the Secretary of State in September 2009 to press our case for additional funding to deliver on this agenda and we await a response. The key messages from our consultation over the summer terms were:

- a) Securing a strong and relentless focus on school improvement activity which achieves the floor targets by 2011 regardless of the structural options decided upon;
- b) Securing sufficient secondary school places in the East and outer North East;
- c) Minimising the number of structural steps required so as not to distract the schools from their core purpose and to maintain the confidence of young people and their parents;
- d) Providing these schools with strong partners who can help drive improvements, model practice and lend leadership capacity;
- e) Securing extra funding required to make the necessary modifications to the learning fabric, particularly if provision is to be moved.

5.0 THE PROPOSALS

- 5.1 In our view, if additional capital funding could be secured from the DCSF, the best structural solutions would be as follows:-

The closure of City of Leeds, Primrose and Parklands to be replaced by:-

1. girls only Academy provision on a new site at the centre of Leeds;
2. co-educational Academy provision on a new site in East Leeds;
3. co-educational Academy provision at the Primrose site.

- 5.2 However, there is plainly a need to identify deliverable solutions as a matter of urgency if this complex and challenging agenda is to be taken forward. Accordingly, in the absence of any intimation from the Secretary of State that additional capital resources are likely to be made available, it is proposed that the Council should immediately:-

1. review and further develop our school improvement activity in all three schools, securing strong partners who can assist in supporting leaders and governors in driving improved outcomes and achieving the floor targets.
2. consult formally on:-
 - the closure of City of Leeds, Primrose and Parklands High Schools;
 - establishing a new co-educational Academy in east Leeds on the Parklands site by 2011;
 - establishing a 14-19 hub on the City of Leeds site by 2011;
 - establishing an Academy on the Primrose site by 2011.
3. establish transition plans to secure provision for young people currently in each of the three schools to reassure students, parents and carers.

6.0 **IMPLICATIONS FOR COUNCIL POLICY AND GOVERNANCE**

- 6.1 There would need to be a formal public consultation with all stakeholders in taking forward the proposal that Leeds should cease to provide girls only secondary school provision and on the establishment of National Challenge Trusts or Academies.

7.0 **LEGAL AND RESOURCE IMPLICATIONS**

- 7.1 There is funding for the refurbishment of Parklands Girls High school through the Wave 1 BSF programme.

8.0 **RECOMMENDATIONS**

- 8.1 The Executive Board is recommended to adopt the proposals detailed in section 5 of the report.

Appendices

- Appendix 1: National Challenge Schools in Leeds.
- Appendix 2: Letter from the Secretary of State

Background papers

- Executive Board, October 2008 – The National Challenge and structural change to secondary provision in Leeds
- Executive Board, December 2008 – Building Schools for the Future: Expression of Interest for follow-on projects
- Exec Board, January 2009-The National Challenge and structural change to secondary provision in Leeds: Progress Report
- Exec Board, March 2009-The National Challenge and structural change to secondary provision in Leeds

Appendix 1: Overview of all 14 National Challenge Schools

Bruntcliffe

Bruntcliffe is a very low risk for National Challenge. The school made substantial improvements this year taking it to over 40% 5A*-C including English and maths. This improvement was expected and a consequence of the focused leadership and careful planning in the school, with some very good teaching. The school continues to work hard at recruiting, developing and retaining staff in core subjects.

Carr Manor

Carr Manor is a low risk National Challenge School. Having met the floor target in 2008 the school the school has achieved just below 30% in 2009. There is confidence that the school will be above the floor in 2011 even though it has a high proportion of students with very low prior attainment and with special needs, The school's Ofsted inspection in the autumn term last year confirmed that it is a good school with outstanding leadership from the head teacher. Leadership has developed at all levels and every member of staff, teaching and non-teaching takes personal responsibility for pupil outcomes.

City Of Leeds

City of Leeds is a high risk National Challenge School. It is unlikely to meet the floor target by 2011 without radical change. Results in 2009 are very low and show little or no improvement. Pupil numbers are low and declining. Although it has reduced exclusions and kept vulnerable students in education, insufficient progress has been made with improving teaching and learning and with using opportunities to extend the curriculum..

Cockburn

Cockburn is a very low risk school for National Challenge and continues to improve. The school figure improved by over 5% in 2009 to 37%. This represents good progress against value added benchmarks. The completion of the building programme and the appointment of a permanent headteacher should allow this school to make further improvements.

Farnley Park

Farnley Park is a medium risk school for National Challenge. Although it achieves above the floor target in 2009 and should continue to achieve at that level through to 2011, there is a history of under achievement. The recent sudden death of the headteacher has left the school in need of substantial support. Improvement is needed to pupil data and monitoring, teaching and learning, and self evaluation.

Intake (Leeds West Academy)

Intake achieved a substantial improvement in its final year and met the floor target of 30% (actual figure 29.6%). This was a good result and shows the impact of some intensive work with students in boosting their maths grades. The leadership of the acting headteacher helped the school to focus on priorities in the last two terms. This is a good foundation for the opening of the new academy

John Smeaton

John Smeaton receives support from a National Challenge Adviser but is not at risk from the floor target, and no longer receives any additional funds through this route. The further improvement in 2009 of over 10% is a result of the relentless drive and focus of the leadership on gaining success for the students. In terms of progress from Key Stage Two starting points this school has the highest achievement in Leeds.

Parklands

Parklands remains a high risk school for national challenge despite its outstanding result in 2009. The improvement of 14% brought the school above the floor target and well into the top quartile of achievement. The school's now excellent tracking systems for pupil progress show that it will be difficult to maintain this level through to 2011. Low pupil numbers and an increasingly difficult financial situation present a difficult circumstance for the temporary leadership.

Primrose

Primrose is a high risk school for National Challenge. The very low result, although close to the top quartile benchmark, is a long way from the floor target. There is little prospect of substantial improvement in the current situation. The school has identified the need to add to leadership capacity to support rapid improvement in teaching and learning.

Rodillian School

Rodillian is a very low risk for national challenge. In the first year of the new headteacher's leadership the school was removed from a notice to improve and has remained above the floor target of 30%. Improvement has been rapid and capacity for further improvement is strong.

South Leeds High (South Leeds Academy)

Although South Leeds achieved the biggest increase in the City at 5A*-C, results with English and maths showed a more modest improvement and were a long way below the floor target and expectations. This presents a clear challenge for the new academy.

Swallow Hill

Swallow Hill has opened as a new school in September 2009 and is a medium risk school for national challenge. The predecessor schools of Wortley and West Leeds both achieved lower than predicted with only 24% and 16% of students achieving the standard. The new school has the benefit of a fully staffed teaching and leadership structure without the disruption and vacancies of the past few months. The national challenge adviser will be working with the school to verify very quickly the data and predictions for the students transferring to the new school.



Rt Hon Ed Balls MP
Secretary of State

Sanctuary Buildings Great Smith Street Westminster London SW1P 3BT
tel: 0870 0012345 dcsf.ministers@dcsf.gsi.gov.uk

Chris Edwards
Chief Executive of Education Leeds
Education Leeds
10th Floor West
110 Merrion Centre
Leeds
LS2 8DT

22 September 2009

Dear Chris,

I am writing to thank you for the dedicated support you have given this year to the National Challenge – our ambitious programme to transform secondary school standards and make every school a good school. Excellent progress has been made since the programme launch and this year's results confirm that we are on track to meet the National Challenge and ensure that at least 30% of pupils in every school secure 5 GCSEs at A*-C, including English and maths by 2011.

Self-reported results for 2009 suggest there are likely to be around 270 schools below the 30% benchmark when figures are published in January – the biggest proportionate reduction ever. Almost 75% of the more than 750 schools being supported through the National and City Challenges and Academies programme improved between 2008 and 2009. Underpinning these headlines are some spectacular successes for individual schools, with almost 30% reporting improvements of 10 percentage points or more.

Despite this very good progress, the picture across authorities varies and there have been some schools where results have been disappointing. In these cases it is important that local authorities act quickly to understand and address the causes of this problem, making full use of the levers available to them. You should consider the following steps in each case:

- Asking National Challenge Advisers to investigate why results were lower than predicted and help the schools develop their improvement plans, which may include extra support from the local authority to raise attainment or tackle the barriers to achievement, including low aspirations and behaviour.
- Where a school's results are a significant cause for concern – e.g. they have dropped significantly or dropped in consecutive years – We



department for
children, schools and families

strongly suggest that you follow up the NCA investigation by issuing a warning notice, specifying the steps the school must take and the timetable for remedying its problems.

- Where you need further evidence about the reasons for the drop in results, or where you think that the situation is very serious, you should ask Ofsted to inspect the school. This is particularly appropriate in schools whose results have dropped below the floor target unexpectedly – i.e. schools which were not identified for National Challenge support to prevent them dropping below the floor.
- Where it is clear that the existing leadership and governance of the school needs to be strengthened or even replaced, you should establish a National Challenge Trust, hard federation or Academy and support the school through the development and implementation of that solution to ensure that momentum is maintained.

My officials and National Strategies' Senior School Improvement Advisers will continue to work closely with you to support all your schools and I would be grateful if you could inform them by the end of the month of the steps you plan to take in schools whose results are disappointing. Where these schools receive a monitoring visit or routine school inspection from Ofsted you will want to take full account of inspectors' recommendations in your plans to support the schools in improving. If local authorities fail to act, I will not hesitate to use the full range of powers available to me to trigger intervention or inspections.

Our expectations of Academies are just as high as those for maintained schools and we will be taking equivalent action to support and challenge them.

Last year the number of Leeds' schools below the floor was reduced significantly and some schools have made impressive gains again this year. John Smeaton and Bruntcliffe have continued to make good progress, rising to 45% and 42% respectively. I was particularly pleased to see Parklands Girls' rise above the floor and the improvements at Intake High which will provide a good platform for the new Academy.

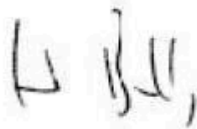
However, despite the additional drive this year results in five schools declined and six schools remain below the floor, leaving Leeds off trajectory to meet its NI78 target. I remain deeply concerned about the lack of progress in some schools, particularly Leeds' lowest performing schools. The City of Leeds and Primrose federation again performed very poorly and we must now urgently deliver long term solutions for these vulnerable schools. I know that you have already discussed this with Vernon Coaker and have agreed to set out for us a plan for accelerating the delivery of these structural solutions. Given the urgency, it would be best if you could provide this report over the next four weeks. In the meantime, you will also wish to consider what steps you can take now, including issuing a warning notice or asking for an Ofsted



inspection.

I was very worried to see the significant declines at Wortley and West Leeds. Since these schools have now closed and amalgamated we must ensure that the new school has the appropriate support to ensure it makes the best possible start and does not lose further ground.

As I have said in the past, we cannot achieve the ambitious goal of the National Challenge without the committed strategic leadership that you bring to support and challenge your schools, and to take bold steps where necessary to ensure the success of the children and young people in your area.



Rt Hon Ed Balls MP
Secretary of State for Children, Schools and Families

CC: Rosemary Archer, DCS, Leeds Council

Originator: Anna Turner

Tel: 0113 214 5872

Report of the East North East Area Manager

East (Inner) Area Committee

Date: 3rd December 2009

Subject: Area Delivery Plan 2008/11 – Community Charter

<p>Electoral Wards Affected:</p> <div style="border: 1px solid black; width: 60px; height: 30px; display: inline-block; vertical-align: middle;"></div> <p>Ward Members consulted (referred to in report)</p>		<p>Specific Implications For:</p> <p>Equality and Diversity <input checked="" type="checkbox"/></p> <p>Community Cohesion <input checked="" type="checkbox"/></p> <p>Narrowing the Gap <input checked="" type="checkbox"/></p>	
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for call in <input type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input checked="" type="checkbox"/></p>	

Executive Summary

This report provides Members with an update on the Area Delivery Plan (ADP) actions for 2009-10. It concentrates on the 33 promises included in the Community Charter, highlighting successes and detailing concerns. Finally, it provides information on the most recent consultation events in the area.

Purpose of This Report

1. This report shows how the strategic themes of the ADP are being translated into individual actions which in turn, help us to achieve the agreed objectives.

Background Information

2. The Area Delivery Plan for 2008-11 was initially approved by the Area Committee on 19th June 2008. It sets out the work plan and priorities for the Inner East Area Committee. The committee approved the refreshed plan at its meeting on 2nd July 2009.

Main Issues

3. The Area Committee will recall previous reports giving information on the development of the Leeds Strategic Plan (LSP). This sets out the Council's priorities for Leeds for the next three years and what the Council will do itself and in partnership with others to deliver these priorities.
4. The Leeds Strategic Plan brings together the themes in the existing Vision for Leeds, Local Area Agreement and Regeneration Plan to provide an integrated framework geared to tackling neighbourhood needs and priorities. Inner East Area Delivery Plan is a local expression of the LSP.
5. The ADP is structured around the themes of the Leeds Strategic Plan: Culture, Enterprise and Economy, Learning, Transport, Environment, Health and Wellbeing, Thriving Communities, and Harmonious Communities.
6. The ADP has now been published as a Community Charter, which should become a public document presenting a set of promises for one municipal year and a reporting / reviewing tool for a previous municipal year. This will allow members of our communities to monitor the work of Area Management Team and partners. Regular reporting to the Area Committee on the Charter promises will provide the members with up to date information to share with members of the public.

Progress against promises

7. Appendix A contains a report of achievements against the 33 promises for 2009-10 contained in the Community Charter. The appendix will be updated regularly and can be used as a reporting tool to share with our communities.
8. Attention is drawn, however, to key successes which have been achieved since the publication of the Charter in September.
 - Following the summer time scheme, a continuation of play provision is being delivered by Feel Good Factor at Alston Lane Community Centre and St. Aidan's/ Banstead park funded by the Children's Fund. This is going to continue for the next 18 months.
 - In order to improve quality of housing and future energy efficiency the Committee have contributed £3,000 towards a city wide aerial energy survey.
 - Access to information on jobs and training is also provided through our local libraries. As is a financial literacy package for children.
 - The worklessness pilot (4 Families) is now well established. It identifies barriers to employment / training in participating families and provides a mentoring service.
 - 4 new building apprenticeships were created through the improvement work on Clarks binyards.
 - Plain clothes police have been operating in local parks to reduce the incidents of drug dealing. The levels of both reporting and arrests have gone up as a consequence.
 - In response to particularly high levels of teenage pregnancy identified in Inner East Leeds multiagency groups are looking at how increased aspirations can affect the situation, how to improve access to pregnancy and sexual health advice as well as support to young people. A pilot in parts of Seacroft and Harehills is producing a plan of action.
 - Since October, a Selective Licensing Scheme has been operating in Cross Green/East End Park area. It aims to improve the quality of rented housing by

compelling landlords to maintain properties at an appropriate level and deal with cases of anti-social behaviour.

Promises at risk

9. Members will also be made aware here of any potential difficulties the officers are encountering in the delivery of the ADP promises. In Appendix A, these are identified by a traffic light system. Some concerns and remedies have been identified as follows:
- The Harehills headline event proved difficult to achieve, although two smaller scale events – Jobs and Skills Market and “Plan It Harehills” event were highly successful. A lot of work has been done since with the partners to engender a “team” spirit. Work has started already on I Love Harehills Festival for next summer.
 - Safety of children in our area will be better addressed following the introduction of preventative tasking supported by children’s and care agencies.
 - Police statistics still show excessive levels of crime in our area. This will continue to be tackled through tasking and additional days of action.
 - There remains £7,008 in the POCA budget. Additional effort through publicity and tasking teams is needed.
 - Harehills remains a particularly difficult area to engage. This is being addressed by the tasking partners.
 - The older people’s agenda is not as well developed as our work with younger people. Better links with Good Neighbour Schemes will be established.
 - Walking to school is being addressed through extended services.

Community Events

10. In line with the community engagement strategy agreed by the Area Committee community engagement events were held during the Autumn; in Harehills in September, Richmond Hill and Burmantofts in October and Gipton and Seacroft during November. The purpose and aim of the events was to seek views of local residents to shape actions for next year’s Area Delivery Plan (ADP) and assist in informing what promises to consider for the 2010/2011 Community Charter with partners. Appendix B gives summaries of those events.

Implications for Council Policy and Governance

11. There are no additional implications for Council policy or governance.

Legal and Resource Implications

12. There are no additional legal or resource implications other than those set out in terms of earmarking against future Wellbeing allocations for the continuation of Neighbourhood Managers.

Recommendations:

13. Members are requested to note the report.

Documents used in the preparation of this report: Inner East Leeds ADP and Community Charter

REPORT AGAINST 33 PROMISES CONTAINED IN THE COMMUNITY CHARTER 2009-10

Inner East 2009-10			APPENDIX A
Theme	Promise	Progress against action	Concerns to highlight/traffic light
Things to do	1. Deliver a sports programme at Fearnville Leisure Centre, Thomas Danby College and a variety of venues; including two summer football camps, street athletics and a family sports day at Primrose High School.	<p>A comprehensive programme of sports taster sessions were organised in collaboration with Sports Development, attended by children and young people from across the area.</p> <p>Street Athletics is a part of a national initiative to encourage a greater participation in sports and developing healthy lifestyles.</p> <p>Primrose family sports day was commissioned from extended services. It was very successful and attended by great many local children and parents.</p>	The sport element formed a substantial part of the additional summer activities procured from the Youth Services at a cost of £5,000 per ward.
Things to do	2. Encourage local talent through community radio, webcasting, community events and youth arts festival.	Work ongoing in collaboration with East Leeds FM providing media based activities, live broadcasting and support to all summer and community events. Radio Fever is providing similar opportunities to residents from South Asian backgrounds.	

		Work in co-operation with Find Your Talent is making an impact in Killingbeck and Seacroft resulted in an arts festival.	
Things to do	3. Provide a summer mobile play scheme for children in Seacroft.	Feel Good Factor were commissioned to provide 3 weeks summer open play activity from Rein park.	
Things to do	4. Provide activities designed better to involve girls and young women in Gipton and Harehills.	Women's health Matters were commissioned to deliver a programme of confidence boosting and practical healthy activities to girls between the ages of 11 - 16 in a community setting.	
Things to do	5. Extra summer activities for young people across all neighbourhoods.	A full summer programme was delivered by extended services, youth services (£5k in each ward) and voluntary sector organisations. This was a subject of a full report submitted to the Area Committee in September.	
Things to do	6. Hold community events across the area such as Gipton and Seacroft Galas, Celebrating Harehills and the new "Lark in the Park".	The summer galas were a great success in Gipton and Seacroft; a full report went to the Area Committee in September. Lark in the Park was successfully re-arranged and took place on the 26 th September 2009 in East End Park from 11:00am to 3:00pm. The day was hugely successful, with everyone enjoying traditional games, Breeze inflatables,	The Harehills event did not go according to plan. It was to coincide with the 1 st anniversary of Shine. Planning of a new Harehills Festival has already started to remedy the situation for

		climbing wall, information and advice stalls, bric-a-brac stalls, a healthy picnic and was helped along by the glorious sunshine.	next summer.
Clean & Green	7. Improve and maintain the cleanliness and condition of our neighbourhoods by funding other services to work across the area to meet community needs.	<p>Funding has been approved for Environment Action Team and additional neighbourhood warden services.</p> <p>Environment is an ongoing part of the tasking agenda.</p> <p>A new recycling facility has been approved by the Area Committee at Cromwell Heights and Naseby Grange.</p>	
Clean & Green	8. Refurbish and improve facilities in our local parks and playgrounds including Gipton Square and Oak Tree Drive.	<p>There is a close co-operation with colleagues from Parks and Countryside and Regeneration team. This has resulted in a systematic review and upgrading of Inner East play and green space facilities.</p> <p>Both Gipton Square (refurbishment of existing play park) and Oak Tree Drive (new facility) have been supported by the Area Committee funds.</p> <p>Richmond Hill and Ivy Street public open spaces will be refurbished with Area Committee's assistance.</p> <p>Harehills Park playground will be re-sited and improved using Playbuilders funding.</p>	<p>Plans are being drawn up to invest in Seacroft Gardens and the Rein.</p> <p>Further discussion is in place to upgrade Banstead Park to achieve a green flag status.</p> <p>Plans are in place to invest in the Wyke Beck Valley, although it may have to be done incrementally, as funds become available.</p>

Clean & Green	9. Organise special action days and community clean-ups to target "grot spots" and support residents in keeping their neighbourhoods clean and tidy.	Throughout the year 6 weekly operation champion/ action days are held. Focus of these alternates between crime and grime, incl. environmental crime. Wardens and housing staff conduct environmental audit and issue Waste in Garden letters, supported by environmental enforcement colleagues.	Resident groups are encouraged to take care of their neighbourhoods and the use of small grants to enhance the environment is promoted. However, a more systematic work in this area can only happen in co-operation with housing colleagues.
Clean & Green	10. Provide a community Payback Team with Probation Services to undertake community clean-ups, hedge trimming, painting and decorating of community facilities, etc.	Probation service Community Payback scheme provides free labour to address problems identified through tasking and community and voluntary organisations with great success. So far, the team has completed 45 jobs across the area. Most recently, Alston Lane CC has been decorated.	
The Local Economy	11. Encourage the business sector to provide professional advice and assistance to our local community organisations to support their development.	Partnerships between business and voluntary sector have been established, the aim of which is to provide professional services to voluntary sector. Following relationships have been established: for CASAC – a recruitment of a board member from Yorkshire Bank; for Leeds Gate – a business mentor from LCC has been found. A Jobs and Skills Market in partnership with East Area Management, Shine, Learning Partnerships, Jobs and Skills and Leeds City	Further partnerships are being negotiated: Board members for Shantona and Leeds Gate, survey advice for Canopy, and space management for RETAS.

		<p>College (Thomas Danby) took place on the 21st October 2009 at Shine. The Jobs and Skills Market provided information and advice through various organisations and agencies for attending residents. Area Management Team had a significant input consulting and information sharing.</p> <p>Involvement with local business ensures their participation in local consultation events.</p>	
The Local Economy	12. Invest in community projects. For example, help set up a community greengrocer scheme.	<p>Financial support was given to a community greengrocer project run from the Richmond Hill CC to allow it to continue its work.</p> <p>Harehills Youth in Partnership were assisted in developing a contract with a primary school to provide a "Climb in Education" scheme for key stage 2 children to improve their academic achievements.</p> <p>Streetwork Soccer were enabled to develop a contract with Leeds PCT to deliver physical exercise to children in primary school setting.</p>	This range of Area Management work aims to assist voluntary sector organisations to become self sufficient and less reliant on grant funding.
The Local Economy	13. Deliver a "World of Work" scheme in six local primary schools; where volunteers from local businesses	Leeds Ahead have been contracted to provide "World of Work" days in primary schools. So far, this activity has been delivered in All Saints, Richmond Hill and Cross Gates primary schools.	"World of Work" days are being arranged further in St. Augustine's, Seacroft Grange and Brownhill primary schools.

	will work with young children to explore what it is like to work and why it is good to have a job.		
Learning for All	14.Tackle truancy on the streets and in other public areas through a dedicated Truancy Watch Team.	Safer Stronger Community Fund and Wellbeing budget have combined to extend the truancy project throughout the Inner East Leeds. A joint team of truancy and police officers patrol the area, take truanting children back home or to school and work with families to address the problem.	
Learning for All	15.Deliver out of school activities for children to help them achieve better results in school.	Continuation of "Climb in Education" project being delivered at Harehills Primary School. "Mad Science" summer programme was supported by a small grant and delivered from St. Richard's church hall. Activities delivered through Youth Services and extended services as part of an ongoing programme. A "Saturday Night" project has been established in Fearnville Sports Centre, providing additional leisure, educational and life style changing activity for children and young people between the ages of 8-14. Some funding has been made available from SSCF.	

Learning for All	16. Provide courses, activities and advice for young people not in education, employment and training.	<p>Additional activities commissioned mainly through Youth Services.</p> <p>Close co-operation in tasking teams resulted in extra outreach work with young people causing anti-social behaviour.</p>	
Safe Neighbourhoods	17. Introduce a selective licensing scheme to improve the quality of rented accommodation.	The scheme was implemented in October in Cross Green/East End Park.	
Safe Neighbourhoods	18. Tackle local crime and ASB priorities identified by residents through public Police and Communities Together (PACT) meetings, held every four weeks.	<p>PACT findings and comments from residents obtained through Ward Members are being fed through and tackled by tasking. Community consultation events allow members of the public to identify particular hot spots on maps of their area and are a particularly popular way of information gathering.</p> <p>PCSO's have been given mobile phones dedicated to race hate incidents to enable them to respond promptly.</p> <p>Local shops throughout the area suspected of selling alcohol to minors have been targeted.</p> <p>In September, the Area Committee approved the purchase of 8 memocams for Gipton and Harehills ward to be added to the ones already in use in Seacroft. They</p>	

		<p>will provide an additional capacity in detection of repeat and hate crime as well as burglary.</p> <p>Negotiations are taking place to reprioritise of new lighting installation in high crime areas.</p>	
Safe Neighbourhoods	<p>19.Introduce local schemes which will allow police to break up public gatherings of young people where residents feel intimidated and ban the drinking of alcohol in the streets where this is leading to anti-social behaviour.</p>	<p>Exclusion orders have been in place in Burmantofts / Richmond Hill, Gipton and one is planned for Seacroft.</p> <p>Agencies are working together not only to disperse groups of potentially troublesome young people, but also to signpost them to additional activities available to them. Extra outreach youth work has been commissioned through tasking in Gipton and a pod has been moved to Harehills Park from Banstead Park, to respond to changing needs. Youth activities will commence from there shortly. PSCO's and housing staff signpost young people to organised activities.</p>	
Safe Neighbourhoods	<p>20.Put the safety of children living in our area at the centre of how local services work together.</p>	<p>Detailed police intelligence is provided for tasking meetings. This is due to the development and adoption of an information sharing protocol among participating agencies. It allows partner organisations respond in both, supportive and punitive manner.</p>	<p>Establishment of the preventative tasking will better address this issue in the future. It will be piloted in Gipton and eventually developed throughout the area.</p>

		<p>Theatre in Education was commissioned to explore issues around domestic violence in our primary schools and Women's Health Matters are also delivering domestic violence work alongside Gipsil.</p> <p>As a result of the work of Gipton cohesion pilot, from September 2009 five out of six primary schools in the area agreed to work towards Stephen Lawrence standard.</p>	<p>The purpose is to ensure mainstream resources are targeted as efficiently and effectively as possible at identified residents/households to prevent them becoming the subject of enforcement, being victims of crime, ASB, abuse or having avoidable health problems.</p>
Safe Neighbourhoods	<p>21. Make improvements to our streets and open spaces to make crime more difficult to commit. Such as improved lighting, fencing and gating of "escape routes" and cutting back of overgrown bushes, etc.</p>	<p>An alleygating programme includes sites in Bk Cross Green Crescent, Bk Hovingham Grove, Bk Dorset Road, Bk Hovingham Mount and Terrace.</p> <p>New fencing and/or bollards have been installed on Brander Drive/ South Farm Rd, Dawlish Rd.</p>	
Safe Neighbourhoods	<p>22. Help residents to protect their homes by providing property marking kits and trembler alarms for those who feel most at</p>	<p>Smart water initiatives have been carried out in response to police intelligence. Trembler alarms were given out to community and resident groups and at community events/ forums. Personal safety leaflets were handed out in robbery hot spots around Banstead Park,</p>	<p>Levels of crime in Inner East Leeds remain high. Burglaries are a particular problem, especially in Gipton and Harehills. Tasking partners are aware of the</p>

	risk.	Harehills Corner and Ford Green. Sneak in burglary DVD's were distributed to ALMO and One Stop Shops.	situation and additional action is taken to remedy the situation.
Community Life	23.Organise galas and provide support to other events that bring community together such as school and church fairs.	Organised and/or supported – Gipton and Seacroft galas, Lark in the Park, Big Lunch, family fun days and sports days, Aston Lane CC open day, youth arts festival, Jobs and Skills Market.	
Community Life	24.Deliver at least three events in each ward over the year so that people can be more involved in making decisions about the area they live in, get to meet local services and influence what is in next year's charter.	Burmantofts and Richmond Hill ward continue to have evening meeting style forums. Gipton has had two new style consultative events. Seacroft and Harehills moved to the new style in the Autumn and both, held one event each. "Plan It Harehills" event took place on 30.9.09. Attended by 70 families, the event proved successful in attracting people not normally seen at the old style Harehills Forum. Issues of crime and grime as well as other concerns expressed by the members of the public have been discussed with tasking partners and addressed by them. "Plan It Seacroft" event took place on	A review of community engagement in Burmantofts and Richmond Hill ward is being carried out by re'new whose brief includes organisation of forum meetings.

		<p>11.11.09 and was attended by around 100 residents. It was well received and produced a wealth of information currently being analysed.</p> <p>A Spring round of events is currently being planned to take place in early March.</p> <p>Gipton Square and East End Park consultation took place to allow local residents a say in the development of new/improved facilities.</p> <p>The third annual INM residents' satisfaction survey is being prepared at the moment.</p> <p>Ivy Street and Oak Tree Drive public consultation to gain public views on future developments is being planned.</p>	
Community Life	25. Provide support to local community and voluntary groups through our local budget and use of Proceeds of Crime Act (POCA) monies.	<p>£12,000 has been set aside from the wellbeing budget to fund small grants to the voluntary and community sector. Grants exceeding £9,000 have been awarded and there are no concerns about reaching the target by the end of the financial year.</p> <p>So far, POCA funded projects to the value of £9,792.</p>	There remains £7,008 in the POCA budget. The availability of the grant is being promoted through consultation events and voluntary and community groups. A concerted effort to publicise the scheme is needed.
Community	26. Expand our resident	Residents' networks exist in the INM areas	The Plan It Harehills

Life	networks and ways that we communicate so that more people are provided with updates on what is happening locally and able to offer their views and ideas.	and the numbers are increasing with each public event held.	event has not identified any great interest in setting up a residents' network. Ethnic minority populations can be reached through Radio Fever and we are working closely with our housing associations and ALMO colleagues to reach as many people as possible. The Tasking Team will need to consider the best method in the current climate.
Community Life	27. Make improvements to our community centres so that they can be better used for community activities	<p>User groups have been established in Alston Lane and Kentmere CC's. Initial meetings have been held in Henry Barran to set up one there.</p> <p>Alston Lane centre has been given a facelift and a new kitchen. A new children's play scheme is being delivered from there.</p> <p>Kentmere CC has been improved, with redecoration pending.</p> <p>Both, the Pakistani and Bangladeshi CC's have been successfully moved into community ownership/management. Area Management remains involved in supporting the new organisations to</p>	<p>The CC Working Group is currently working on adjustments to the pricing policy to bring all 3 East North East areas into line.</p> <p>The Muslim Cultural Society are being assisted to bring into use the old Tradex building. It is hoped that its use will significantly improve facilities available in Harehills.</p> <p>Work is underway to find</p>

		<p>manage the facilities.</p> <p>A Community Drop-in was held at Richmond Hill Community Centre to display plans and give information on the proposed building plans for the centre. The Drop-in was attended by over 40 people which included local user groups and residents, who supported the plans. Planning permission is currently being sought and design finalised.</p> <p>Work to upgrade the Ebor Garden CC has started.</p>	<p>alternative venues for groups currently using Harehills Place. The building has been judged to be unsafe and will be closed down.</p>
Healthy Living	<p>28.Support people to live healthier lifestyles by improving local facilities and providing more activities for all age groups to access.</p>	<p>Two specific lifestyle projects have been commissioned from the Wellbeing budget. Mind, Body and Soul are running two 30 week healthy living programmes from September 09 to July 09 in Gipton and in Seacroft. They provide a holistic approach to changing the participant's life for the better, looking at smoking, healthy eating, emotional health, confidence, etc.</p> <p>A lot of additional sporting opportunities have been developed and delivered by Sports Development, extended and youth services and voluntary sector partners.</p> <p>Healthy eating courses delivered – one, for parents at St Peters Primary school, LS9 and a second started at Nowell Mount</p>	

		Community centre.	
Healthy Living	29.Improve local allotments to encourage greater use for growing healthy foods.	Work with Red Road Allotments Association has resulted in the improvement of parking facilities at the allotment and in October, the Area Committee agreed to fund an extension to the allotment.	At the moment Red Road allotments are the only ones to benefit from Area Management team's support.
Healthy Living	30.Deliver social opportunities and support networks for older people living in our area to help them live healthy, happy and independent lives including support for local good neighbour schemes and Richmond Hill Elderly Action.	Falls prevention campaign has been organised in co-operation with Leeds PCT where older people were given information packs and practical assistance to limit danger of falls. In order to promote gentle exercise for elderly and disabled people who may not otherwise be active 12 new instructors completed training via PCT, and graduated in September. Initial voluntary sessions are set up in care homes	At the moment, older people's networks are not universally engaged.
Getting Around	31.Deliver local schemes and initiatives to help make roads safer in our neighbourhoods, including parking improvements, road resurfacing and traffic calming.	Parking schemes in Malham Close, Fearnville Close, Asket Avenue, Monkswood Raise – completed. Difficult parking conditions around St. James Hospital are finally getting addressed by introduction of a residents' parking scheme. Public consultation details are being worked out.	Skelwith Walk, an unadopted road, subject to periodical flooding and other difficulties is being addressed. The outcome will depend on the cost of the scheme.

Getting Around	32. Make further improvements to the Wykebeck Way as a safe and attractive walking and cycling route through the heart of our area.	A pot of funding is being put together to implement major improvements. LCC is working in partnership with BTCV and Leeds Ahead, among others. £350,000 bid to Access to Nature has been successful at stage 1. Stage 2 application is expected to be submitted in December 2009.	
Getting Around	33. Expand the number of walking buses in our area helping children get safely to school.		This initiative remains to be developed with extended services.

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Plan-it consultation events

30th September 2009 - Harehills

4th November 2009 – Gipton

11th November 2009 – Killingbeck and Seacroft

APPENDIX B

The Inner East Area Committee agreed a community engagement framework which encourages the development of a community event led approach to complement the annual Area Delivery Planning cycle. Both Killingbeck and Seacroft ward as well as Gipton and Harehills ward have started to organise market place events combined with a wide voluntary and community sector input. Burmantofts and Richmond Hill continue to meet as a round the table formal meeting.

The Autumn round of consultation focussed on engaging with local communities and organisations to collect information to inform next year's ADP. At the same time, partners were keen to project a joint approach to problem solving and work as a team. All participants were able to show what is available in the area, advertise their activities and encourage residents to take advantage of available services.



'Plan-it Harehills' – The 'all new' Harehills Forum

The event was branded 'Plan-it Harehills' and introduced the concept of 'Team Harehills' to the public. It took place on the 30th September 2009 at Harehills Primary School. With over 70 families attending, the participation and involvement of a large cross-section of residents in discussions on local issues and how local services are run was significantly improved.

The venue proved attractive for residents who may not normally attend public events, as the school caters for local children and provides familiar surroundings and easy access.

The format, was an open door marketplace event for all of the Harehills community. Majority of those attending came from ethnic minority communities, underrepresented on previous occasions. Services taking part included Leeds City Council's Area Management Team and local Ward Members, the local Neighbourhood Policing Team, ASBU, East North East Homes Leeds, Recycling and Education, Carnegie Weight Management, Street Work Soccer, Harehills Youth in Partnership, Youth Services, West Yorkshire Fire Service, Leeds NHS, Learning Partnerships and EASEL, amongst others.

The event was publicised throughout the community, by utilising the community notice boards, displaying posters in local venues including cafes, shops and schools. The information about the event was also broadcasted and advertised on Radio Fever in the week leading up to the event.

The event involved three themes from the Area Delivery Plan which were Thriving Places, Environment and Harmonious Communities and consultation was around planning. This was achieved by asking people to spend monopoly money within the three themes. The results will contribute towards setting priorities for next year. Supporting local voluntary activity and commissioning services from the local voluntary sector proved the most popular choices among the residents.

Local and city wide service providers along with voluntary organisations publicised activities/service priorities and gave the opportunity for feedback on actions and where possible scope for any suggested improvements/additions. Information gathered from the event is to be used as required by the individual agencies, or cascaded to relevant agencies and taken to tasking to discuss crime and grime issues in the area.

The event brought together local services/agencies to present a joined-up approach (Team Harehills / I Love Harehills) for residents to see, interact with and improve their confidence.

Services/agencies provided the opportunity for residents to gather information and also ask questions regarding services. This was achieved by using leaflets, visual displays and interactive activities.

A number of crime and grime issues were identified from interactive maps. These included:-

- Fly-tipping, graffiti, dog fouling, litter, burglaries, car crime, anti-social behaviour.

This information has been shared with Harehills tasking partners to address as necessary and referrals made to other services, for the relevant action to be taken.

“Plan-it Gipton” – 4th November 2009



The Gipton event took place in the Gipton Working Men’s Club. It built on the “Team Gipton” event held in March 2009. Overall, it attracted estimated 200 people with 54 registration forms signed, often one on behalf of a whole family. However, the consultation part was attended by 39 registered individuals. A number, refused to register.

The formal part of the evening was followed by a cabaret and disco for children and young people.

The event was advertised through the usual outlets: posters in prominent places, schools, door to door leafleting by probation, through wardens and other partners. It was a market place style event attracting police, housing colleagues, extended services and children’s organisations in general, NHS Leeds, ASBU as well as a number of voluntary colleagues.

The Beeches and Oaktrees TRA, the Ambertons, Oaktrees and Lawrences TRA, and the Wykebeck Valley Road TRA, all had stalls at the event, recruiting to their associations and assisting with gathering perceptions data around satisfaction levels.

Issues of concern, identified by residents, were: burglary on Gipton Square, needles on Coldcotes Circus, drunken/rowdy behaviour on Coldcotes Circus, drug dealing on Coldcotes Drive, litter on South Farm Road. These were fed into the appropriate agencies to remedy.



COMMENTS:

“my favourite bit was all of it, excellent, all helpful”

“my favourite bit was having all the different information on offer...”

Information was collected through the interactive crime and grime maps as well as the debating room. In Gipton, debates were held on anti-social behaviour and EASEL and new residents were welcomed into the neighbourhood. A wealth of data was collected about local issues and concerns and the event was also useful as a means of information exchange.

As a means of contributing to the next year's ADP, this event had only a limited success. It mainly confirmed people's continued concerns with crime and environment and a desire to improve those service areas. Despite the fact, that the event was well publicised, a limited number participated in the consultation part of it. On the other hand, all those attending found it useful and enjoyable.

“Plan-It” Seacroft – 11th November 2009

The event took place at the Seacroft Working Men's Club. It was advertised through posters, door to door leaflet drop, schools and all partners taking part. A number of organisations were present including, ENEH, police, children centres, NHS Leeds, fire services, ASBU, LS14, Find your Talent, Space2 and many more. South Seacroft Action Group and the Green residents associations both had stalls at the event, recruiting to their associations and advertising the work they do. The South Seacroft Action Group also completed some consultation on behalf of the Area Management Team around satisfaction levels. Local outlets provided hot and cold refreshments.

There were 47 registration forms completed and the event was attended by over 100 people who came in two waves – firstly, at the time of school leaving time and secondly, after 5.00p.m.

GRIME BOARD CONSULTATION:

Untidy gardens on Ramshead Crescent/Barncroft Rise/Tarnside Drive
Litter on Foundry Mill Crescent/Foundry Mill Terrace/Dufton Approach
Graffiti on Parklands Primary School/Dufton Approach/Tarnside Drive/Hansby Drive
Flytipping on Alston Lane
Bins on streets on Foundry Mill Street and Tarnside Drive
Dog mess on Seacroft Gardens and Hawkshead Crescent
Pot Holes on Arthurs Rein and Borrowdale Terrace
Overgrown hedges on Dufton Approach
Needles at Fearnville Football ground

Referrals were made to ENEHL and Environmental Services requesting that they feedback to individual complainants where appropriate.



ENEH used the opportunity to conduct an consultation exercise of their own.

ENEHL participatory budgeting results:

17 votes on several different projects. Majority vote (7) was for a project to install hand rails to pathways outside Brooklands Towers at a cost of £600.

CRIME BOARD CONSULTATION:

Drunken/rowdy behaviour at Ramshead Hill/Brooklands Avenue/Foundry Mill Crescent/Ironwood Approach
Groups congregating at Pigeon Cote Rd/Kentmere Approach/Tarnside Drive
Car Crime on Hawkshead Crescent and South Parkway
Using/Dealing drugs on Brooklands Avenue near ELFLC/Baileys Hill and Hawkshead Crescent
Burglary on Foundry Mill Street and Tarnside Drive
Criminal Damage on Ironwood Crescent

Referrals were made to Police and ENEHL requesting that they feedback to individual complainants where appropriate

Attendees feedback comments:

“I liked having everyone I needed to talk to in one place”

“thanks for putting on entertainment for the kids I had ten minutes peace to talk!”

“my favourite bit was the debating room”



Debating sessions concentrated on ASB and EASEL.

This was the first consultation in Seacroft organised as an event. It was received favourably by both, participating residents and partners alike.

Richmond Hill Forum - 5th October 2009

The Forum was attended by 34 residents and took place at the Richmond Hill primary school.

Participants were given information on the latest Area Committee meeting in September.

Issues under discussion included an illegal traveller site in Cross Green, a proposed new district centre in Richmond Hill and a report from the summertime “Lark in the Park”. Leeds Teaching Hospital NHS Trust presented their aspirations to become a Foundation Trust. The principles of a selective licensing scheme in place now in Cross Green/East End Park were also explained.

Environmental report identified:

- The ginnel leading from Easy Road to the Cavaliers estate not swept and rubbish accumulating.

- Back of Garton Terrace, yard still not cleared despite it being referred to Environmental Enforcement.
- Alleyway between the Slip Inn pub and Temple View Grove rubbish and black bins bags accumulating.
- 3 piece suite on East Park Drive requires disposing of.
- Youths removing black wheely bins onto East End Park and setting them alight

Crime issues were presented by the police and included anti-social behaviour, warrants served in Rookwoods, Clarks and the Garton areas, criminal damage in ALMO properties and Operation Champion.

Burmantofts Forum – 6th October 2009

The forum was attended by 14 residents at took place at St. Agnes Church Hall. Participants were given information on the latest Area Committee meeting in September.

Issues under discussion included the Foundation Trust status for Leeds Teaching Hospital, parking problems on Stoney Rock Lane and a proposed new 26 storey building in Lincoln Green.

Environmental report gave information on:

- Environmental activity over the past 2 months related to the following areas, Ebor Gardens, Lincoln Green, Torres and the Nowells. This included skips being provided to Haslewood residents for them to dispose of any unwanted bulky items and 20 homes were visited to remind residents of their tenancy responsibilities in respect of keeping their properties clean and tidy.
- New re-cycling bins are to be placed on Haslewood Drive but before funding can be applied for a discussion needs to take place on exactly where these will be located and the cost involved.

Crime issues included information on a new initiative, “Operation Bellweather”, which is successful in reducing burglaries; ASB and gathering intelligence from local residents.

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Report of the East North East Area Manager

East (Inner) Area Committee

Date: 3rd December 2009

Subject: Wellbeing Capital Update and Scheme Proposal

Electoral Wards Affected:

Burmantofts and Richmond Hill

Ward Members consulted (referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

This report updates the Members on 2009-10 capital wellbeing expenditure. It also requests the Area Committee to approve a capital project from the Burmantofts and Richmond Hill pot for a Scargill Close Alleygating scheme.

Purpose of This Report

1. The purpose of this report is to present a proposal to be funded from the wellbeing capital budget for Burmantofts and Richmond Hill ward.
2. It is also to provide an update of the capital wellbeing expenditure, which is attached in Appendix A.

Background Information

3. A key priority for the Area Delivery Plan 2008 / 2009 for East (Inner) Area Committee is Safer Communities (to tackle crime and anti-social behaviour). Within this is a key action to develop public reassurance measures, one of which is alleygating. The area under discussion here are the footpaths at the rear of properties in Scargill Close. This is a known excessive crime spot, suffering anti-social behaviour (ASB) and environmental issues.

4. The scheme will consist of 3 Victorian-style, pedestrian-size alleygates and matching railings to each end of the footpath in question. As the gates and railing will be over 1.8m in height, planning permission must be applied for in the first instance
5. The Alleygating Officer will conduct a pre-consultation with local residents and organisations following the Area Committee's approval of the scheme. The closing date for responses will be in December 2009 / January 2010.
6. The timetable for the scheme will be approximately 12-14 weeks from the point of submitting the planning application to production and erection of the gates and fencing.
7. It is estimated that the total cost of the scheme will be up to £3,710 which includes the cost of the gates and railings and their erection on site and in addition keys to the gates (1 free key to each resident plus spare keys as replacements for lost, extra or damaged keys as well as for distribution to council and / or emergency services). The funding will also be used to pay for a planning application fee.
8. Members must take into account that due to the lack of funding for alleygates through community safety budgets, Area Committee has to make an allowance for planned maintenance and repairs of the gates during the 5 years of the lifetime of the scheme. This, on the basis of a city wide experience, has been calculated at £800 in total but by the nature of the scheme, is impossible to predict accurately.
9. It is therefore suggested that such expenditure is picked up through the tasking budgets when and if required.
10. The breakdown of costs is as follows:
 - Gates and railings - up to £3,140
 - Keys per household and spares – up to £400
 - Planning Application fee – up to £170
 - 5 Years maintenance and repair – up to £800

Implications for Council Policy and Governance

11. There are no governance implications for the Council.

Legal and Resource Implications

12. There are no legal or resource implications other than those associated with the use of capital wellbeing.

Recommendations

13. The Area Committee is requested to approve £3,710 funding for the alleygating scheme at Scargill Close from Burmantofts and Richmond Hill capital wellbeing.
14. It is further requested to accept that the maintenance and repairs over the lifetime of the scheme are to be taken from the Burmantofts tasking budget

Documents used in writing of this report:

Design and Cost Report prepared by the Alleygating Officer.

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Burmantofts & Richmond Hill Schemes

TOTAL SCHEME BUDGET £000s

APPENDIX A

YEAR	TITLE	BUDGET £000s	Allocation:
2004-07	Traffic Improvements Cross Green Lane	8.7	2004-07 £146.900
2004-07	Sinking Paths In All Saints Park	4.9	2007-08 £42.000
2004-07	Street Lights in Bellbrooks car park (Highways)	10.0	2008-09 £42.000
2004-07	Red Road Allotments	5.0	2009-10 £42,000
2004-07	Minor Resurfacing Works At Nowell Mount	2.0	TOTAL - £272.900
2004-07	Richmond Hill Environmental Project	40.0	
2004-07	East End Park Fencing	9.0	
2004-07	Copperfields Sports Field Lights	6.3	
2004-07	Harehills Pk fencing (contribution)	3.6	SUGGESTION:
2004-07	Nowells Alleygating Scheme	4.3	Scargill alleygates - £3,710
2004-07	Osmonthorpe Alleygating	4.1	
2007-08	Red Road Allotments	5.0	
2007-08	ELHFA Security Shatters	3.1	
2008-09	Clarks Bin Yards	39.0	
2008-09	St.Philips Hall roof	11.0	
2008-09	Richmond Hill POS	12.0	
2008-09	Torres CCTV	10.0	
2009-10	Red Rd. allotments car park	6	
2009-10	Cromwell Hights recycling	2.5	
2009-10	Ivy Street POS	12.0	
2009-10	Cross Green alleygates	15.0	
2009-10	Osmonthorpe Allotments	2.0	
TOTAL SPENT		215.5	
TOTAL AVAILABLE		57.4	

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Gipton & Harehills Schemes

TOTAL SCHEME BUDGET £000s

YEAR	TITLE	BUDGET £000s	
2004-07	Street Lights in Bellbrooks car park (Highways)	10.5	Allocation:
2004-07	Lunans' Community Safety Scheme	27.6	2004-07 £146.900
2004-07	Fencing at Hovingham Primary	21.0	2007-08 £42.000
2004-07	Fencing in Harehills Park	14.3	2008-09 £42.000
2007-08	South Gipton CC	6.5	2009-10 £42.000
2007-08	Gipton waymarkers	7.0	Total £272.900
2007-08	Bayswater Binyards	30.0	
2007-08	Foundry Drive community gardens	2.6	
2007-08	Radio Asian Fever	8.8	
2008-09	Roundhay cricket wickets	7.1	
2008-09	Bayswater Binyards shortfall	7.0	
2008-09	Portable goals - Gipton Juniors	2.1	
2009-10	Oak Tree play park	20.0	
2009-10	Gipton memocams	3.0	SUGGESTIONS: (000)
2009-10	Alleygates - Hovingham and Dorsets	46.0	Binyard phase 2

TOTAL SPENT = £ **213.5**
TOTAL AVAILABLE = £ **59.4**

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Killingbeck & Seacroft Schemes

TOTAL SCHEME BUDGET £000s

YEAR	TITLE	BUDGET £000s
2004-07	CCTV Cameras In Seacroft	22.2
2004-07	Boggart Hill Crescent Off Street Parking	43.6
2004-07	St Teresas Crossgates	20.0
2004-07	Dib Lane Security Gates	2.0
2004-07	Wyke Beck Fencing Scheme	4.7
2007/08	Skelwith walk POS	20.0
2007/08	Tarnside Drive POS	7.5
2007/08	Methodist Church Hall	10.0
2007/08	Malham Close parking	7.5
2008/09	Fearville Close	20.0
2008/09	Monkswood parking	27.0
2008/09	Asket Ave. parking	18.0

Allocation:

2004-07	£146.900
2007-08	£42.000
2008-09	£42.000
2009-10	£42.000
Total	£272.900

SUGGESTIONS:

1. Skelwith Walk parking

TOTAL SPENT = £202.500
AVAILABLE = £70.400

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RICHMOND HILL PRIMARY SCHOOL, CLARK CRESCENT, LEEDS, LS9 8QF



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